

**Annual Report for Year Ending 31st December 2021**



**St John the Baptist, Horrabridge**

**St Peter's, Meavy**

**St Mary's, Sampford Spiney**

**St Leonard's, Sheepstor**

**St Mary the Virgin, Walkhampton**

**St Paul's, Yelverton**

## Legal and Administrative Information

<b>Rector:</b>	Revd Andrew Thomas, The Rectory, Yelverton PL20 6AB Tel: 01822 854804 <a href="mailto:rectorwestdartmoor@gmail.com">rectorwestdartmoor@gmail.com</a>
<b>Associate Priest:</b>	Revd Miranda Donne (SSM) <a href="mailto:Revmirandadonne@gmail.com">Revmirandadonne@gmail.com</a>
<b>Curate (Training):</b>	Revd Dr Philippa Bellows, The Rectory, Tor View, Horrabridge PL20 7RE Tel: 01822 859353 <a href="mailto:philippa.bellows@icloud.com">philippa.bellows@icloud.com</a>
<b>Readers:</b>	Mr Martin Jury, Yelverton Cottage, Meavy Lane, Yelverton PL20 6AJ Tel: 01822 854504 <a href="mailto:martinwestdartmoor@gmail.com">martinwestdartmoor@gmail.com</a>  Mrs Anne de Looy, Winnard, Tavistock Road, Horrabridge PL20 6ED Tel: 01822 859421 <a href="mailto:adelooy@gmail.com">adelooy@gmail.com</a>
<b>Website:</b>	<a href="http://www.westdartmoor.church">www.westdartmoor.church</a>

### Churchwardens:

#### St Paul's Yelverton

Mr Richard Byrn  
Mrs Kathryn Howard

#### St Leonard's Sheepstor

Mr Richard Bayly  
Mrs Caroline Jennings

#### St Peter's Meavy

Mr Jonathan Davey  
Mr Jonathan Frappell

#### St Mary the Virgin Walkhampton

Mrs Ros Knight  
Mrs Bunty Baxter

#### St Mary's Sampford Spiney

Mrs Rita Hopwood  
Mrs Helen Sims

#### St John the Baptist Horrabridge

Vacant

## Parochial Church Council Members:

<p><b>St Paul's Yelverton</b></p> <p><i>Reader</i>                 Martin Jury</p> <p><i>Churchwardens</i>     Kathy Howard Co-Chair Richard Byrn Co Chair</p> <p><i>Deanery Synod Reps</i>         Belinda Gardiner Berwyn Turley-Rogers</p> <p><i>Elected Members</i>            Kathy Howard Secretary Brian Medhurst Treasurer Anne-Marie Critchley John Gozzard</p>	<p><b>St Leonard's Sheepstor</b></p> <p><i>Churchwardens</i>     Caroline Jennings Richard Bayly - also, Clerk, Sexton, Verger, Sacristan, Electoral Roll &amp; Deanery Synod Rep</p> <p><i>Members</i>             Russell Chapman Secretary &amp; Electoral Role Officer</p> <p><i>Lay Vice Chair Treasurer</i>           Pat Legassick William Jennings Stephen Hopson</p> <p><i>Captain of the Bell Tower</i>           Heather Chapman</p>
<p><b>St Mary's Walkhampton</b></p> <p><i>Churchwardens:</i>   Mrs Ros Knight Mrs Bunty Baxter (also Vice Chair)</p> <p><i>Treasurer:</i>           Mr Kevin Baxter</p> <p><i>Secretary:</i>           Mrs Corinne Shutt Mrs Mavis Goddard Mrs Sheila Reynolds Mrs Caroline Paskin Mr John Bowler (co-opted)</p> <p><i>Deanery Synod Reps:</i>         Mr Kevin Baxter Mrs Corinne Shutt</p>	<p><b>St Peter's Meavy</b></p> <p><i>Churchwardens</i>     Mr Jonathan Frappell (MCC) Mr Jonathan Davey</p> <p><i>Deanery Synod Reps</i>         Mrs Nicky Smith Mrs Annie Inman (also Electoral Role)</p> <p><i>Secretary</i>            Mrs Hilary Monk</p> <p><i>Elected Members</i>   Mrs Sarah Gordon (Lay Vice Chair) Mrs Penny Shobbrook Mrs Mary Helby (Treasurer/ MCC) Mrs Sheila Manning (Health &amp; Safety) Mr Gregg Manning</p>

