

## **Annual Report for Year Ending 31st December 2022**



**St John the Baptist, Horrabridge**

**St Peter's, Meavy**

**St Mary's, Sampford Spiney**

**St Leonard's, Sheepstor**

**St Mary the Virgin, Walkhampton**

**St Paul's, Yelverton**

## Legal and Administrative Information

<b>Rector:</b>	Revd Andrew Thomas, The Rectory, Yelverton PL20 6AB Tel: 01822 854804 <a href="mailto:rectorwestdartmoor@gmail.com">rectorwestdartmoor@gmail.com</a>
<b>Associate Priest:</b>	Revd Miranda Donne (SSM) <a href="mailto:Revmirandadonne@gmail.com">Revmirandadonne@gmail.com</a>
<b>Curate (Training):</b>	Revd Dr Philippa Bellows, The Rectory, Tor View, Horrabridge PL20 7RE Tel: 01822 859353 <a href="mailto:philippa.bellows@icloud.com">philippa.bellows@icloud.com</a>
<b>Readers:</b>	Mr Martin Jury, Yelverton Cottage, Meavy Lane, Yelverton PL20 6AJ Tel: 01822 854504 <a href="mailto:martinwestdartmoor@gmail.com">martinwestdartmoor@gmail.com</a>  Mrs Anne de Looy, Winnard, Tavistock Road, Horrabridge PL20 6ED Tel: 01822 859421 <a href="mailto:adelooy@gmail.com">adelooy@gmail.com</a>
<b>Website:</b>	<a href="http://www.westdartmoor.church">www.westdartmoor.church</a>

### Churchwardens:

#### St Paul's Yelverton

Mr Richard Byrn  
Mrs Kathryn Howard

#### St Leonard's Sheepstor

Mr Richard Bayly  
Mrs Caroline Jennings

#### St Peter's Meavy

Mr Jonathan Frappell  
Vacant

#### St Mary the Virgin Walkhampton

Mrs Ros Knight  
Mrs Bunty Baxter

#### St Mary's Sampford Spiney

Mrs Helen Sims  
Vacant

#### St John the Baptist Horrabridge

Vacant

## Parochial Church Council Members:

<p><b>St Paul's Yelverton</b></p> <p><i>Reader</i>                 Martin Jury</p> <p><i>Churchwardens</i>     Kathy Howard Secretary Richard Byrn Acting Chair</p> <p><i>Deanery</i> <i>Synod Reps</i>           Belinda Gardiner Berwyn Turley-Rogers</p> <p><i>Elected</i> <i>Members</i>             Brian Medhurst Treasurer Anne-Marie Critchley John Gozzard</p>	<p><b>St Leonard's Sheepstor</b></p> <p><i>Churchwardens</i>     Caroline Jennings Richard Bayly - also, Clerk, Sexton, Verger, Sacristan, Electoral Roll &amp; Deanery Synod Rep</p> <p><i>Members</i>             Russell Chapman Secretary from APCM</p> <p><i>Lay Vice Chair</i> <i>Treasurer</i>           Pat Legassick William Jennings (to APCM) Stephen Hopson (from APCM)</p> <p><i>Captain of the</i> <i>Bell Tower</i>           Heather Chapman</p>
<p><b>St Mary's Walkhampton</b></p> <p><i>Churchwardens:</i>    Mrs Ros Knight Mrs Buntly Baxter (also Vice Chair to May 2022 then Mrs Caroline Paskins)</p> <p><i>Treasurer:</i>           Mr Kevin Baxter (resigned May 2022)</p> <p><i>Secretary:</i>           Mrs Corinne Shutt Mrs Mavis Goddard (resigned April 2022) Mrs Sheila Reynolds Mrs Caroline Paskin Mr John Bowler</p> <p><i>Deanery</i> <i>Synod Reps:</i>         Mr Kevin Baxter Mrs Corinne Shutt</p>	<p><b>St Peter's Meavy</b></p> <p><i>Churchwardens</i>     Mr Jonathan Frappell (MCC) Mr Jonathan Davey (retired April 2022)</p> <p><i>Deanery</i> <i>Synod Reps</i>           Mrs Nicky Smith Mrs Annie Inman (also Electoral Role)</p> <p><i>Secretary</i>             Mrs Hilary Monk</p> <p><i>Elected Members</i>   Mrs Sarah Gordon (Lay Vice Chair) Mrs Penny Shobbrook Mrs Mary Helby (Treasurer/ MCC) Mrs Sheila Manning (retired July 2022) Mr Gregg Manning (retired July 2022)</p>

<b>St Mary's, Sampford Spiney</b>	<b>St John the Baptist, Horrabridge</b>
<i>Churchwardens:</i> Mrs Helen Sims Mrs Rita Hopwood (stood down 2022)	<i>Churchwardens:</i> Vacant
<i>Treasurer:</i> Mrs Elizabeth Cole	<i>Treasurer:</i> Mrs Elaine Hay
<i>Lay Chair:</i> Brig Simon Hill	<i>Secretary:</i> Mrs Hilary Prout
<i>Secretary:</i> Mrs Janet Mudge (stood down 2022)	<i>Members:</i> Mrs Carolyn Hempenstall Mrs Sybil Heathcock Mrs Gill Hiles (agreed at APCM May 2022) Mrs Anne de Looy (Licenced Lay Reader)
<i>Member:</i> Mrs Janet Surmer (joined 2022)	
<i>Deanery</i>	<i>Deanery</i>
<i>Synod Rep:</i> Mr Keith Ebdon	<i>Synod Rep:</i> Mr Mike Godkin (also Vice Chair)

## Bankers & Independent Examiners

### St Paul's Yelverton

Lloyds, Royal Parade, Plymouth &  
HSBC, Launceston, Cornwall

Examiner: Col. G. Mills

### St Peter's Meavy

National Westminster Bank,  
Tavistock, Devon

Examiner: Dr Jenny Sharp

### St John's Horrabridge

TSB  
Tavistock, Devon

Examiner: Mr Steve Gray

### St Leonard's Sheepstor

Santander,  
Bootle

Examiner: Mr Simon Moir

### St Mary the Virgin Walkhampton

Barclays Bank,  
Tavistock

Examiner: Mr Steve Gray

### St Mary's Sampford Spiney

CAF Bank, 25 Kings Hill Ave,  
Kings Hill, West Malling ME19 4JQ

Examiner: Phillipa Walton

## **The Purpose of Each Parochial Church Council in the Mission Community.**

Each Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

The PCC (Powers) Act 1956 states that the PCC *'is to cooperate with the minister in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical'*.

The method of appointment of PCC members is set out in the Church Representation Rules 2020.

## Rector's Report

For my third time, I come to the writing of my Annual Report as Rector with much to say of the work, life and prayer of our Mission Community and a reduced space in which to say it. Like much of the nation and county 2022 has seen us leaving behind the formal Covid 19 restrictions of 2020/1, enabling us to engage once again more fully in the life of our communities, whilst often being reminded that Covid is still ever present in our lives.

As the year unfolded and more Covid 19 restrictions were lifted more of the 'regular' life of our church communities could start up again. Our parent and Toddler group, Poppins, continues to go from strength to strength, and our ministry to children and young people also continues to be supported by now regular Collective Worship in our schools at Meavy, Walkhampton and Horrabridge. Our Open the Book team have also been hard at work continuing to be a presence in our church schools, in video recorded form, and recently they have returned to face-to-face presentations, bringing the stories of the bible to life. Our Sunday family worship provision, Toast@10 continues to thrive in its new location at Horrabridge Church with a large cross-generational congregation.

This year also saw us getting back to 'normal' with our pastoral visiting. Much of this takes place unseen and unfussed, but many of our parishioners welcome the unbidden telephone call or knock on the door, especially when it's accompanied by the delivery of our superb parish magazine. Pastoral care continues to be at the heart of much of what we do here, and this has borne fruit in many ways, not least in the numbers of Baptisms, weddings and funerals we are asked to conduct. Caring for families at the milestone markers in life, being invited in to their lives is a great privilege, and we are grateful for the opportunity to care and love as Jesus taught us. This year has also seen our pastoral care reach out further. In the climate of increased costs of living and fuel costs, the foodbank collection point at St Pauls has been as busy as ever, however, a new initiative at Walkhampton, 'The Walkhampton Warm Welcome has been a huge success and the church community there has been a major contributor. It's a huge thanks to the volunteers there that we have been able to be part of this provision for the community, especially for the Ukrainian refugee families now living in the village.

Much of the usual parish life has continued earnestly; the bell ringing, flower arranging, church cleaning, church locking and unlocking, making of music, and much more, all of which I'm extremely grateful for.

In September the death of Her Late Majesty Queen Elizabeth II, and the accession to the throne of her son King Charles III were momentous events in the life of our nation, and we here were grateful that we in our small part were able to mark this occasion with prayer and thanksgiving. Events and worship took place in all our parishes with strong support from the wider communities.

This year also saw us making a start on our five year mission action plan. The plan is a work in progress, but it is hoped that it will offer guidance and direction for what we would like to achieve here in the coming years. Much of it will include an element of prayer and worship, and so it's fitting for me to mention here that the worship continues to be offered in all our churches on least 3 Sundays a month, and we come together as a wider community on the 5<sup>th</sup> Sundays of the month when they occur.

The Ministry Team continues to thrive and I am so very grateful for their support, encouragement and prayer. In 2022 we were able to host the ordination Service at St Pauls for our curate Philippa and another Deacon from the Plymouth Archdeaconry, a joyous occasion with much celebration. Scott, who came to us last year on placement whilst he discerned his calling to ministry, this year was able to return as an ordinand of St Mellitus College, and it's a great joy to have them both on the team. This past year the Team has been able in addition to regular Sunday worship, offer Advent and Lent courses of study, as well as being able to help our parishioners engage with the Living in Love and Faith resources offered by the Church of England. The end of the year also saw the full timetable of All Souls, All Saints, Acts of Remembrance, Carol Services, Nativity Scenes, Christingles, and general extravagance.

The year ahead looks exciting and full. The building works on our churches at Walkhampton, Horrabidge, and Sheepstor will continue apace, we hope the Champing <sup>TM</sup> bookings at Walkhampton will continue to flood in as they have in 2022, and that our worshipping communities will continue to thrive and grow. Thank you for your support, love and encouragement this past year and I very much look forward to continuing to work and live alongside you all in 2023.  
Love and Prayers, Andrew.

## **Safeguarding Report for the Mission Community**

Safeguarding as always is a priority in the Mission Community and each church displays safeguarding details together with useful telephone numbers on their notice boards, and on our web pages.

The Ministerial Team are up-to-date with their Diocesan Safeguarding Courses and all have current DBS certificates.

We continue to work towards completion of DBS checks and appropriate Safeguarding training for all PCC members. There is still a few PCC members who have training to be done, to bring them up to date, and this is planned and in hand.

The Mission Community as a whole has adopted the Diocesan Safeguarding Policy and this is reviewed regularly throughout the year, with the three main questions relating to safeguarding itemised on the agenda at each MCC and PCC meeting, these being:-

1. Is there anyone we wish to appoint to a position who will need to be subject to our safer recruitment procedures and/or DBS checks?
2. Is there anyone or any situation that is causing us concern from a safeguarding point of view?
3. Are there any training needs for new members or others in the congregation or refresher training for existing appointees?

The Rev Andrew Thomas - Rector.

## **Annual Report for Open the Book year ending 2022**

During this year, with Covid-19 precautions still in place, the Open the Book team have continued to send weekly story recordings with powerpoint images for the pupils of Lady Modiford's School, Walkhampton and Meavy School.

In July, with great joy, the team were able to make their first live presentations in both schools before the summer holidays began. Weekly story recordings continued through the autumn term with two live performances held in each school in October and December. The children have really engaged in the story sessions. There are always many willing volunteers to take on acting roles or help with the setting up of props and equipment.

At present there are 7 members of the Open the Book team from across the Mission Community but there is always room for more!

## **Toast@10 (2022)**

Our Mission Community Fresh Expressions Service, **Toast@10**, has continued to flourish through 2022. The monthly service at St John's Church, Horrabridge, is open to all and the welcome starts with toast, tea and coffee being served from 9.30 and our all-age service beginning at 10 am.

The Toast Team is made up of people from the different churches in our Mission Community, who are keen for the Gospel to be told in a fresh and challenging way. The team plan a service that is interactive and encourages everyone to be involved in a comfortable way. Children are encouraged to take an active part in the dramatic readings and intercessions. Following the reflection on the reading, it is great to see everyone, old and young, involved in the Active Worship activity. We are grateful to the Mission Community Council for its continued subscription to the resources provided by [www.rootsontheweb.com](http://www.rootsontheweb.com) which have proved invaluable in the planning of these services. Also, a huge thank you to David Crocker for his enthusiastic contribution to the music.

## **Poppins report 2022**

The Mission Community Poppins Toddler group has continued to thrive over the past year. The volunteers who help with setting up, running sessions, providing refreshments and putting away equipment each week have been fantastic. We have also been delighted to welcome new members to the team. The group takes place every Wednesday morning from 9.15-10.45 am during term times and for each session there are four helpers. On average we have 14 children. The group is very grateful to Belinda Gardiner for organising the termly team rotas and purchasing materials for craft activities.

New equipment acquisitions have included a chalkboard/ painting easel and ten lidded coffee cups for adult use (health and safety reasons). We are very thankful for the donations of a lovely wooden rocking horse, special craft card and paper packs as well as pink magic sand!

The children have helped to make displays for harvest, the Christmas Nativity Festival and Easter. The group has brought them into St Paul's church on each occasion for a time of reflection and celebration. Several families attended the Crib service. It was especially joyful with baby Jack, sister Jasmine and Mum in the live Nativity scene. We also gave out Christmas story books to each child who attended our Christmas party as in previous years.

We would like to send a very big THANK YOU to Berwyn Turley-Rogers who has been so reliable in setting out the Poppins equipment each week for the last few years. He has now stepped down due to work commitments.



## **Deanery Synod Report March 2023**

There have been three meetings, in June and October 2022, and February 2023.

These always start with a short act of worship, offered in turn by a member of the clergy or a lay parish representative.

June 2022. Revd. Preb. James Grier (before he was announced as the new Bishop of Plymouth) then Diocesan Mission Enabler talked on 'Next Steps'. 'Where are we going?' He encouraged Mission Communities, and work with children, schools and older people. We were encouraged to look at 'Next Steps' on the diocesan website, and use the 'Health Check'. He said there is 'hope'. We need to reconnect with the Gospel connection.

October 2022. Talk by Jon Curtis from the Diocesan Mission and Ministry Team who leads on Lay Ministry and Lay Training for the Diocese. He used 'Grass Roots', a collection of ideas and activities made by the diocese to encourage us to think about how we follow Jesus. Available via the diocesan website.

[exeter.anglican.org/grass-roots](http://exeter.anglican.org/grass-roots) He also encouraged use of the Mission Community 'Health Checks'.

February 2023. This meeting followed on from the two previous talks; by being in the form of a 'cafe style' discussion focussing on how we see God working in our parishes and mission communities.

'What do we do well?' and 'where can we improve?'. How we recruit future parish representatives and how we make our own deanery more responsive to the needs of the local clergy and laity.

Every meeting has a business section when information from the General Synod, Diocesan Synod and from the Rural Dean is shared and there is also usually space for sharing of ideas and problems. Every meeting has a refreshment break provided in turn by different mission communities or benefices which gives more time for meeting each other from the different parishes.

June 2023 sees the end of this 2020-2023 triennium and lay parish representatives need to be elected this year; also a new secretary and lay chair are also required, as the present secretary and lay chair are retiring from these roles.



**THE PARISH OF ST JOHN THE BAPTIST CHURCH  
HORRABRIDGE**

**Address for Correspondence:  
Church Treasurer,  
3 West Park Villas, Whitchurch Road, Horrabridge, PL20 7TY**

**ANNUAL REPORT and  
FINANCIAL STATEMENTS  
OF THE PAROCHIAL CHURCH COUNCIL**

**For the year ended 31 December 2022**

**RECTOR: Rev'd Andrew Thomas**

**BANK: TSB, Tavistock, Devon**

**INDEPENDENT EXAMINER:  
MR STEVE GRAY,  
of 2 DOWN VIEW, BINKHAM HILL,  
YELVERTON, DEVON.PL20 6BE**

**OUR WEBSITE: [WWW.WESTDARTMOOR.CHURCH](http://WWW.WESTDARTMOOR.CHURCH)**

**The Parochial Church Council is an Excepted Charity**

# **The Parochial Church Council of St John the Baptist Church, Horrabridge**

## **Administrative Information Annual Report for the Year Ended 31 December 2022**

### **Aim and Purpose**

Our aim is to support a Christian presence in the village of Horrabridge and to make all sections of the community aware of the unfailing love of God. In line with this we aim to maintain a place of worship in the village where all can feel welcome.

The Ministry Team now comprises our Rector, Andrew Thomas; Miranda Donne (Associate Priest); Anne De Looy (Licensed Lay Reader); Mike Fairall (Priest with Permission to Officiate); Martin Jury (Lay Reader), Phillippa Bellows (Assistant Curate since ordination in September 2022) and Scott Angel Ordinand in Training since 1 September 2022.

The PCC includes in addition Hilary Prout as secretary, Elaine Hay as Treasurer, Michael Godkin as Deanery Synod Representative, Gill Hiles, and Sybil Heathcock.

The Church is a Grade II\* Listed Building which was completed in 1893 with a porch designed by the same architect added in 1913.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our Church, and to become part of our parish family. When planning our activities, the PCC has considered the Charity Commission's guidance on public benefit, particularly the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and bible study, music and communion. We try to enable ordinary people to live out their faith as part of our parish family, through:

- Worship and prayer: Learning about the Gospel and developing our knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish; and
- Mission and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church.

### **Achievements and Performance**

#### **Worship and Prayer**

In 2022 we have celebrated being able to hold church services each week with no closures due to Covid. A total of 45 Sunday services were held at St John's during 2022. On the other 7 Sundays Mission Community Services were held in one of the other 5 churches in the West Dartmoor Mission Community.

The online services were suspended as take up declined but also to encourage people to enjoy and support church worship. Our ability to record services when desired continues. Bible Studies have been organised on a Mission Community wide basis. The weekly bible study group continued as a Zoom meeting. During 2022 we studied a wide range of shorter books in the Old and New Testament, which are less read, discussion of the book 'Love Wins' by Rob Bell, and finally explored the Songs of the Bible for Advent. Other in person bible study groups were organised for specific periods of the year such as Advent.

The Mission Community trial programme of varied services across the six churches has continued. For Horrabridge this has meant having:

- Communion services at 10.30am for the first two weeks of the month with refreshments after,
- A family oriented 'Fresh Expressions' service with Toast from 9.30am on the third Sunday and
- A variety of evening worship services at 6pm on the fourth Sunday including Taizé choruses, a few services about the environment, Hope and Prayers for Ukraine, and a Celtic service.

As Covid restrictions have ended we have been able to meet as a whole Mission Community on fifth Sundays in a month rather than being restricted to paired congregations.

Throughout the year the church has been open daily from 10am until 4pm, for private prayer and reflection.

On the relevant date there were 30 parishioners on St John's Electoral Roll. The usual Sunday 10.30 Communion Service attendance has averaged 17, the Toast Services, which include other members of the Mission Community and a wider range of ministers have averaged 28-29 adults and 4-5 children and the Evening Services have averaged 13-14 adults. When special services have been held which attract more of the village community such as Remembrance Day, Carol Services and the World Day of Prayer the numbers have increased to 55, 40 and 35 adults and 14, 10 and 2 children respectively.

As well as our regular services we enable our community to celebrate and thank God at the milestones of life. This year we had 8 funerals, 2 Burial of Ashes and 4 baptisms, but no weddings.

We continued to do whatever we could to keep in touch with and look after elderly members who were no longer able to come to church by telephoning, sending cards and occasional visits.

### **Deanery Synod**

Mr Michael Godkin has been our representative to Tavistock Deanery Synod since January 2021. We are also kept informed through the minutes and clergy members, in particular the Rector.

### **Church Fabric**

The grounds have continued to be maintained in good order by two volunteers.

A small working group was set up at the end of 2019 to plan the reroofing and replacement of water goods following the recommendations of the Quinquennial Inspection of 2017, received in summer of 2018. We have continued to work with the architects, to draw up plans for the necessary permissions to enable us to go ahead with the work. Unfortunately, new movement around the porch had to be investigated. Progress during 2022 was very slow. An initial drain survey identified blockages, cracks and holes, but a quote for carrying out the clearance and further survey did not materialise. We have therefore had to seek another company to follow up the work. We anticipate that this will go ahead early in 2023. We were pleased to welcome a new member to the working group, who has experience with grant applications.

Local fundraising was not quite so active this year as other responsibilities resumed. However, in July and August Sunday evening services were enhanced by very enjoyable cream teas being provided to anyone whether they were coming to the service or not. We organised a successful fundraising event for Devon Historic Churches Trust in September with teas and cakes for Riders and Striders at the Church and some Ride and Stride activities for young children. In December the annual Nativity Festival took place over the course of a week and raised over £550 although some of this was offset by the cost of heating during a particularly cold week.

The Friends of St John's organised four events through the year which raised in total £1415.90 for the church. They were a talk by Stephen Fryer on RAF Harrowbeer (£240.50) and concerts by The Stannary Brass Band (£107), Ninebarrow folk duo (£614.30) and The Tamar Valley Male Voice Choir (£454.10). Sadly, due to a loss of members, the Friends may not be continuing next year.

The deterioration of the roof became evident with leaks arising in late December 2022. Slates will be secured, and gutters cleared in January 2023.

## **Mission and Evangelism**

We have continued to promote services, events and news about the church on Facebook pages as well as with posters in the village. The separate Facebook page for the church continues to attract wide variety of followers.

Toast@10, the Mission Community service for families has continued but we have struggled to attract families from outside the existing church community.

Our good relationship with the school continues. The Rector now leads an assembly at the school three times a term and with a representative from the Open the Book group facilitated a Christingle assembly and evening service at the church in early December. One volunteer assists children with their reading on a weekly basis.

In February the church was registered as an Eco Church. Despite limitations on what we can do we seek to regularly review actions that we can manage to limit pollution, climate change and loss of biodiversity.

## **Other Activities**

Our congregation was not in a position to offer lunches or breakfasts this year. However, we have made the church available as a place to keep cool during the July/August heatwave and to keep warm during the particularly cold week in December when we were heating the church for the Nativity Festival.

We enjoyed a full Remembrance Sunday event this year with Scout Groups and representatives coming to the church service and photographs going in the village magazine.

We were delighted that once again, thanks especially to the efforts of Hilary Prout and Jenny Pictony the Nativity Festival was able to go ahead from 10 to 18 December. All the local schools, churches and many village organisations provided displays.

The Christmas Eve Carol Service and Midnight Mass were well attended, with 37 adults and 8 children attending the first and 14 adults and 1 child at Midnight Mass.

## **Financial Review**

The generosity of our regular congregation, a share of a legacy from a previous lay reader and benefice fees have meant that our income exceeded our expenditure by £7711.

We ended 2022 with assets of £28471.69 in the TSB Bank Account. This compares with assets of £20757.75 at the end of 2021, an increase of £7711.75.

## **Parish Giving**

Once again, the largest contribution to our income by members of the congregation was through the Parish Giving Scheme. This increased by £854.56 more than last year to £8861.56 for the year (£10,596.87 with the Gift Aid of £1735.31). Weekly collections dropped very slightly to £2145.91 with Gift Aid Tax Returns of £1 248.36.

Our total income in 2022 was £25,323.04 (compared with £24,882.54 in 2021) and our expenditures totalled £17,611.29 (of which £2774.86 was for a drain survey to establish the cause of recent movement and £400 for a wooden arch to make the main entrance safe pending the outcome of drain surveys and repairs required). The balance of our finances was therefore increased by £7711.75.

We have increased the number of designated funds so that when making applications to charities and trusts for grants we can show how much money has been raised for a particular element of the repair works.

## **Reserves Policy**

In January 2022 the PCC made a decision to save £200 a month towards the Roof and Rainwater repairs throughout this year. There is no formal Reserves Policy, but we endeavour to keep £5,000 as a Reserve in the General Fund of the TSB Account.

## **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults). Several members of the PCC have completed training/refresher training in respect of Domestic Abuse and Basic Safeguarding.

## **Volunteers**

The members of the PCC would like to thank all the volunteers who have contributed to keeping our church a life enhancing part of the community. This year our special thanks go to Jenny Picton and Hilary Prout for co-ordinating the Nativity Festival; Bob Eustace for completing various maintenance jobs and minor improvements; Gill Hiles for organising the cream teas, Will and Elaine Hay for maintaining the garden and organising the Ride and Stride event.

## **Structure, Governance and Management**

The PCC consists of members elected by those on the electoral roll and ministers. We welcomed Gill Hiles as a new member in May 2022. We have had no Church Warden(s) since the end of August 2019 although Hilary Prout and Elaine Hay, greatly assisted by Sybil Heathcock and Penny Woolley, fulfil many of the functions covered by that role. The PCC members are responsible under the Rector for all matters concerning the Parish Building and Finance. The PCC is not large enough to separate responsibilities for different areas and act collegiately on all matters. The PCC met 6 times in 2022.

There is a Mission Community Council which deals with joint concerns such as Mission and Service patterns across the churches. Two Members of the PCC are offered places on this Council. Hilary Prout and Elaine Hay are the current representatives for St John's. The Mission Community Council met 3 times in 2022.

## Administrative Information

The Church is situated in Walkhampton Road, Horrabridge, Yelverton PL20 7RF and is part of the Deanery of Tavistock, in the Diocese of Exeter.


The correspondence address is 3 West Park Villas Whitchurch Road, Horrabridge, PL20 7TY.