<b>St Mary's, Sampford Spiney</b>	<b>St John the Baptist, Horrabridge</b>
<i>Churchwardens:</i> Mrs Helen Sims Mrs Rita Hopwood	<i>Churchwardens:</i> Vacant
<i>Treasurer:</i> Mrs Elizabeth Cole	<i>Treasurer:</i> Mrs Elaine Hay
<i>Lay Chair:</i> Brig Simon Hill	<i>Secretary:</i> Mrs Hilary Prout
<i>Secretary:</i> Mrs Janet Mudge Mr Peter Walde	Mrs Carolyn Hempenstall Mrs Sybil Heathcock
<i>Deanery</i> <i>Synod Rep:</i> Mr Keith Ebdon	<i>Deanery</i> <i>Synod Rep:</i> Mr Mike Godkin (also Vice Chair)

### **Bankers & Independent Examiners**

#### **St Paul's Yelverton**

Lloyds, Royal Parade, Plymouth &  
HSBC, Bedford Square, Tavistock

Examiner: Col. G. Mills

#### **St Peter's Meavy**

National Westminster Bank,  
Bedford Square, Tavistock

Examiner: Dr Jenny Sharp

#### **St John's Horrabridge**

TSB  
West Street, Tavistock

Examiner: Mr Steve Gray

#### **St Leonard's Sheepstor**

Santander,  
Bootle

Examiner: Mr Simon Moir

#### **St Mary the Virgin Walkhampton**

Barclays Bank,  
Bedford Square, Tavistock

Examiner: Mr Steve Gray

#### **St Mary's Sampford Spiney**

CAF Bank, 25 Kings Hill Ave,  
Kings Hill, West Malling ME19

Examiner: Phillipa Walton



## **The Purpose of Each Parochial Church Council in the Mission Community.**

Each Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

The PCC (Powers) Act 1956 states that the PCC *'is to cooperate with the minister in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical'*.

The method of appointment of PCC members is set out in the Church Representation Rules 2020.

## **Rector's Report.**

Another year in the West Dartmoor Mission Community, and we continue to be influenced by the Covid 19 virus. This past year has seen the virus being better controlled by vaccines, restrictions and guidelines and our church communities have been affected in many of the same ways as other walks of life. Despite this, we have achieved much and grown both numerically and spiritually in our life in Christ.

This past year has seen the re-emergence of our community's desire for the pastoral offices with many funerals, and increasing numbers of weddings and baptisms. IT was also a great joy to be able to accompany one of our younger members to the parish of Stowford in the north of the deanery to be Confirmed by Bishop Nick. This past year also saw us being able to re-introduce without previous Covid restrictions our All Souls Service and also Remembrance Sunday. It was super to see so many people feeling comfortable enough to join us for the Act of Remembrance around our parishes.

In other news, this past year saw us saying farewell to Gavin Hamilton, the head teacher of our church schools at Meavy and Walkhampton, as he ventures out in to pastures new, and a joyful 'welcome' to our two new head teachers who succeed him. Kate Gawadzyn at Meavy and Louise Scott at Walkhampton. We really value the relationship we have between church and school, and this year has seen this blossom, with regular Collective Worship, church members joining the Board of Governors (we have vacancies if you're interested!), Open the Book still going strong, and school classes visiting our churches.

In more coming and going, this past year has seen some changes in our Ministry Team too, a Team that is in good heart. In April we said a very fond farewell to Di Caine. Di had been a member of the Ministry Team here in West Dartmoor for a number of years, was a very valued member of our team, and is sorely missed. We do though continue to give her and Nigel all our love and prayers in their retirement. After nearly a year of waiting, due to Covid, of course, in April I was able to be Inducted as Rector. The Service took place at Yelverton, with some Covid restrictions by Bishop Nick and Archdeacon Nick. The Service of my induction was also a perfect opportunity to license our new Associate Priest, Miranda Donne, and so in the welcome sunshine it was certainly an evening of celebration and new beginnings.