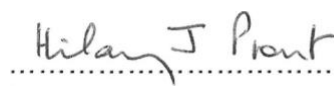
Email addresses: elaine.hay@hotmail.com and [horrabridgechurch@outlook.com](mailto:horrabridgechurch@outlook.com)

The PCC is a body corporate (PCC Powers Measure 1956 and the Church Representation Rules 2006) and a Charity excepted from registration with the Charity Commission. PCC members who have served from 1 January 2022 until the date this report was approved were:

<b>Chair</b>	The Reverend Andrew Thomas
<b>Vice Chair</b>	Mike Godkin
<b>Church Secretary</b>	Hilary Prout
<b>Churchwardens</b>	Vacant
<b>Church Treasurer</b>	Elaine Hay
<b>Deanery Synod Rep</b>	Mike Godkin
<b>Elected Members</b>	Sybil Heathcock Carolyn Hempenstall Gill Hiles (agreed May 2022 at the APCM) Anne de Looy (Licenced Lay Reader)
<b>Ex-Officio Members</b>	Rev Andrew Thomas (Rector) Philippa Bellows (Assistant Curate) Miranda Donne (Associate Priest) Mike Godkin (Deanery Synod Rep) Scott Angel (Ordinand in Training)

Approved by the PCC on 22 January 2023 and signed on its behalf by:

..... Rev Andrew Thomas (Chair) 

..... Hilary Prout (Secretary)



# Statement of Assets and Liabilities

As at 31 December 2022

## Monetary assets

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2022	Total 2021
TSB Bank plc	14042.42	12798.43	1630.84	28471.69	20757.75
CAF Bank	0.00	0.00	0.00		0.00
Investments	0.00	0.00	0.00		0.00
	14042.42	12798.43	1630.84	28471.69	

## Liabilities Nil

## Notes

The financial statement of the PCC has been prepared in accordance with the Charities Act 2011 using Receipt and Payment basis.

**Restricted Funds:** These include the Roof Fund and the Kitchen Fund when people have made specific donations or responded to fundraising events specifically for the Roof Repair. We endeavour to use this money first when paying bills relating to the Roof Repair.

**Designated Funds:** We have increased the number of designated funds to facilitate grant applications.

**Roof Fund:** This is the primary fund into which non-specified income is paid for the Roof Repair.

**Porch Fund:** Due to cracking and a stone coming loose over the entrance we have established a designated fund to cover the costs with correcting this once the cause is established.

**Drains Fund:** Problems with the drains was identified as the likely cause of cracks at the west end of the church. One survey was completed. Another is needed once blockages have been cleared.

**Organ Fund:** Following a post-Covid overhaul in October 2022 the balance reduced to £965.11.

Church Furnishings. Moveable Church furnishings held by the incumbent and churchwardens on special trust for the Church Council are not given a value and are therefore excluded from the Statement of Assets.



Approved by the PCC on January 2023 and signed on its behalf by:

 Rev Andrew Thomas (Chair) 

 Hilary Prout (Secretary)



Independent Examiner's Report

Report to the trustees of	St John The Baptist Church, Horrabridge, DEVON. PL20 7RF		
On accounts for the year ended	31 December 2022	Charity no (if any)	An Excepted Charity
Set out on pages	1-6		
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none"><li>• examine the accounts under section 145 of the Charities Act,</li><li>• to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and</li><li>• to state whether particular matters have come to my attention.</li></ul>		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>		
Independent examiner's statement	<p>In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"><li>• accounting records were not kept in accordance with section 130 of the Charities Act or</li><li>• the accounts do not accord with the accounting records</li></ul> <p>I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>		
Signed:		Date:	31 January 2023
Name:	Steve Gray		
Relevant professional qualification(s) or body (if any):			
Address:	2 Down View, Binkham Hill, Yelverton, DEVON PL20 6BE		

# **St Peter's Church, Meavy**

Meavy Village

Devon

PL20 6PJ

## **Annual Report and Financial Statements**

### **of the Parochial Church Council**

for the year ended  
31<sup>st</sup> December 2022

Rector:

The Reverend Andrew Thomas

Bankers:

Nat West, Tavistock, Devon

Independent Examiner:

Dr Jenny Sharp

Our web site:

**[www. westdartmoor.church](http://www.westdartmoor.church)**

The Parochial Church Council is an Excepted Charity

## **PCC report 31<sup>st</sup> December 2022**

### **St Peter's Meavy PCC members as at 31<sup>st</sup> December 2022**

#### ***Ex Officio***

##### **The Incumbent**

Rev'd Andrew Thomas Chair

##### **Churchwardens**

Mr. Jonathan Frappell MC Council  
Mr Jonathan Davey (retired April 2022)

##### **Deanery Synod Reps**

Mrs Nicky Smith (retired April 2022)  
Mrs Annie Inman Electoral Roll

##### **Elected Members**

Mrs Sarah Gordon Lay Vice Chair  
Mrs Hilary Monk Secretary

Mrs Penny Shobbrook

Mrs Mary Helby Treasurer MC Council  
Mrs Sheila Manning (retired July 2022)  
Mr Gregg Manning (retired July 2022)

## **Report of St Peter's PCC for 2022**

### **Aim and Purpose**

St Peter's Parochial Church Council (the PCC) has the responsibility of working within the West Dartmoor Mission Community as well as in the ecclesiastical parish to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is committed to welcoming and enabling as many people as possible to worship at our Church, to become part of our parish family, and thus to become part of the wider West Dartmoor Mission Community.

To achieve these aims the PCC is responsible for the financial affairs of the church, the care, maintenance and insurance of the fabric of the church and its goods and ornaments, and the care and maintenance of the churchyard.

## **Overview of 2022**

This has been a year of gradually returning to more normal habits following the end of the pandemic and the need to isolate ourselves.

We were very sorry to have lost Kerry Elson who is remembered most fondly by the congregation for his many years of loyal service throughout the mission community and beyond.

As ever St.Peter's relies heavily on volunteers for all the day-to-day running of the church. We recently said goodbye to Annie and Graham Norris in Little Combe who have moved to East Devon. Since then, responsibility for locking and unlocking the church has been kindly taken on by The Royal Oak to whom we are most grateful.

## **Worship and Prayer**

We have continued with the service pattern which was adopted throughout the Mission Community during 2021. We therefore have no service on the third Sunday when the MC is encouraged to attend the Toast @ 10.00 service at Horrabridge. We hold a Eucharist service on the first and fourth Sundays whilst on a fifth Sunday we host the service as part of the MC rota.

Our Worship Team plan and lead a Family worship service on the 2nd Sunday of the month and we are pleased to have the support of local families at this service. The service is preceded by meeting for coffee and biscuits in church at 10am with worship beginning at 10.30. This format has proved popular and we are looking to develop this further, hopefully in collaboration with Meavy School, during the coming year.

Our congregation numbers have broadly been in line with last year, averaging 20 each week, which has included several new members whom we have been delighted to welcome to St.Peter's.

Following a successful Harvest Festival service with Meavy School we had hoped to repeat the format with a combined Christingle/Carol Service on 14<sup>th</sup> December. Sadly this was cancelled due to icy conditions on the roads. The candlelit Carol Service on 18<sup>th</sup> December was a great success with a congregation of around 65 adults and 15 children.

The OTB team have continued with their outreach to Meavy and Walkhampton schools via pre-recorded powerpoint presentations for which much thanks to Corinne Shutt for all her hard work organising this. In September the team were delighted to be allowed back into the schools to put on a performance in person every 3-4 weeks, which is much more fun and greatly enjoyed by the children.

We have had six funerals and two internments of ashes. There have been three baptism services of five children in total and one wedding.

Once again, many thanks to the flower ladies who have continued to make the church look beautiful for our services throughout the year and to the bellringers who continue to welcome us to church with such a high standard of ringing.

## **Music**

The HymnalPlus music system continues to provide a very acceptable substitute for the real thing at most of our services. However, we are delighted to have secured the services of Ben Watt to play once a month at a Eucharist service following his 'debut' at the Carol Service. We also have another young organist, Ben Cole, who played for us on Christmas Day and is happy to do so whenever he is home from his studies at Cambridge.

## **Church Fabric**

The plans to restore the Reredos and to remove one of the Chancel steps have now been modified due to the considerable expense this would involve. We have decided not to remove the step, but simply to move the altar forward on the existing step. The reredos will be repaired and lowered slightly when it is put back in situ. This will still allow clergy enough space behind the altar to face the congregation whilst preparing the eucharist itself. A request to approve this modification to the original faculty is currently with the DAC.

The Quinquennial inspection took place in July. Overall, the fabric of the church building is in a good state of repair and no major outgoings are anticipated.

The churchyard continues to be maintained in a good state, by a combination of regular strimming of the grass, for which we pay, and the regular volunteer working parties for which we are most grateful. Friends and family of the late Luke Searle did a marvellous job of cutting back and tidying the upper churchyard prior to Luke's burial in August. The request for a bench near his grave has been approved and will probably be in situ by Easter. We are also grateful to the family of the late Robert McCormack for contributing towards the cost of cutting back overhanging branches by the area reserved for ashes.

## **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Our safeguarding Officer is Mrs Debbie Delany who is the West Dartmoor Mission Community Administrator. At each PCC meeting the relevant questions were asked and any responses recorded and made known to Debbie.

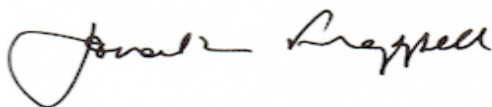
## **Fundraising and Financial Matters**

Overall, we are financially stable but income only just about meets our outgoings.

We can now accept donations using a QR code linked to the SumUp digital payment system. We are very grateful to Hilary Monk's son-in-law, Will, who has produced welcoming posters which contain the QR code box. Only time will tell if it is successful but we certainly feel it is a step in the right direction.

We also used our worship team services in 2022 to raise awareness and funds for three charities that we have strong links with. At our ~~June~~ service in June we had a talk from Catalyst leaders about their work with young people in and around Tavistock, and in July we supported Mission to Seafarers, as we always do on Sea Sunday, and in September we supported Devon Historic Churches Trust with a talk from one of the trustees Philip Tuckett.

Different ways of raising funds are very much at the forefront of our plans for 2023.



Churchwarden.

**Approved by the PCC on**

1<sup>st</sup> March 2023

.....

## **St Peter's Financial Review 2022**

This past year has shown us where our finances are continuing to be strong and where our many weaknesses lie. We continue to have support from the congregation in many ways. The Parish Giving Scheme has been used by 10 people, including several who were past members of the St. Peter's family. We have several members who continue to contribute by standing orders, and some who see the weekly offertory as their way of supporting the church. All of these have been gratefully appreciated and hopefully will continue in the future. Our numbers have fallen again this year with both members moving out of the area or those who have died. With fewer members, we have asked more from those able to provide help with service patterns and financing.

This year we have supported Mission to Seafarers, Devon Historic Church Trust, Shekinah, Children's Society, The local food bank, British Legion, Catalyst, and the Mission Community. Several of these were joint donations with the other churches in the Mission Community.

We have continued to push ahead with the changes to the altar area but have been looking at ways to keep within a lower budget. Material and labour cost have increased since the first quotes were received. The cost of fuel has risen and sadly for the foreseeable future it looks likely to remain high. The Common fund will be less for next year, but the amount asked by the Mission Community has increased.

We received a very generous legacy and the hope that will be used not just for running costs but making positive improvements to our worship environment. We have purchased a SumUp machine and have a QR code available to visitors and anyone wishing to donate and help with the upkeep of this Grade 2 listed building.

**Meavy Parochial Church Council**  
**Financial Statement for year ended 31 December 2022**  
**GENERAL FUND Receipts and Payments Account**

	2022		2021	
<b>RECEIPTS</b>	£	£	£	£
<b>Planned Giving</b>				
Gift Aided (includes envelopes)	6,431.00		7,364.50	
Income tax recovered (Gift Aid)	2,062.66		2,080.96	
Not Gift Aided	520.00		560.00	
Parish Giving Scheme	8,174.72	<b>17,188.38</b>	7,757.16	<b>17,762.62</b>
<b>Other Voluntary Income</b>				
Church collections Cash	675.10		718.50	
Donations	1,307.71		945.00	
Offertory Box	230.05		45.93	
Special Collections	729.16		396.80	
General Fundraising	369.00		1,029.10	
Legacy	4,164.64	<b>7,475.66</b>	-----	
Restricted Funds	-----		-----	<b>3,135.33</b>
<b>Churchyard Income</b>				
Burial fees and memorials	1,102.00		633.00	
Burrator Parish Council Grant	364.00	<b>1,466.00</b>		<b>633.00</b>
<b>Miscellaneous Income</b>				
Wedding and other fees	534.70			
Funeral fees	467.00		273.00	
Investment income	1,551.52		1,435.06	
Benefice Fees/Parish Costs	125.00		88.30	
Miscellaneous Sundries	50.00		284.00	
Services Upkeep	-----	<b>2,728.22</b>		<b>2,080.36</b>
<b>Contra Entry</b> bank error	63.00	<b>63.00</b>	620.00	<b>620.00</b>
<b>TOTAL RECEIPTS</b>		<b>28,921.26</b>		<b>24,231.31</b>



	2022		2021	
<b>PAYMENTS</b>	£	£	£	£
<b>The Ministry</b>				
Benefice Expenses	1,013.00		300.00	
Common Fund	15,978.00	<b>16,991.00</b>	17,458.00	<b>17,758.00</b>
<b>Church Building and Services</b>				
Electricity & fuel oil	866.16		678.04	
Minor works	754.04		102.84	
Inspections & reports	1,560.20		626.30	
Insurance	2,548.86		2,400.06	
Upkeep of services	197.47		269.70	
Major Works	-----	<b>5,926.73</b>	-	<b>4,076.94</b>
<b>Miscellaneous</b>				
Churchyard maintenance	1,116.00		1,393.00	
Restricted Funds	-----			
General expenses	87.98		150.00	
Payment to charities	596.16		558.60	
Misc Sundry Payments	-----		284.00	
Fundraising Costs	-----	<b>1,800.14</b>	285.00	<b>2,670.60</b>
<b>Contra Payment Bank error 2022</b>	63.00	<b>63.00</b>	620.00	<b>620.00</b>
			-	
<b>TOTAL PAYMENTS</b>		<b>24,780.87</b>		<b><u>25,125.54</u></b>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>				<b>894.23</b>
Bank current & deposit accounts at 1 Jan 2022	<b>4,617.40</b>		<b>5,511.63</b>	
Bank current & deposit accounts at 31 Dec 2022	<b>8,757.79</b>		<b>4,617.40</b>	

**Meavy Parochial Church Council**  
**Financial Statement for year ended 31 December 2022**

<b>STATEMENT OF ASSETS AND LIABILITIES</b> at 31 December 2022				
	<b>2022</b>		<b>2021</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Market Value	Cost	Market value	Cost
<b>Investment assets</b>				
M&G Charifund (1,000 units) **	14,695.20	1,660.69	15,562.00	1,660.69
CBF Investment Fund (1,168 shares) **	24,147.39	1,916.91	27,369.20	1,916.91
	<b>38,842.59</b>		<b>42,931.20</b>	
<b>Cash funds</b> (31st December 2021)				
Restricted Funds (Project account)	<b>10,715.21</b>		<b>10,725.21</b>	
General Funds Bank balance current account	<b>8,757.79</b>		<b>4,617.40</b>	
Deposit account CBF	500.00		500.00	
<b>Total Cash</b>	<b>19,973.00</b>		<b>15,842.61</b>	
<b>Other Monetary Assets/Liabilities</b>				
Assets			<b>467.63</b>	
Liability ***	1759.79		75.00	
Gift Aid tax claim (General Fund)				

**St Peter's Church Meavy Project fund account from**  
**January 1<sup>st</sup> 2022 to December 31<sup>st</sup> 2022**

Date	Detail	Slip Number	Paid in	Paid Out	Balance
01/01/2022	Opening balance				<b>10,725.21</b>
	Balance end				
30/06/2022	June				10,725.21
	Anne Inman RBL				
02/11/2022	wreath	Online		20.00	10,705.21
15/12/2022	Kay Bolster	Online	10.00		10,715.21
30/12/2022	Closing balance				<b>10,715.21</b>

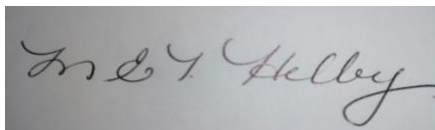
The financial statements of the PCC have been prepared in accordance with the church accounting regulations 2006 using the receipts and payments basis

Movable church furnishings held by the church wardens on special trust for the PCC are not valued in the Statement of Assets and Liabilities.

Signed

Hon Treasurer

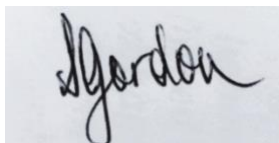
February 2023

A handwritten signature in dark ink, appearing to read "Mr D. T. Helby", written on a light-colored background.

Signed

Lay Chair of PCC

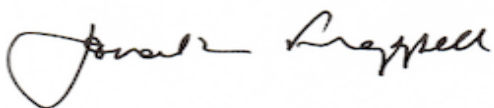
February 2023

A handwritten signature in dark ink, appearing to read "S Gordon", written on a light-colored background.

Signed

Churchwarden

February 2023

A handwritten signature in dark ink, appearing to read "Jonathan Rappell", written on a light-colored background.



Independent Examiner's Report

Report to the trustees of St Peter's Church Meavy

On accounts for the year ended 31<sup>st</sup> December 2022

Charity no  
(if any) An Excepted  
Charity

Set out on pages

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

23/02/2023

Name:

Dr. J. M. Shap

Relevant professional qualification(s) or body (if any):

Address:

8, Marchants Way, Meavy, Devon, PL20 6PLW

## **The Parish of St Mary's Church, Sampford Spiney**

Address for correspondence:  
Rose Villa, Bedford Road, Horrabridge, Nr Yelverton, Devon PL20 7QW

### **Annual Report and Financial Statements of the Parochial Church Council**

for the year ended  
31<sup>st</sup> December 2022

Rector:  
The Reverend Andrew Thomas

Bankers:  
CAF Bank, 25 Kings Hill Ave, Kings Hill, West Malling ME19 4JQ

Independent Examiner:  
Mrs Phillipa Walton  
Hecklake Farm  
Sampford Spiney  
Yelverton  
Devon PL20 6LG

Our web site:  
[www.westdartmoor.church](http://www.westdartmoor.church)

The Parochial Church Council (PCC) is an Excepted Charity

### **Aim and Purpose**

St Mary's Parochial Church Council (the PCC) is one of six parishes within the West Dartmoor Mission Community governed by a Mission Community Council led by the Rector. The PCC is responsible for the day to day running of St Mary's and is led by a Lay Chair but is a full and active participant in the life of the benefice represented by our Mission Community.

As a Mission Community our Mission Statement is "To Grow in Love for God and his Word".

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our Church, and to become part of our parish family. There is very strong support for our Church from within the parish and from outside, and we continue to engage with all our parishioners on a regular basis via a termly newsletter. Normally, we have an annual programme of church and secular events which allows a wide selection of local people to engage with us in a positive way even though they may not be regular church goers.

We continue to use the Book of Common Prayer (BCP) in our worship and hold services on the First, Second and Fourth Sundays and occasionally mid-week. On 5<sup>th</sup> Sundays we join in with a Mission Community wide service and on selected major dates in the church calendar such as Palm and Mothering Sunday.

By popular request we have continued with our practice during the pandemic of sending a weekly email to our wider community containing points of current interest (occasional services; parish

events etc) and attaching the Mission Community Bulletin. We have managed to cope with most eventualities, and everyone seems content with the current arrangements which provide a service to both Parish and Parochial councils. In a small, close, rural community such as ours the challenge of providing pastoral care is not as complex as it might be and works well by simple word of mouth and everyone being aware of their role in the process

We would like to acknowledge hard work of the clergy team on our behalf over the this year.

## **Achievements and Performance**

### ***Worship and Prayer***

The PCC is keen to maintain a regular BCP Sunday service delivered by clergy, lay readers or laity. We have appreciated the occasional mid-week services and the opportunity to host 5<sup>th</sup> Sunday services when our turn comes around. We participated in and supported the Mission Community wide trial service pattern which resulted, in our case, in:

- a. Continuing with 3 services per month (First/Second/Fourth Sundays) plus occasional services Midweek and on Third Sundays.
- b. On First Sundays, a move to an Evening Service at 3pm with effect from 7 May 2023 - Evening Service could be Evensong, Compline or Evening Prayer etc.
- c. One sung Eucharist (Fourth Sunday) and one without hymns (Second Sunday).
- d. Continue to support 5<sup>th</sup> Sunday Mission Community services and those on major dates in the church calendar such as Palm and Mothering Sundays.

There were 42 parishioners on the Electoral Roll at the beginning of 2022, a net increase of 7 since our last Annual Report. Our Worshipping Community stands at 12 and an average of 10 attend services on any given Sunday.

Something approaching 90 families receive our termly newsletter and we see congregations of between of 25 to 30 on major festivals. After a two year Covid interregnum, we were delighted to return to a full church at our more secular events such as our pre-Christmas concert with carols.

In 2022 we have seen 2 baptisms, 2 funerals and 1 interment of ashes taking place at St Mary's.

Normally our church is open 24/7 and attracts a great many casual visitors. As a Grade 1 Listed church in a historic moorland setting, we are renowned for the feeling of peace and tranquility the place conveys. Walkers and visitors are often to be found sitting quietly in the churchyard or visiting the church and a remarkable number of wreaths appear as Christmas approached.

Our worship is enhanced by our organist – Mr David Crocker – we are most grateful for his continuing support. We have had long debates over the condition of our organ (virtually unplayable) and options for replacing it. We are investigating replacing it with a secondhand instrument of known quality and provenance, reviving our electric organ or connecting a recorded music system to our existing sound system. We hope for progress in 2023.

We have also engaged with the ECO Church initiative and are working with the Mission Community to progress that.

### ***Deanery Synod***

One member of the PCC (Mr Keith Ebdon) sits on the Tavistock Deanery Synod. This provides the PCC with a link with the Churches around us, and also with the Diocese as a whole.

## ***Church Fabric***

In 2022 we have:

- a. Installed a bench in the new churchyard in memory of Sir Peter Badge.
- b. Replaced some slates on the church roof above the porch.
- c. Re-treated the lead on the church roof with Smartwater and marked the hatchings within the church.
- d. Thanks to the splendid efforts of Bill Lee, we have:
  - Re-painted the gutters and downspouts all around the church and the woodwork on the porch.
  - Re-varnished the seats in the porch, as well as the main and tower doors and doorframes.
  - Re-painted the security grill on the porch.
- e. Fitted a handrail on the slope leading to the new churchyard.
- f. Conducted a full, minor electrical items check.
- g. Repaired the lower hinge on the kissing gate.
- h. Replaced one of the path lights on the approach to the church.
- i. Trimmed the lower branches of the beech and yew trees at the churchyard gate.
- j. Updated the Church Terrier and Maintenance and Repair Log.

During the year we have updated churchyard guidance, burial records and map as well as signing up to be a part of the National Burial Ground Survey.

Finally, we believe that the church fabric is in good shape, and we can approach our 2023 Quinquennial Review with some confidence.

## ***Mission and Evangelism***

Along with the rest of the Mission Community, we contribute to Lent and Harvest giving which is then split between selected charities (Catalyst, Shekinah & Tavistock Food Bank).

## ***Other Activities***

We have an active group of bell ringers who meet every Wednesday and ring for Evening Service and when requested for weddings, funerals and national events such as the late Queen's Platinum Jubilee.

## **Financial Review**

The PCC has successfully managed its finances over many years – on 31 December 2022 it had £5755.29 in its Running Cost Account and £14818.95 in its Reserve Account. The Treasurer, Lay Chairman and one Elected Member are signatories on the accounts with all payments in excess of £150 requiring the approval of the PCC. The PCC has resolved to maintain 18 months Running Cost expenditure in Reserve – around £15000. This is being successfully maintained.

In 2022, the PCC was determined to improve its financial position after two difficult years during the pandemic. Key features were:

- A series of events which raised in excess of £4500 – a coffee morning; HM The Queen's Platinum Jubilee Barbecue; a wine tasting; parish raffle and Christmas Extravaganza.
- The re-launch of the Sheep Dog Trials after a two-year gap – we have yet to receive the traditional donation from the organising committee.

Further, we received a most welcome legacy of £4164.64 from the estate of the late Peggy Salmon.

So superficially the position is reasonably healthy, but achieving this has represented a huge amount of work by a small group of very committed individuals who are not, for the most part, getting any younger. The PCC is, therefore, committed to a campaign to encourage more regular donations through the Parish Giving Scheme and the first steps have been taken to set this up. Once that is complete the PCC intends to launch a campaign to publicise the scheme and encourage parishioners to donate regularly in order to secure the future of their parish church.

## **Safeguarding/Fire/Health & Safety/Data Protection**

The PCC reviews its position in respect of the above at each PCC Meeting. Specifically, the PCC complies with Mission Community guidance in respect of Safeguarding; Mrs Helen Sims is our safeguarding representative, and all current members of the PCC were CRB checked in 2019 and have received appropriate training. Updating of CRB checks is now underway as is the induction of one new PCC member.

We do a fire briefing at the best attended event of our year and renewed our contract for fire extinguisher servicing in 2022.

Periodically the recipients of the Parish Newsletter are asked whether they wish to remain on the circulation for data protection purposes – currently those wishing to come off are outnumbered by those wishing to join.

There have been no reportable incidents in any of these areas in 2022.

## **Volunteers**

We would like to thank all the volunteers who work so tirelessly to make our church a lively and vibrant community. Our special thanks go to our Churchwardens (Mrs Helen Sims/Mrs Rita Hopwood); Mrs Janet Ebdon and her flowers team; Mr Peter Walde, Mr Bill Lee, Mr Kevin and Mrs Jill Reed for keeping the environs of the church in such good order; Mrs A-J Charlesson for the Easter, Christmas and Harvest set ups; and all our sidesmen and women. Once again, the church looked magnificent on Christmas Day.

Mrs A-J Charlesson has asked to be relieved of her responsibilities for the Easter and Harvest set ups – the PCC wishes to express its thanks to her for her 25 years of commitment and to Mrs Elizabeth Cole and Mrs Janet Sturmer for taking on these tasks in her place.



## Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC comprises those listed below who are appointed at the Annual Parish Council Meeting (APCM) usually held by the Mission Community each March/April.

Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met four times during the year - the March meeting is open to all parishioners and gives them an opportunity to comment on how their church is being run.

Some members of the PCC sit on the Mission Community Council (Brig Simon Hill and Mrs Helen Sims) and Mrs Elizabeth Cole on its Finance Committee.

### ***Membership of the PCC in 2022***

<b>Lay Chair</b>	Brig Simon Hill
<b>Churchwardens</b>	Mrs Helen Sims; Mrs Rita Hopwood (stood down during 2022)
<b>Member</b>	Mrs Janet Sturmer (joined in 2022)
<b>Deanery Synod Rep</b>	Mr Keith Ebdon
<b>Treasurer</b>	Mrs Elizabeth Cole
<b>Secretary</b>	Mrs Janet Mudge (stood down during 2022)

Our thanks are due to Mrs Rita Hopwood and Mrs Janet Mudge for their many years of support to the church. In their stead we are delighted to welcome Mrs Janet Sturmer.