In July we welcomed our new Curate, Philippa Bellows, and her husband Stephen to the Mission Community. Philippa is here with us as the Assistant



Curate (Curate in Training) for a few years, was ordained Deacon in September, and will be, God willing, ordained Priest in September 2022. The recognition that West Dartmoor is a great place to learn and experience ministry was added to this year also by Scott Angel who came to spend a few weeks with us on placement as he prepares for offering himself for selection to the ordained ministry in the Church of England. We continue to offer prayers for Scott as he discerns the path ahead.

All this coming and going and pastoral care has added to our increased desire to listen and learn to what God might be doing in this place and what he might be telling us. This past year we have spent time reflecting and listening to each other more than ever. In Lent we held an online Agape prayer group, to encourage and bolster our prayer as we journeyed towards Easter. In Advent, by which time Covid restrictions had lessened, we held an in-person, and online Advent Course where we read and studied together the book 'Music of Eternity: Meditations for Advent with Evelyn Underhill' by Robyn Wrigley-Carr. Then towards the end of the year we gathered together again each week to take part in the Living in Love and Faith Course, written and arranged by the Church of England, looking at helping us to listen and reflect on the relationships, sex, marriage and identity in the light of our lives as Christians.

It has been a busy and full year. The coming year will I'm sure see just as much going on, with even more opportunities to serve God and his people in this place we call home, and I very much look forward to sharing that journey with you.

## **Safeguarding Report for the Mission Community**

Safeguarding as always is a priority in the Mission Community with each of our six churches displaying safeguarding details together with useful telephone numbers on their notice boards.

**The Ministerial Team** are up to date with their diocesan safeguarding courses and all have current DBS certificates, taking into account that now (from January 2022) DBS renewals are every 3 years. All members of the ministry team have up-to-date training records.

**Churchwardens/PCC members** all now hold a DBS certificate and the required safeguarding certificates.

**PCC members:** the completion of outstanding C0, C1 and Domestic Abuse safeguarding courses is on-going, with the aim that all laity will have completed training by the middle of 2022.

The safeguarding policy is continually reviewed throughout the year, with the three main questions relating to safeguarding itemised on the agenda at each MCC and PCC meeting, these being: -

1. Is there anyone we wish to appoint to a position who will need to be subject to our safer recruitment procedures and/or DBS checks?
2. Is there anyone or any situation that is causing us concern from a safeguarding point of view?
3. Are there any training needs for new members or others in the congregation or refresher training for existing appointees?

Debbie Delaney



## **Annual Report of the Open the Book Team (2021)**

*Open the Book* is a Bible Society project which offers primary school children an opportunity to hear the major stories of the Bible. Though we have been unable to visit the schools this year due to the restrictions, a team made up from the different churches in the Mission Community has maintained close links by our recorded *Open the Book* stories. Usually the team visits both Lady Modiford's and Meavy Schools on a three-week cycle; however, during the last year we have been sending a weekly PowerPoint presentation of the story. These presentations have been devised using different voices (recorded individually and sent via email to be added to the slides) together with visual images downloaded from [freebibleimages.org](http://freebibleimages.org) and put together onto a PowerPoint slideshow. The schools have found these an invaluable resource for their Collected Worship. On a few occasions we have been able to include some of the children recording parts of the stories. In addition, during Easter an Easter trail and in Advent a Nativity Trail were organised around Walkhampton village for children to find the hidden message in the pictures.

## **Nosh@9.30 became Toast@10 (2021)**

We began the year with our online monthly *Nosh@9.30* services which were available as a PDF for families and individuals to use at home. Then in April, we reintroduced a service back in church from St Mary's, Walkhampton, on the 2<sup>nd</sup> Sunday. The first service was a special service as we said thank you and goodbye to Di Caine. Unfortunately, initially due to the restrictions we weren't able to have the "NOSH" bit, but people were told to bring their own flask if they wanted to! A group of families were included in helping to lead the service and though we couldn't sing inside, we often moved outside for singing and dance. Our last *Nosh@9.30* service was held on Sunday 12th September in St Mary's, Walkhampton. As from October, *Nosh@9.30* became *Toast@10* in St John's Church, Horrabridge and reverted to the third Sunday of every month. Toast, tea and coffee being served from 9.30 and our all-age service beginning at 10 am. The Toast Team are keen that the children are involved, and they are encouraged to take an active part in the dramatic readings, intercessions and Active Worship activities. Thankfully, the Mission Community continue to subscribe to the resources provided by [www.rootsontheweb.com](http://www.rootsontheweb.com) which have proved invaluable in the planning of these services.

## **Poppins Report 2021**

'Poppins' (adult and toddler group) was able to resume in September 2021, after closing in March 2020 due to the Covid-19 pandemic. Sessions run from 9.30-10.30 am every Wednesday during term time in St Paul's church hall. These have been very well attended with families from Yelverton and further afield.

A range of toys and play equipment is available every week along with a craft activity, singing and story time, drinks and healthy snacks. Weekly donations help with the cost of heating, snacks and hall hire.

A Harvest display, made by the children, was placed in St Paul's Church, as well as a Christmas display for the Nativity Festival at St John's Church, Horrabridge, which was then taken to St Paul's for the Christmas season.

During the final session before Christmas, adults and children came into St Paul's Church to hear the story of Jesus' birth, using some of the kneelers as props! All the children were given a wrapped Christmas story book to take home.

The group is very grateful for the support and enthusiasm of volunteers from across the Mission Community, who have helped to set out and put away equipment, carry out kitchen and hall duties, as well as preparing and organising the craft activities, enabling Poppins to thrive.



## **Tavistock Deanery Synod Report**

The Deanery Synod met three times in 2021...in February and June by Zoom, and in October, in person, in the Parish Centre, Tavistock. There were representatives from West Dartmoor at all meetings.

Our Rural Dean, Revd. Andy Atkins, gave the opening talk in February 2021, to tell us how he saw developments over the next three years.

His main topics were an update on Covid '19, The Common Fund, Living in Love and Faith, and the Deanery Plan. The diocese income deficit and 'The Covenant for Clergy Care and Well-being' were also topics mentioned.

In the business part of the meeting the officers for this Triennium, which ends in the summer of 2023 were re-elected. (Delayed from June 2020 due to delayed APCMs due to Covid). Mrs Annie Jefferies, Lay Chairperson, Mr Mike Jefferies, Treasurer and Mrs Annie Inman, Secretary.

In June, the speaker was Bishop Jackie, Bishop of Crediton, 'The Living in Love and Faith' Advocate. This is about how the church welcomes and includes LGTB+people. We need to listen and learn from one another and from God and to be discerning as a whole church. Courses have been running in several benefices and by the diocese on Zoom.

There is an invitation to pray on line with the Diocese at lunchtime on the last Fridays of the month. Two St.Boniface medals were awarded in the Deanery to Mrs Annie Jefferies and Mrs Corinne Shutt.

In October Retirement gifts were presented to Revd. and Mrs Chris Hardwick retiring from Tavistock Parish.

Neil Williams, Director of Finance for the Exeter Diocese addressed the Synod in person and parish treasurers were invited. Neil talked about the Common Fund, also a 9.5% drop in income for the diocese, and advice re Parish Accounts. He commended The Parish Giving Scheme and direct debits and encouraged legacies. Digital giving is very useful if Wi-Fi is available and also to make use of the Parish Buying Website.

Devon Historic Churches does not receive enough applications for grants. Thanks were given for the extraordinary efforts made to pay the Common Fund contributions.

Elections to the General Synod and the Diocesan Synod took place. Some Anna Chaplains and Anna Friends have been commissioned.

The Deanery Synod gives opportunities to hear news about the Church of England and the diocese and for representatives to meet each other and share problems and good news. 'Roots and Shoots' online or emailed from the Exeter Diocese is a good source of information. Visitors from the parishes are welcome at the synod's meetings.