At the same time as encouraging regular giving we are hoping to encourage others in the community to be part of the PCC as currently we are only "one brick thick". The demise or incapacity of any of the current team would have a serious effect on keeping our church operating.

### **In Conclusion**

We are looking forward to a successful Quinquennial Review in 2023 and to making more progress in securing the future of our church.

***Approved by the PCC on 5 March 2023 and signed on its behalf by:***



.....  
**Rev Andrew Thomas**  
**Rector**



.....  
**Brig Simon Hill**  
**Lay Chairman**

SAMPFORD SPINEY PAROCHIAL CHURCH COUNCIL RUNNING ACCOUNT 2022					
			ACTUAL 2022		ACTUAL 2021
<b>Receipts</b>					
Collections - Gift Aid			1950.54		1622.66
Covenants - Gift Aid			120.00		120.00
Sheep Dog Trials			0.00		0.00
Donations			1878.00		1048.00
Weddings & Funerals			803.00		3144.00
Miscellaneous:		Parish Council - Annual Contribution	400.00		400.00
Float from Parish Council for Jubilee Fete			750.00		0.00
		Diocese contribution to Electricity	260.00		0.00
		An Evening with Derek Gow	456.80		0.00
		Jubilee Fete	2893.35		0.00
		Williams donation + Gift Aid	750.00		150.00
		Harvest Giving	23.00		42.00
		Wine Tasting & Supper	754.35		0.00
		Hill Coffee Morning	575.00		45.00
		Christmas Extravaganza	375.81		50.00
		Parish Raffle	801.50		0.00
		Legacy	4164.64		0.00
Transfer from Gold Account			0.00		2419.16
Jams & Marmalades			64.00		16.00
Wall Safe Proceeds			137.44		192.86
From Mary Badge for memorial bench & plaque			764.00		0.00
Bank Interest for the year			4.01		0.00
From Liz Cole for returned cheque fee			5.00		0.00
		<b>Total Receipts</b>	<b>17930.44</b>		<b>9249.68</b>
<b>Payments</b>					
Diocesan Share			3933.00		3676.00
Electricity			1275.06		579.58
Insurance			1912.32		1836.67
Organist			600.00		600.00
Miscellaneous -		Handyman	240.00		240.00
		Gift contribution for Phillippa	40.00		
		Auditor's Honorarium	0.00		25.00
		Flowers/Christmas Tree/Oasis/Candles	101.96		0.00
		Bell Ringers fees	0.00		396.00
		Music & Lotteries Licence	0.00		46.50
Fund Raising costs			1356.52		142.80
Mission Community Contribution			350.00		300.00
		Collections to Mission Community	23.00		75.00
Granite bench in memory of Sir Peter Badge			698.00		0.00
Plaque for above bench			66.00		0.00
		Electrical Maintenance/repairs	189.30		344.16
		Vestry Shelf	0.00		60.00
		Repairs to gate	65.00		84.73
		Repairs to roof	0.00		208.40
		Tree work	387.00		0.00
		Fire Ext Maintenance	160.80		0.00
		PAT Testing	27.98		
Return of donation			1750.00		0.00
Bank Charges		£8/month	56.00		96.00
		Reduced to £5/month	25.00		0.00
		Cost for issuing chq	0.50		0.00
		Hill Coffee morning chq ret'd	275.00		0.00
		Returned chq fee	5.00		0.00
		Charge for paying in cash	20.96		0.00
Repay float money to Parish Council			750.00		0.00
		<b>Total Payments</b>	<b>14308.40</b>		<b>8710.84</b>
		<b>Current Net Position</b>	<b>2993.32</b>		<b>538.84</b>
<b>Cash Balances</b>		<b>Start Position</b>	<b>2118.25</b>		<b>1579.41</b>
		<b>End Position</b>	<b>3,622.04</b>		<b>2118.25</b>

<b>SAMPFORD SPINEY PAROCHIAL CHURCH COUNCIL RESERVE ACCOUNT</b>						
<b>2022</b>						
					<b>Actual 2022</b>	<b>Actual 2021</b>
<b>Receipts</b>						
Interest					56.45	1.51
Wine Tasting Evening & Parish Raffle					0.00	875.82
Christmas Extravaganza (in cash account)					0.00	0.00
			<b>Total Receipts</b>		<b>£56.45</b>	<b>£877.33</b>
<b>Payments</b>						
Transfer to cash account to cover expenses					0.00	419.16
Charge for paying cheques Dec 2021					13.20	0.00
Transfer to Cash account					0.00	2000.00
			<b>Total Payments</b>		<b>£13.20</b>	<b>£2,419.16</b>
<b>Current Net Position</b>					<b>£43.25</b>	<b>-£1,542.03</b>
<b>Cash Balances</b>				<b>Start</b>	<b>£14,775.70</b>	<b>£16,317.53</b>
				<b>End</b>	<b>£14,818.95</b>	<b>£14,775.70</b>
<b>Statement of Assets &amp; Liabilities</b>		<b>31/12/2022</b>				
<b>Assets</b>	<b>Fabric Fund</b>		<b>Church Fund 2022</b>		<b>Total 2021</b>	
Barclays	0.00		£1,129.20		£1,009.20	
CAF Cash Act	£0.00		£4,626.09		£1,109.05	
CAF Gold Act	£14,818.95		£0.00		£0.00	
<b>Total Cash</b>	<b>£14,818.95</b>		<b>£5,755.29</b>		<b>£2,118.25</b>	
<b>Liabilities</b>	<b>Nil</b>					

# Independent Examiner's Report

**Independent Examiner's Report to the members of St Mary's, Parochial Church Council, Sampford Spiney.**

I report on the accounts for the year ended 31st December 2022 and which are attached.

## **Respective responsibilities of the PCC and the Independent Examiner**

The members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

## **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

## **Independent Examiner's Statement**

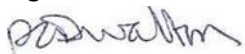
In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met;

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

  
13th February

Date: 2023

## **St Leonard's Church, Sheepstor**

**Annual Report of the Parochial Church Council (PCC) for the year ended 31 December 2022 approved by the PCC by e mail.**

### **Mission and Objectives**

St Leonard's PCC has responsibility for working with the incumbent and with other PCCs and the West Dartmoor Mission Community Council, in promoting the whole mission of the Church, pastoral, evangelical, social and ecumenical within the Mission Community. The PCC is responsible for the care and maintenance of St Leonard's Church and churchyard.

We see ourselves having a particular Mission to visitors to the Village, the nearby reservoir at Burrator and to Dartmoor which surrounds us. We hope to provide outreach to people of all faiths and none to support their exploration of their faith, the development of their spiritual journeys and help them to find the support they can gain through Jesus Christ.

### **Activities**

#### **Church Attendance and Services**

The electoral roll was 21.

The year showed a steady recovery from the Covid 19 pandemic. Weekly attendance at church returned to something like normal, but even at the end of 2022 some regular worshippers had not returned.

It was a particular joy to return to some of our regular annual festival services:

- once again we hosted a pilgrimage to place across on the top of Sheepstor and welcomed 47 to that with 15 having made a pilgrimage across Dartmoor from Princetown beforehand;
- we relaunched our summer Festival service, celebrating creation and God's earth, on the first Sunday in June with hymns poetry readings and prayer. We had 38 in the congregation, a little down from 56 in 2019 before Covid;
- attendance was also a little lower at our harvest festival service which, in 2022, took place on the second Sunday in October, rather than the last Friday in September which had been our normal pattern. 18 attended, compared with 29 in 2019;
- by the end of the year things seem to be more like normal and our candlelit carol service, back for the first time since Covid, had over 94 people attending.

We were delighted that our regular worship had two or three new regular members who have begun to contribute to the regular support of our services, reading lessons and helping to organise the church.

#### **Occasional Offices**

In 2020 there were two interments of ashes, and one wedding.

#### **Church Building: Repair and Maintenance**

In the autumn we received a Faculty from the Diocese for the major works we plan to undertake in the near future. The current workplan envisages:

- further repairs to the tower roof, particularly to defective lead work;
- pointing the south, west and east elevations of the church and repairing the gable ends, and then redecorating the inside of the church;
- replacing the south face of the nave roof.

Given changed policy by Heritage lottery in grant aiding church repairs we will approach this work in stages, starting with the tower roof and fundraising for the repointing and gable ends work.

We were also able to implement a number of minor repairs and improvements:

- the porch light over the south entrance has been replaced;
- the Elford tomb near the Lich gate has been repointed in line with the Faculty provision;
- a work party has laid new gravel between the Lych gate and the South porch.
- Slipped and broken slates on the tower roof were replaced;
- jackdaw nesting detritus was removed from the tower stair windows;
- a temporary cover has been placed on the porous wall from the tower roof to the staircase, pending the more permanent work provided for in the faculty.

During the year the amount of damp in the upper part of the tower was significantly lower than in recent years, but there is still damp entering the church under the gable ends for the west of the south aisle, and where the tower abuts the nave. The planned works covered by the faculty are intended to address this.

In partnership with the five other churches in the mission community the PCC has formed an environmental forum to oversee eco-church initiatives and encourage moves towards sustainability both in the operation of the church as a building and in the lives of those who use it.

### **Leading Worship and Mission**

We continue to benefit from a very strong ministry team led by our rector, Rev Andrew Thomas. During the year it was a delight that our curate, Rev Dr Philippa Bellows, was ordained priest and she, with Rev Miranda Donne and Reverend Mike Farrell, and are two lay readers: Anne de Looy and Martin Jury, provide a refreshing range of positive leadership in our worship

The PCC has continued to operate a worship team to lead evening prayer worship on the first Sunday of the month, and numbers have remained strong for this service. Tony Dando generously offered his services as an organist on the first two Sundays in the month, and the fourth Sunday and for occasional offices and festival services. It has been a joy to have so much live music in the church.

When Tony is not available William Jennings has ensured the availability of recorded music which has allowed us to return to congregational singing at all services.

In the wider mission community that has been a continuing development of outreach services, with the all ages service at Horrabridge on the third Sunday in the month: Toast attracting good congregations and are developing fresh expressions evening prayer service on the fourth Sunday of the month which explores different liturgical styles.

St Leonards has continued to have a service every Sunday, though only one is Eucharist, apart from fifth Sundays when all our churches in the mission community join for a Benefice service. We have worked with our lay readers in the development of liturgy for morning and evening prayer to enrich its suitability as a main service for the day and to introduce opportunities for different styles of singing.

### **Other Activity**

The normal rhythm of bellringing has returned with regular practices on Mondays and the team ringing about two Sundays in the months, in partnership with Meavy. We had a return of visiting ringers, including one bringing a full peal through the morning.

The concerts organised by Patrick Drennan were back to full strength this year, with three altogether all well patronised.

## **Finance**

The accounts for the year are attached as annex A. These are presented on an accruals basis - enabling a meaningful comparison with the previous year and a more accurate statement of the financial position, as debtors, creditors and receipts and payments not cleared through the bank are included in the profit and loss accounts for both years.

On the whole, 2022 has been a fairly positive year for PCC finances.

Our unrestricted funds profit and loss account receipts were £8,557.75 and payments £6,668.70 giving a small balance of receipts over payments of £633.06. This shows an improvement over the previous year with income slightly increased in all area, with payments remaining about the same. It is worth noting that our electricity cost have doubled in the later part of the year but too late to make a significant difference to these figures.

Again, stock and bond market performance has had an inverse impact on our investment funds for our various legacies and bequests deposited with the CCLA as well as very low bank deposit interest rates. The investment funds provided an income of £1,015 (2.7%) and the deposit accounts paid interest of £484. (1.29%). The value of the underlying investment funds has dropped over the year by £4,520 (11.7%) and the value of the deposits has increased by £1,499 (4.15%). The nominal amount invested and amount on deposit now stand at £34,113 and £37,641 respectively.

The overall movement in assets, excluding the building fund, was £1,950, including an increase in the value of investments which accounted for £536 and an investment income of £870. Donations to the Building Fund gave an increase in the fund reserves of £4,852.

Our overall financial position remained more or less static over the year. Again this year we have been fortunate in receiving gifts, legacies and donations which together total £4764 all of which was transferred to the Building Fund.

Our regular fundraising events and services for charity raised £905, the recipients being the Shekinah Mission, Tavistock Food Bank and the Royal British Legion.

The pattern of regular expenditure remained largely unchanged, major items, as usual, being the common fund payment, insurance and upkeep of the churchyard. Our contribution to the Mission Community was £350. Expenditure on maintenance of the churchyard has increased this year, costing £1,024. The electricity supply cost have risen significantly over the year and now stand at £95 per month.

The pattern of pastoral services seems to be recovering. The income to the parish this year was £570.

## **Reserves**

The PCC does not have an explicit policy with regard to reserves. Income is vired to restricted accounts as considered prudent at the time. Restricted funds are mostly used to match fund grant applications and in these cases a reserves policy is not relevant, funds mostly being closed on completion of specific projects.

## **Safeguarding**

Under Section 5 of the Safeguarding and Clergy Discipline Order 2016 the PCC has to the best of its ability had due regard to its duty to follow the guidance from the House of Bishops on safeguarding and

vulnerable Adults. We have a safeguarding lead on the PCC, Russell Chapman, who has undertaken safeguarding training. Churchwardens have been DBS checked and undertake safeguarding training as requested by the Diocese. We are arranging DBS checking and basic safeguarding training for all PCC members. We work with others in our Mission Community to apply best practice under the leadership of our collective safeguarding lead for the whole Mission Community: Debbie Delaney. We review this situation regularly at all our PCC meetings.

### **Structure, Governance and Management**

Under the leadership of the Rector and other members of the clergy team the Parish is run by the two Churchwardens, the PCC and other church officers. The method of appointment of PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the electoral roll and stand for election to the PCC. The PCC held an Annual Parish Meeting, jointly with other Parishes in the Mission Community, and met in addition four times during the year.

### **Administrative Information**

St Leonard's Church lies at the centre of the seventeen dispersed houses and farmsteads which make up the village of Sheepstor serving a community of 48 souls. It is part of the Benefice of Yelverton (known as the West Dartmoor Mission Community), which is in the Tavistock Deanery of the Church of England Diocese of Exeter.

The PCC is a charity exempted from registration with the Charity Commission.

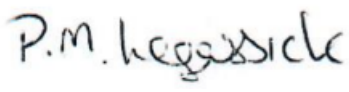
PCC members from 1 January 2021 until the time of this report were:

Rector:           Revd Andrew Thomas  
                      Revd Dr Philippa Bellow  
                      Revd Miranda Donne

Churchwardens:   Mrs Caroline Jennings  
                      Mr Richard Bayly  
                              Also Clerk, Sexton, Verger, Sacristan, Electoral Roll Officer, Deanery Synod representative

Members:           Mr Russell Chapman (Secretary from APCM)  
                      Miss Pat Legassick (Lay Vice Chair)  
                      Mr William Jennings (Treasurer until APCM. Retired           from PCC at APCM)  
                      Mr Stephen Hopson (Treasurer from APCM)

Captain of the Bell Tower:           Mrs Heather Chapman

Signed: 

Pat Legassick: Lay Vice Chair



Caroline Jennings: Churchwarden

Richard Bayly: Clerk

Stephen Hopson: Treasurer



# Sheepstor Parochial Church Council

## Unrestricted Funds Profit and Loss Account For the year ending 31 December 2022

	See Note	2022		2021	
RECEIPTS		£	£	£	£
<b>Planned giving:</b>					
Banker's Standing Orders		200.00		220.00	
BSO Gift Aid Tax Recovered				55.00	
Parish Giving Scheme		4183.91		3811.65	
PGS Gift Aid Tax Recovered		375.63	4759.54	833.01	4919.66
<b>Other voluntary income:</b>					
Collections in Church		570.71		499.82	
Box and other freewill offerings		342.22		144.76	
Gifts and donations		100.00		90.00	
Gift Aid Tax Recovered		150.25	1163.18	153.51	888.09
<b>Churchyard:</b>					
Parish Council contribution		611.00	611.00		
<b>Miscellaneous income:</b>					
Current Account Interest					
Fees for pastoral services	2	982.00		677.00	
Legacies and bequests				8.30	
Miscellaneous		260.00			
Events & Visits		782.03		50.00	
Sale of postcards/guides			2024.03	125.65	860.95
<b>Total receipts during year</b>			<b>8557.75</b>		<b>6668.70</b>
<b>PAYMENTS</b>					
<b>The Ministry:</b>					
Contribution to Mission Community		350.00		300.00	
Common Fund		2962.00	3312.00	3065.00	3365.00
<b>The Church building and services:</b>					
Utilities	4	530.00		474.00	
Repairs incl. Quinquennial		96.00		1263.84	
Insurance		2056.21		1936.04	
Church and Services upkeep			2682.21	202.06	3875.94
<b>Miscellaneous:</b>					
Churchyard upkeep		1024.68		520.00	
Gifts to charities		905.80		243.75	
General expenses, incl. Faculty			1930.48		763.75
<b>Total payments during year</b>			<b>7924.69</b>		<b>8004.69</b>
<b>Excess of income over expenditure</b>			<b>633.06</b>		<b>(1335.99)</b>
For investment income see restricted funds schedule					

# Sheepstor Parochial Church Council

## Restricted and Endowment Funds

### Profit and Loss Account

For the year ending 31 December 2022

	See Note	2022					2021				
		Restricted	Bell	Building	Endowm't	Total	Restricted	Bell	Building	Endowm't	Total
		Funds £	Fund £	Fund £	Funds £	£	Funds £	Fund £	Fund £	Funds £	£
<b>OPENING BANK BALANCE</b>		22110.67	1362.00	6669.00	19603.82	49745.49	21395.02	400.00	6696.32	19322.89	47814.23
<b>RECEIPTS / ADDITIONS</b>											
<b>Income</b>											
Tax recovery from previous year	1			87.50		87.50					
Donations & Grants				4764.63		4764.63		962.00	2431.00		3393.00
Gift Aid - Adjustment											
Interest & Investment income		870.91			536.51	1407.42	715.65			280.93	996.58
<b>Total receipts during year</b>		870.91		4852.13	536.51	6259.55	715.65	962.00	2431.00	280.93	4389.58
<b>PAYMENTS</b>											
<b>The Church building and services:</b>											
South Wall Project - Fees				(428.00)		(428.00)			(2458.32)		(2458.32)
Building Repairs											
Bell rope replacement			(781.00)			(781.00)					
Ringers Fees											
			(781.00)	(428.00)		(1209.00)			(2458.32)		(2458.32)
<b>Excess of receipts over payments</b>		870.91	(781.00)	4424.13	536.51	5050.55	715.65	962.00	(27.32)	280.93	1931.26
<b>CLOSING BANK BALANCE</b>		22981.58	581.00	11093.13	20140.33	54796.04	22110.67	1362.00	6669.00	19603.82	49745.49
<b>Year End Provisions</b>											
Income Tax Recoverable from Gift Aid									87.50		87.50
Creditors and payments not cleared									(267.00)		(267.00)
Debtors and receipts not cleared									30.00		
<b>Balance at 1 January</b>		22110.67	1362.00	6489.50	19603.82	49565.99	21395.02	400.00	4263.00	19322.89	45380.91
<b>Balance at 31 December</b>		22981.58	581.00	11093.13	20140.33	54796.04	22110.67	1362.00	6489.50	19603.82	49565.99

**Statement of Assets and Liabilities**  
**As at 31 December 2022**

[illegible]

# Sheepstor Parochial Church Council

## Notes to the Accounts For the year ending 31 December 2022

### 1 Gifts and donations

Bell Fund	✓	4852.13
Building Fund		
Total Donations	✓	4852.13

### 2 Fees for pastoral services

Banns	✓	408.00
Wedding	✓	316.00
Funeral		
Burial	✓	128.00
Internment - Ashes		
Memorial	✓	16.00
Inscription	✓	128.00
Tablet		
Memorial Service		
Light & Heat		
Verger		
Funeral and Burial		
Donation		
Copy Certificate		
Outstanding fees from MC		(14.00)
	✓	982.00

### 3 Events & Visits - Collections and Donations

Shekinah	✓	195.00
Harvest Festival & Remembrance		320.52
Carol Service		390.28
	✓	905.80

Figures exclude Gift Aid Tax Recovery

Harvest Festival collection donated to the Mission Community supported charities - Inc Gift Aid recovery

### 4 Utilities

Utilities comprise electricity only. The expenditure shown is the total of regular monthly planned payments to EDF over the year and does not equate exactly to the consumption of electricity

### 5 Year End Provisions

	£
Gift Aid Tax Recovery	✓ 150.25
Debtors	✓ (390.28)

### 6 Investments

	Shares No.	Market Value B/F £	Movement in year £	Market Value C/F £
<b>CBFCE Investment Fund shares</b>				
Lopes Repair Fund	1195.98	27970.03	(3277.95)	24692.08
Lady Bryant Bequest	456.00	10664.34	(1242.74)	9421.60
<b>Total</b>		<b>38634.37</b>	<b>(4520.69)</b>	<b>34113.68</b>

### 7 Endowment and Restricted Funds

	£	£	£
<b>Endowment Funds</b>			
Sir Massey Lopez Church Repair Fund	9860.75	870.91	10731.66
Lady Bryant Bequest	6549.27	368.76	6918.03
D ST J Forrer Bequest	12754.55	167.75	12922.30
<b>Total</b>	<b>29164.57</b>	<b>1407.42</b>	<b>30571.99</b>
<b>Restricted Funds</b>			
Building Fund	6669.00	4424.13	11093.13
Repair Fund (Ex Investments)	12549.91		12549.91
Bell Fund	1362.00	(781.00)	581.00

## INDEPENDENT EXAMINER'S REPORT TO

### St Leonard's Church Sheepstor PCC

I report on the accounts of **Sheepstor PCC**, charity no.: **X88529** for the year ended **31<sup>st</sup> December 2022**, which are set out on Pages 1 to 4.

#### Respective responsibilities of trustees and examiner

As trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

#### Basis of independent examiner's report

Examination was carried out in accordance with the General Directions given by the Charity Commissioners. The examination includes a review of the accounting records and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In connection with the examination, no matter has come to our attention:

1. which gives reasonable cause to believe that in any material respect the requirements

- \* to keep accounting records in accordance with Section 41 of the Act; and
- \* to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met; or

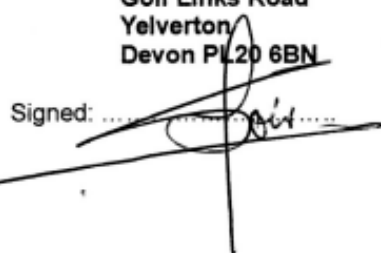
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Simon Moir**

Relevant professional qualification:

Retired MoD Defence Projects Manager

Address: **Morrinsville  
Golf Links Road  
Yelverton  
Devon PL20 6BN**

Signed: 

Date: **10<sup>th</sup> May 2023**

**St Mary the Virgin Church, Walkhampton**

*Annual Report  
&  
Financial Statements*

*of the Parochial Church Council*

*for the year ended  
31st December 2022*

*Rector:  
Rev Andrew Thomas*

*Bankers:  
Barclays Bank, Tavistock*

*Independent Examiner:  
Mr Steve Gray*

# **The Parochial Church Council of St Mary the Virgin Church, Walkhampton**

## **Annual Report For the year ended 31st December 2022**

### **Aim and Purpose**

St Mary the Virgin Parochial Church Council (PCC) is part of the West Dartmoor Mission Community (MC). The PCC cooperates with the Rector, Associate Priests and Ministers to promote the mission of the Church: pastoral, evangelical, social and ecumenical.

The PCC is responsible for the care and maintenance of the Church building and Churchyard.

### **Objectives and Activities**

The PCC is committed to enabling and encouraging people to worship at St Mary the Virgin and to work within the wider Mission Community (MC) to put faith into practice through prayer, scripture, music and sacrament. The PCC also aim to provide pastoral care for people living in the parish and mission and outreach work.

### **Achievements and Performance**

#### ***Worship and Prayer***

The country began 2022 with Plan B for Covid restrictions, though we were still able to continue our worship pattern established in 2021: on the **first and second Sunday** of the month there was a **Communion Service** with the bells rung before the service; on the **third Sunday** our Mission Community Toast@10 Service continued at St John's Horrabridge with members of our congregation on the Toast Team so that we therefore have no service at St Mary's on the third Sunday; on the **fourth Sunday** there was a **Morning Prayer Service** lead by one of the team readers. A MC Service on the **fifth Sunday** was reintroduced with all churches in the MC meeting together. Congregational singing was gradually reintroduced in church, with the iPad proving to be an excellent resource when an organist was not available. Coffee and chat after the service is a valuable addition to the morning worship.

The Rector, Rev Andrew Thomas, had provided good on-line services throughout the pandemic so that anyone unable to attend the church building has been able to access services via the internet. These on-line services have been phased out throughout the year.

At present there are twenty-seven parishioners on the Electoral Roll. There were 19 people who attended our Easter Sunrise service. This year, we decided to combine with other churches in the MC for a Carol Service so did not hold one in St Mary's. The school Christingle service was held in the Memorial Hall and led by Andrew Thomas with 69 people in attendance. We had both Christmas Eve and Christmas Morning Service with a combined total of 69 people at the two services. The School Harvest Service was held in church with about this year, with about 23 adults attending with the children. For our church Harvest, we kicked off our Walkhampton Warm Welcome with a Harvest Supper as a community event. The annual Remembrance Service in the hall and the act of remembrance around the village memorial once again took place with a high number of people gathering together. There were no infant baptisms this year, one wedding and four funerals and five committals of ashes.

In the Summer Term, the *Open the Book* team, made up of members from the different churches in the Mission Community, were once again able to visit the schools to act out Bible stories. Previous to this, the team had continued to maintain close links by sending recorded *Open The Book* stories. Each week, a PowerPoint presentation had been devised using different voices (recorded individually and sent via email). The schools found these an invaluable resource for their Collective Worship but are glad that we are once again able to visit them in school. The children and staff have expressed their gratitude for the work of the team.

## **Deanery Synod**

Our two members of the PCC to sit on the Tavistock Deanery Synod are Kevin Baxter and Corinne Shutt. This is an important role as the Deanery Plan is being developed.

## **Church Fabric**

As in previous years, water ingress continues to be a problem, resulting in a deterioration of the condition of the timbers in the tower. Details follow in the Walkhampton Tower Report below.

In January the annual check of the fire extinguishers resulted in stands being purchased to comply with current regulations. The organ was also serviced in January.

In March we received a quote for re-leading of the South and West windows and replacement of the casements in the tower and the water treatment system was serviced.

PAT testing and the lightning conductor check took place in April. The lightning conductor was bonded to the bell frame in June following advice from an inspection of the tower and bells.