Annie Inman

West Dartmoor Mission Community  
Receipts and Payment accounts for the year to 31st December 2021

	2020		2021		Payments	2020		2021	
	£	£	£	£		£	£	£	£
<b>Receipts</b>									
Parish Payments					Clergy Expenses	2,458	2,458	2,085	2,085
Yelverton	1,054		300		Church Office				
Meavy	946		300		Secretarial	2,400		2,400	
Horrabridge	500		302		Other Costs	676	3,076	594	2,994
Walkhampton	500		300		Courses				
Sampford Spiney	500		300		Clergy	60		378	
Sheepstor	500	4,000	300	1,802	Study Courses	0	60	0	378
Planned Giving					Printing	113	113	290	290
Regular Giving	2,180		990		Services				
Tax Recovery	715	2,895	437	1,427	TOAST/NOSH	72	72	93	93
Donations	0	0	130	130	Music	107	107	110	110
Service Collections					Books and Service Printing	430	430	454	454
TOAST/NOSH	94	94	98	98	Mission				
Special Events					Poppins	160		-757	
Music					Giving	583		245	
Choral donations	0	0	0	0	Thika			402	
Fees Account					Shekinah	508		402	
Fees	151		140		Women's Refuge				1,049
Easy Fund Raising	75	226	74	214	Children's Society	400	1,651		
Mission Projects					Miscellaneous				
Lent	347				Website	0			
Pentecost			245		Other	110	110	101	101
Harvest	0		805						
Christingle	400				Total		8,077		6,797
Carol Service	645	1,392	42	1,050	Surplus of Receipts over Payments		530		-2,034
Miscellaneous Income	0	0		42	Balance brought forward from prior year		14,102		14,632
Total Receipts		8,607		4,763	Balance Carried forward to following year		14,632		12,598
					Current Assets				
					Cash at HSBC Bank		14,632		12,598

NOTES

- 1 A necessarily very quiet and largely inactive year, and the surplus of £530 was entirely due to the generous planned giving, without which demands on Parishes would need to be higher.
- 2 Mission Giving does not coincide with Mission Project income as some payments are paid in the following year.

BM

15th January 2021





**THE PARISH OF ST JOHN THE BAPTIST CHURCH  
HORRABRIDGE**

**Address for Correspondence:  
Church Treasurer,  
3 West Park Villas, Whitchurch Road, Horrabridge, PL20 7TY**

**ANNUAL REPORT  
and  
FINANCIAL STATEMENTS  
OF THE PAROCHIAL CHURCH COUNCIL**

**For the year ended 31 December 2021**

**RECTOR: Rev'd Andrew Thomas**

**BANK: TSB, Tavistock, Devon**

**INDEPENDENT EXAMINER: MR STEVE GRAY, of 2 DOWN VIEW, BINKHAM  
HILL, YELVERTON, DEVON.PL20 6BE**

**OUR WEBSITE: [WWW.WESTDARTMOOR.CHURCH](http://WWW.WESTDARTMOOR.CHURCH)**

**The Parochial Church Council is an Excepted Charity**



## **The Parochial Church Council of St John the Baptist Church, Horrabridge**

### **Administrative Information Annual Report for the Year Ended 31 December 2021**

#### **Aim and Purpose**

Our aim is to keep a Christian presence in the village of Horrabridge and to make all sections of the community aware of the unfailing love of God. In line with this we aim to maintain a place of worship in the village where all can feel welcome.

We regret that the Ministry Team has shrunk due to the departures of Associate Priest, Di Caine and Retired Priest, John Weir. Our Rector, Andrew Thomas, now leads a team of 5, Miranda Donne (Associate Priest), Anne De Looy (Licensed Lay Reader), Mike Fairall (Priest with Permission to Officiate), Martin Jury (Lay Reader) and since September 2021 Phillippa Bellows (Assistant Curate).

The Church is a Grade II\* Listed Building which was completed in 1893 with a porch designed by the same architect added in 1913.

#### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our Church, and to become part of our parish family. When planning our activities, the PCC has considered the Charity Commission's guidance on public benefit, particularly the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and bible study, music and communion. We try to enable ordinary people to live out their faith as part of our parish family, through:

- Worship and prayer: Learning about the Gospel and developing our knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish; and
- Mission and outreach work.

To facilitate this work, it is vital that we maintain the fabric of the Church.