An inspection of the roof in April revealed that despite a few slipped slates, the general condition of the roof is not of great concern. The slipped slates were replaced and roof valleys and gutters cleared in April and again in August and November.

A check of headstones in the new graveyard resulted in two headstones being laid flat.

## **Walkhampton Tower Report**

Further deterioration to the timbers of the floor to the intermediate chamber, together with the growth of fungus, initiated numerous inspections from various bodies to try to find a solution.

Heritage Preservation SW installed an acrow prop and declared the floor unsafe. Ringing ceased and the ropes were removed. The DAC visited in September and, following their advice, a Structural Engineer and rot specialist were consulted.

Concerns about the quality of some of the re pointing of the tower were echoed by the DAC and at the end of November the builders paid a site visit to assess the situation and a Conservation Architect was approached.

## **Mission and Evangelism**

The Mission Community Lent and Harvest Giving continue to support the work of Shekinah, Catalyst and Thika. At the beginning of the year, our Open the Book team from across the Mission Community was sending weekly recorded stories to our two local church schools, Lady Modiford's and Meavy. These offer a visual and audio presentation of the Bible Society stories which the schools have used for their collective worship. However, in the Summer Term, the team began to revisit the schools and act out the stories using children "actors" to help. The pre-school mother and toddler group, Poppins, continues to offer a welcoming and stimulating environment for parents and children.

St Mary's continues to support community events through coffee shop duties for the weekly village Saturday market and running the café for the Annual Craft Fair.

## **Other Activities**

### ***Walkhampton Bellringing Tower Report***

A year ago things were looking up for the Walkhampton ringers. We had three keen learners on Wednesday evenings and help from other towers. We were able to host a branch practice in late February, ring on Easter Day with assistance from Sampford Spiney, and ring for a wedding in June with help from Whitchurch and Bere Ferrers. We also rang a bell 70 times to commemorate the Queen's jubilee. Then came an instruction to cease ringing.

Ever since the repointing in 2018, the ringers had been reporting excessive water ingress through the south wall of the tower. By January 2022, mushrooms were growing from the floor above the ringing chamber and a bells inspection in March confirmed that, although the bells and frame support structure were in good condition, the intermediate timbers showed clear signs of decay. Subsequent expert investigation revealed extensive rot in the ceiling of the ringing chamber and, in July, advice recommended that ringing should stop. One exception was made for the tolling of the tenor to mark the Queen's death.

Since then a core of ringers has been welcomed at Sampford Spiney's and Plymouth Emmanuel's practice evenings and we are very grateful for this support. The need for further repointing and the repair of the rotten timbers means that we are unlikely to return to ringing in the near future.



## ***Report on Champing at St Mary the Virgin, Walkhampton, 2022***

### **Background**

Champing TM (church camping) is an idea trademarked by the Churches Conservation Trust (CCT). In 2017, aided by Marian Carson of Growing the Rural Churches Project, a substantial amount of work involving detailed negotiations took place with CCT, as St Mary's was a departure for CCT who had only dealt with their own redundant churches whereas St Mary's is a 'living church', open for business as a parish church.

### **Champing at St Mary's Walkhampton**

Thankfully, in 2022 we were able to reintroduce Champing after two years without any due to the pandemic. We had a very successful year with nineteen groups of visitors throughout the Summer and received £1754 in payments.

[https://champing.co.uk/church/walkhampton-plymouth-st-mary-the-virgin/?\\_gl=1\\*p8t720\\*\\_ga\\*Mjk5MjMzMTkwLjE2Nzc5MzU0MTk.\\*\\_up\\*MQ..](https://champing.co.uk/church/walkhampton-plymouth-st-mary-the-virgin/?_gl=1*p8t720*_ga*Mjk5MjMzMTkwLjE2Nzc5MzU0MTk.*_up*MQ..)

### **Treasurers Report 2022**

#### ***Receipts***

This year our general income was £39,896.32 for the general upkeep of St Mary's Church up from £17,330.49 for 2021.

Over the year we received £2,217.00 for Weddings and funerals carried out at the Church.

As we are now fully back to normal church services collections we have received have increased to £1,064.43 compared to £822.50 in 2021. With the help of the Parish Giving Scheme (PGS) and now only 2 people on Standing Order this has been a great help to us to pay our normal bills over 2022. We also received legacies giving us a total of £20,139.64 extra income.

#### ***Payments***

In 2022, we spent £18,397.61 on the day to day general upkeep of the Church. We paid the common fund of £5,815.00. This is a decrease from 2021 when we paid £6,937.00. Our biggest costs are now heating, lighting and insurance. So, for general day to day running of the church our expenditure has been covered by income for 2022.

#### ***Savings Account***

We maintained a small balance in our National savings account (£1,643.22) and accordingly received interest of £0.16.

#### ***Total Assets***

Bank Balance 01/01/2022 £79,157.02

Income 2022 £39,896.32

Total £119,053.34

Less Expenses £18,397.61

Bank Balance 31/12/2022 £100,655.73

***The Parish Giving Scheme*** is working very well and in addition, we have two people on the regular giving.

**St Michael's Church, Princetown:** At the present moment, we are retaining £7,531.45 for St Michael's Church, Princetown. Though St Michael's church is redundant and under the charge of Devon Historic Church's Trust, St Mary's PCC are still responsible for some of the maintenance.

### **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

### **Volunteers**

The members of the PCC would like to thank all the volunteers who work so tirelessly to make our Church a lively and vibrant community. Once again, our special thanks go to our Churchwardens, Bunty Baxter and Ros Knight and our retiring Treasurer, Kevin Baxter. Thank you gifts were given to Mave Goddard and Kevin Baxter in appreciation of their work.

The PCC would like to thank the bell-ringers for calling us to worship on the first Sunday of each month (when allowed) and to our bell captain, John Bowler for maintaining the bells during the year. Hopefully, we will hear the ringing again soon.

### **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met six times during the year.

### **Administrative Information**

The Church is situated in Walkhampton, PL20 6JY and is part of the Deanery of Tavistock, in the Diocese of Exeter. The correspondence address is PCC Secretary, 12 Blackbrook Close, Walkhampton, PL20 6JF. The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2006) and a Charity excepted from registration with the Charity Commission.

PCC members who have served from the 1st January 2022 until the date this report was approved were:

<i>Chairman:</i>	Rev Andrew Thomas
<i>Vice Chair:</i>	Mrs Bunty Baxter then Mrs Caroline Paskins from May 2022
<i>Elected Members:</i>	
<i>Churchwardens:</i>	Mrs Bunty Baxter Mrs Rosalind Knight
<i>Treasurer:</i>	Mr Kevin Baxter (resigned May 2022)
<i>Secretary:</i>	Mrs Corinne Shutt Mrs Mavis Goddard (resigned April 2022) Mrs Sheila Reynolds Mrs Caroline Paskin Mr John Bowler
<i>Deanery Synod Reps:</i>	Mr Kevin Baxter Mrs Corinne Shutt

Approved by the PCC on .....2023 and signed on its behalf by:



.....  
Rev Andrew Thomas (*Chair*)

.....  
Mrs Caroline Paskins (*Vice Chair*)

**St Mary the Virgin Walkhampton - XN60568**  
**Receipts and payments**  
**Selected period: 01 January 2022 to 31 December 2022**

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
<b>General - General fund (Unrestricted) Fund</b>			
<b>Receipts</b>			
Donations, Legacies and similar incoming resources			
GIFT AID DONATIONS		6,278.88	6,378.45
COLLECTIONS		1,064.43	822.50
DONATIONS		21,009.75	3,426.00
<i>Total Donations, Legacies and similar incoming resources</i>		<i>28,353.06</i>	<i>10,626.95</i>
Activities for generating funds			
CHURCH FUND RAISING		1,714.73	835.50
CHAMPING		1,754.85	—
<i>Total Activities for generating funds</i>		<i>3,469.58</i>	<i>835.50</i>
Investment income			
BANK ACCOUNT INTEREST		0.16	11.74
<i>Total Investment income</i>		<i>0.16</i>	<i>11.74</i>
Other incoming resources			
INCOME TAX REBATE		1,692.57	1,705.54
TEAM FEES		2,217.00	2,803.00
REFUNDS		445.35	350.00
GRANTS RECEIVED		258.10	883.76
WARM WELCOME		3,014.40	—
UKRAINE CLOTHING INCOME		300.00	—
MAGAZINE SALES		146.10	114.00
<i>Total Other incoming resources</i>		<i>8,073.52</i>	<i>5,856.30</i>
<b>Total receipts</b>		<b>39,896.32</b>	<b>17,330.49</b>
<b>Payments</b>			
Costs of generating funds			
MAGAZINE COSTS		240.00	240.00
<i>Total Costs of generating funds</i>		<i>240.00</i>	<i>240.00</i>
Grants payable in furtherance of charity's objects			
ST MICHAEL & ALL ANGELS		—	500.00
<i>Total Grants payable in furtherance of charity's objects</i>		<i>—</i>	<i>500.00</i>
Activities in furtherance of the charity's objects			
CHARITY DONATIONS		480.00	480.00
<i>Total Activities in furtherance of the charity's objects</i>		<i>480.00</i>	<i>480.00</i>
Support costs			
SERVICE EXPENSES		198.90	161.00
SUNDRIES MISC		1,935.82	1,059.33
MINISTRY EXPENSES		369.00	1,208.81
HEATING AND LIGHT		757.51	638.67
CHURCH REPAIRS		1,026.00	129.80
INSURANCE		3,074.46	2,894.97
WARM WELCOME EXPENSES		1,113.52	—
UKRAINE CLOTHIING EXPENSE		300.01	—
COMMON FUND		5,815.00	6,937.00
CHURCHYARD		1,520.13	2,026.84
CHAMPING COSTS		88.86	—
CHURCH TOWER REPAIR COSTS		1,478.40	961.05
<i>Total Support costs</i>		<i>17,677.61</i>	<i>16,017.47</i>

Note	From To	01 January 2022	01 January 2021
		31 December 2022	31 December 2021
Total payments		18,397.61	17,237.47
Excess of Incoming resources over Resources used		21,498.71	93.02
Brought forward balance		79,157.02	79,064.00
Total carried forward balance		100,655.73	79,157.02

Statement of Assets and Liabilities at 31 December 2022

	2022	2021
Bank current account	£99,012.51	£77,513.96
Deposit Account National Savings	£1,643.22	£1,643.06
	<u>£100,655.73</u>	<u>£79,157.02</u>

Notes:

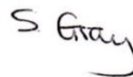
- 1 The financial statement of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using R&P basis.
- 2 The following assets are recognized but not necessary valued in the Statement of Assets and Liabilities:  
Movable Church furnishings held by the churchwardens on special trust for the PCC and which require a faculties for disposal.
- 3 The expenses paid to the clergy may include a small immaterial proportion which relates to their function as PCC members. Some payment given to PCC members for stationary reimbursements.
- 4 The payment to missions and overseas relief agencies included £180 Sponsor a Nurse in Uganda. Also £300.00 to Catalyst work.
- 5 Charity donations collected  
Done by Mission Community  
The above donations are not recorded in the above financial report.
- 6 CBF Investment fund we have 420 shares valued at £23.3867 a total of £9822.42
- 7 The tower project is now complete leaving a balance of £49,952.10 in the unrestricted fund. These funds are for ongoing projects.
- 8 St Michaels & All Angels Princetown Church legacy we are holding a total Of £33,152.83. Monies spent already is £25,621.38 with some more works to be completed with the rest of the monies left £7,531.45 which doesn't belong to St Marys Walkhampton.

Approved by the PCC on 13<sup>th</sup> MARCH 2023  
and signed by Rev Andrew Thomas Chair  
and Mr K Baxter(PCC Treasurer).

K Baxter Treasurer



Mr S Gray Examiner



Rev A Thomas Rector and Chair





## Independent examiner's report on the accounts

<b>Report to the trustees of</b>	St Marys the Virgin Walkhampton, DEVON. PL20 6JY		
<b>On accounts for the year ended</b>	31 <sup>st</sup> December 2022	<b>Charity no (if any)</b>	An Excepted Charity
<b>Set out on pages</b>	1-4		

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 02/03/2023

**Name:** Steve Gray

Year	Percentage of Population Aged 65 and Over
1950	7%
1960	10%
1970	12%
1980	14%
1990	16%
2000	18%
2020	20%

**Address:** 2 Down View, Binkham Hill, Yelverton, DEVON PL20 6BE



**INDEPENDENT EXAMINER'S REPORT TO**  
**THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S THE**  
**VIRGIN WALKHAMPTON**

This report on the attached financial statements of the Parochial Church Council (PCC) for the year ended 31 December 2022 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43, Charities Act 1993 ('the Act').

**Respective responsibilities of trustees and examiner**

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulations.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirement
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations, have not been met: or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Mr. S Gray

  
.....

02 / 03 / 2023



**St Paul's Church, Yelverton**

**Parochial Church Council**

**Yelverton Devon PL20 6AB**

**Annual Report and Financial Statements**

**for**

**The Year Ended 31<sup>st</sup> December 2022**

**Rector: The Rev Andrew Thomas**

**Bankers:**

**HSBC Bank Launceston Cornwall**

**Lloyds Bank Royal Parade Plymouth**

**Independent Examiner:**

**Col Gordon Mills**

**Combe Park Farm, Roborough, Plymouth**

**Web site: [www.westdartmoorchurch](http://www.westdartmoorchurch)**

**The Parochial Church Council is an Excepted Charity**



# **The Parochial Church Council of St Paul's, Yelverton**

## **Annual Report**

**for the year ended 31<sup>st</sup> December 2022**

### **Aim and Purpose**

St Paul's Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent in promoting throughout the West Dartmoor Benefice, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. In addition to maintaining the Church itself, which is a Grade II Listed Building, the PCC is also responsible for maintaining the Church Hall next door.

### **Objectives and Activities**

In partnership with our 5 fellow-Parishes within the West Dartmoor Mission Community:

- To build up our worshipping congregation
- To support both individuals and families
- To engage in mission and outreach work
- To maintain and enhance the fabric of church and church hall

### **Achievements and Performance**

#### ***Worship and Prayer***

Post-pandemic it has been a source of real joy to enter 'the new normal' – albeit with sadness that numbers attending our fortnightly Sunday Eucharists are now in the mid-20s rather than the previous mid-30s.

We record warm thanks to Andrew our Rector and also to the rest of our Ministerial Team – Rev Dr Philippa Bellows, Rev Mike Fairall, Rev Miranda Donne, Rev Denis Robinson plus our future Curate-in-training Scott Angel, as also to our Readers Martin Jury and Anne de Looy – for their continuing spiritual leadership.

We particularly thank Philippa for leading the MC Advent course this year based on Stephen Cottrell's "Walking backwards into Christmas". Attendance: c8.

We also record warm appreciation to Martin Jury and the Worship Team for leading us in our monthly Family Worship. Attendance: between c.20 and 28.

We similarly value the devoted intercessory ministry provided by the MC Prayer Group.

All our regular Sunday worship is greatly enhanced by the ministry of hospitality provided afterwards by Sheila Stacey, assisted by Alison Kennerly: our grateful thanks to both.

Numbers attending the mid-week MC Holy Communion remain constant between c.5 and 9.

With the transformation of "Nosh@9.30" into "Toast@10" (St John's, Horrabridge), we lost the monthly cheerful contribution of young families, but our Childrens Corner in church continues to be used occasionally and is appreciated.

As last year, the Christmas Eve MC Crib Service brought some 90 attendees and was a joyous occasion. We thank Corinne Shutt for again master-minding the occasion, and for her energetic performance as “The grumpy Inn-keeper”.

A special, joyful memory for the year was the Archdeacons Ordination Service in September at which Philippa was ordained Priest by the Rt Rev Mark Rylands. The occasion was shared by the Rev Duncan Holland and his supporters from Plymouth, who was ordained Deacon. The address was given by our Archdeacon. Our fullest thanks go to Sheila Stacey for, as ever, providing an ample and greatly enjoyed Tea.

We also record thanks to our music-makers, primarily Pauline Hamilton-Leggett, but also to David Paddon, Ben Watt and Anne Medhurst.

The MC Choir suffered significantly from the pandemic: its membership reduced, as did the number of occasions to perform Choral Evensong. But the Choir did rehearse occasionally in St Paul’s and it continues to make a valuable contribution to a sense of togetherness within the MC.

During the year we had 3 funerals, but no weddings or baptisms.

At present there are 34 parishioners on the Electoral Roll, all living within the West Dartmoor Mission Community boundaries.

### ***Deanery Synod***

St Paul’s continued to be represented at the Deanery Synod by Belinda Gardiner and Berwyn Turley-Rogers.

### ***Church Fabric***

This was a Quinquennial Inspection year – conducted for us on 9<sup>th</sup> August by Mr Grant Elliott of Le Page Architects: we are pleased to report no major fabric issues.

The plaster discoloration in the two vestries reported last year turned out to be caused by mould, not damp.

### ***Church Hall***

From the start of the year Hall users were full of compliments at the success of the redecoration.

During the summer the steps up to the kitchen entrance were made more user-friendly.

Our hirers are: Legs, Tums & Bums; Zumba; Craft Group; Poppins; Luncheon Club; Yelverton Bridge Club; Rainbows & Brownies; Badminton; monthly Children’s Cinema and monthly Yelverton Café Cinema.

### ***Mission and Evangelism***

“Poppins” – the weekly mother-and-toddler group in St Paul’s church hall initiated by the WDMC – re-started after the summer and proved to be as great a success as pre-pandemic.

During the autumn term the Open The Book team (which includes 2 of our PCC members) started to put on occasional performances in school once again – to everybody’s delight.

The collection box for Tavistock Foodbank continues – with thanks to Chris & Jackie Philpott for managing it.

Casual visitors continue to leave appreciative messages – regularly commenting on the church's welcoming atmosphere and appearance. Credit for this goes in large measure to Vivienne Thompson and her team of flower-arrangers: we thank them most warmly.

### ***Other Activities***

Once again we made light drinks available for the annual Devon Historic Churches Trust *Ride & Stride* event in September (organized from St John's Horrabridge).

### ***Financial Review***

Financially it remains a struggle to meet the costs of running our church, but in 2022 we managed to keep our head above water with a surplus of £2,974, a huge improvement from the deficit of nearly £5,000 in the previous year. This surplus was due notably to our share of £4,165 from the legacy to the churches of the Mission Community from the much loved Rev. Peggy Salmon.

The planned giving from our parishioners increased by some 18% in the year, and of course the associated tax recovery from Gift Aid. This is very heartening, but in addition we made an approach to all the residents in the village to give financial support to our church. I am delighted to report that this produced generous donations of £2,759, including many which are continuing on a regular basis.

Towards the end of the year, with an eye to visitor donations, we introduced the option of payment by QR code using the SumUp App: it is still too early to assess its benefit.

Once again our indefatigable Sheila Stacey held her series of Sunday afternoon Cream Teas. Not only did these generate over £1,200 but were highly popular social gatherings.

Our expenses rose materially with a series of unplanned maintenance costs due in large measure to damp problems. These were principally water damage in the chimney above the clergy vestry, and water ingress to the organ, which is now under repair. Hopefully these further costs will be met from our insurance, and be covered in next year's report.

Everybody, including our churches, are suffering from substantial increases in fuel costs. However, I am glad to report that government help with fuel bills also included churches and St Paul's received a material contribution of £540.

Use of the Church Hall has been back to normal; quite busy at times, but still plenty of space for further activities. With no major repair work needed, the hall produced a surplus of some £2,747.

An encouraging year, but still many financial hurdles to be overcome as we go forward into 2023.

### ***Reserves Policy***

The PCC has reserves to ensure as far as possible the ability to meet major renewal and repair costs that will arise from time to time to maintain the church in good order.

### ***Safeguarding***

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

## ***Structure, Governance and Management***

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent (Chair, ex officio), Licensed Clergy, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The Church is situated at Yelverton, PL20 6AB and is part of the Deanery of Tavistock, in the Diocese of Exeter. The correspondence address is The Parish Office, St Paul's Church, Yelverton, PL20 6AB. The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2006) and a Charity excepted from registration with the Charity Commission.

PCC members who served during the year were:

<b>The Incumbent (ex officio)</b>	Rev. Andrew Thomas	
<b>Reader</b>	Martin Jury	
<b>Churchwardens</b>	Kathy Howard	Secretary
	Richard Byrn	Acting Chair
<b>Deanery Synod Reps</b>	Belinda Gardiner	
	Berwyn Turley-Rogers	
<b><i>Elected:</i></b>	Brian Medhurst	Treasurer
	Anne-Marie Critchley	
	John Gozzard	

# Independent Examiner's Report to the members of the Parochial Church Council ('The Trustees') of St Paul's Church Yelverton

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Paul's Church, Yelverton (the Trust) for the year ended 31 December 2022

## Responsibilities and basis of the report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

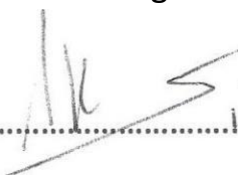
## Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

.....  11/1/23

Col Gordon Mills

Combe Park Farm, Roborough, Plymouth

# ST PAUL'S CHURCH YELVERTON

## Receipts & Payments Account for year to 31 December 2022

		<b>2022</b>		<b>2021</b>	
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>					
<b>Donations and Legacies</b>					
Regular Giving					
Tax efficient Planned Giving					
	Parish Giving Scheme	15,557		14,000	
	Envelopes and Bank SOs	3,737		2,355	
Collections at Services		2,189		2,073	
Gift Aid tax recovered					
	Parish Giving Scheme	3,889		3,500	
	Other	2,290		1,510	
		<b>27,662</b>		<b>23,438</b>	
Other Voluntary Receipts					
Grants		540		0	
Legacies		4,165		0	
Donations		3,789		1,725	
		<b>8,494</b>		<b>1,725</b>	
Income from Church Activities					
Cream Teas		1,218		600	
Fees		1,030		778	
		<b>2,248</b>		<b>1,378</b>	
Receipts from Investments					
Interest		389		389	
		<b>389</b>		<b>389</b>	
Other Receipts					
Miscellaneous		1,526		302	
		<b>1,526</b>		<b>302</b>	
<b>Total Receipts</b>		<b><u>40,319</u></b>		<b><u>27,232</u></b>	
<b>PAYMENTS</b>					
<b>Church Activities</b>					
Diocesan Parish Share		23,430		22,235	
Mission Community Share		1,485		300	
Upkeep of Services		123		124	
Church Utility Costs		1,526		1,197	
Church Running Costs		6,214		6,209	
Church Maintenance		3,792		1,101	

New Building Work	0	0
Mission Giving	775	1,000
	<u>37,345</u>	<u>32,166</u>
<b>Total Payments</b>	<u><u>37,345</u></u>	<u><u>32,166</u></u>
<b>Excess of Receipts over Payments</b>	2,974	-4,934
<b>Transfer to General Reserve</b>	<u>2,974</u>	<u>-4,934</u>

**ST. PAUL'S CHURCH YELVERTON**

**Statement of Assets & Liabilities at 31 December 2022**

ASSETS	2022			2021		
	Market Val.	Cost		Market Val.	Cost	
	£	£	£	£	£	£
<b>Investments</b>						
Equities Investment Fund for Charities	79,601	11,592		79,762	11,592	
CBF Investment Fund Shares	62,761	14,543	26,135	69,095	14,543	26,135
<b>Current Assets</b>						
Cash at Bank		21,191			18,105	
Cash in Hand		15			134	
Fixed term deposit		31,108			31,108	
Notice Account		6,785	59,099		6,778	56,125
<b>Fixed Assets</b>						
St Paul's Church Hall			Nil			Nil
<b>Total Assets</b>			85,234			82,260

**REPRESENTED BY**

**GENERAL RESERVE ACCOUNT**

Balance at 1 January	80,501	85,435
Transfer from Receipts & Payments account	2,974	(4,934)
Balance at 31 December	83,475	80,501

**TOWER FUND ACCOUNT**

Balance at 1 January	1,759	1,759
Surplus/(Deficit) on Tower Fund account	0	0
Balance at 31 December	1,759	1,759

<b>Total Balance Sheet Value</b>	<b>85,234</b>	<b>82,260</b>
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**ST. PAUL'S CHURCH HALL YELVERTON**

**Receipts & Payments Account for year to 31 December 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>INCOME</b>		
Lettings	<b>7,080</b>	<b>3,258</b>
Electricity Meters	867	252
<b>TOTAL RECEIPTS</b>	<b>7,947</b>	<b>3,510</b>
<b>EXPENDITURE</b>		
Heating & Lighting	1,305	672
Repairs & Renewals	1,210	4,005
Insurance	1,530	1,441
Cleaning	1,073	996
Miscellaneous Expenses	82	9
<b>TOTAL PAYMENTS</b>	<b>5,200</b>	<b>7,123</b>
<b>SURPLUS (DEFICIT) FOR THE YEAR</b>	<b>2,747</b>	<b>-3,613</b>

**Statement of Assets & Liabilities at 31 December 2022**

	<b>2,022</b>	<b>2,021</b>
	<b>£</b>	<b>£</b>
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash at Bank	9,714	6,904
Cash in Hand	0	63
<b>Total Assets</b>	<b>9,714</b>	<b>6,967</b>
<b>REPRESENTED BY:</b>		
<b>Accumulation of Funds</b>		
Balance at 1 January	6,967	<b>10,580</b>
Surplus/(Deficit) for the year	2,747	<b>-3,613</b>
<b>Total Balance Sheet Value</b>	<b>9,714</b>	<b>6,967</b>



## Notes to the 2022 Accounts and Financial Statements

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. There are no remaining liabilities arising from the work programme on rendering the Tower. The balance of the Tower Fund will be retained for maintenance of the Tower.
3. The Church Hall is included as a fixed asset. The cost has been written down to nil consistent with an asset which has no market value.
4. Accounts have been prepared separately for the Church and the Church Hall, but it should be noted that the combined totals of receipts and payments amounted to E48,266 and E42,545 respectively.
5. The combined total of balance sheet reserves at 31st December 2022 for the Church and the Church Hall amounted to f94,948
6. Moveable church furnishings held by the Churchwardens on trust for the PCC and which require a faculty for disposal are recognised but not included and valued in the statement of assets.

**Approved by the PCC on 17th January 2023 and signed on its behalf by:**

A handwritten signature in blue ink, reading "Kathy Howard", written over a dotted line.

Kathy Howard (Co-Chair)

A handwritten signature in blue ink, reading "Richard Byrn", written over a dotted line.

Richard Byrn (Co-Chair)