#### **Achievements and Performance**

##### ***Worship and Prayer***

2021 has continued to be affected by the threat of Covid 19 and its variants. The church was closed from 4 January to 14 March. Nonetheless a total of 42 Sunday services were held at St John's during 2021.

During periods of lockdown people have been able to access online services through the Mission Community website and Facebook page. The weekly bible study group was adapted to be a weekly Zoom meeting which continues. After completing a study of the book of Isaiah, we followed a series about the 'Bible in Chronological Order' and during Advent a series about the virgin birth.

Since 14 March we have continued to hold weekly Sunday Services at St John's. Until the end of September the first and second Sundays were Holy Communion Services, the third Sunday a Methodist (usually Communion) Service and on the fourth Sunday a lay-led Family Service. We were not able to have fifth Sunday Mission Community Services due to the need to limit numbers meeting in one place.

Since 1 October the Mission Community has been trialling a different pattern of services across the six churches. For Horrabridge this has meant having 10.30am communion services for the first two weeks of the month, a family oriented 'Fresh Expressions' service from 9.30am on the third Sunday and a variety of worship services at 6pm on the fourth Sunday. When there is a fifth Sunday churches are paired so that each church meets with another in the Mission Community in turn. Methodist Services have been discontinued for the time being.

Throughout the period from March to December the church has been open daily from 10am until 3.30pm, or later, for private prayer and reflection.



On the relevant date there were 29 parishioners on St John's Electoral Roll. The usual Sunday attendance has been 11-18 but when special services have been held which included other congregations in the Mission Community and the wider community the numbers have increased to 96, 52 and 36 adults and 10, 16 and 8 children.

As well as our regular services we enable our community to celebrate and thank God at the milestones of life. This year we had 2 weddings, 0 baptisms, 8 funerals and 3 Burial of Ashes.

We continued to do whatever we could to keep in touch with and look after elderly members who are no longer able to come to church by telephoning, sending cards and occasional visits.

Covid containment rules have also affected our links with the Methodist Church as the Walking Prayer Group, a Prayer for the Primary School Group and a Community Prayer Group have either ceased or only been able to meet sporadically. Similarly, St John's as a venue for the Methodist initiated Ignite worship service on the last Friday evening of each month was suspended and replaced with Zoom meetings.

### **Deanery Synod**

Mr Michael Godkin has been appointed as our representative to Tavistock Deanery Synod since January 2021 We are also kept informed through the minutes.

### **Church Fabric**

The grounds have continued to be maintained in good order by two volunteers.

A small working group was set up at the end of 2019 to plan the reroofing and replacement of water goods following the recommendations of the Quinquennial Inspection of 2017, received in summer of 2018. We have continued to work with the architects, to draw up plans for the necessary permissions to enable us to go ahead with the work. Unfortunately, there has been new movement around the porch. We are currently awaiting quotes for a drain survey being carried out to establish whether this is the source of the problems.

Local fundraising went well through the summer and autumn with an open gardens event raising £2000, Lammas Day Lunch raising £50, Ride and Stride raising £214 for the Mission Community (£60 of which came to St John's) and the Nativity Festival raised £542.

The Friends of St John's obtained separate charitable status this year and raised £370 through a talk on Conscientious Objectors by Simon Dell and over £1000 from a concert in autumn, which will be donated to the Roof Fund.

In the meantime, the repairs to the roof last year have held up well.

In July, much to the delight of the many villagers, the Parish Council, with money donated by the local Women's Institute, had the Village Clock and Chimes, which are housed in a spire above the church, repaired.

### **Mission and Evangelism**

We have continued to promote services, events and news about the church on Facebook pages as well as with posters in the village. The separate Facebook page for the church has attracted an increasing number of followers.

In October the Mission Community service for families moved to Horrabridge with the new title Toast@10. We are currently in the process of seeing whether this will meet the spiritual needs of families and children.

It is still not possible for volunteers to go into the school but our good relationship with the school and continues. We were able to help one child whose family could not afford the costs to go on a school residential trip.

### **Other Activities**

With the continuation of Covid and a smaller number of volunteers it has not been possible to restart the weekly Lite Bite lunches, nor the bi-monthly Men's Breakfast.



It was a pleasure to see the church returning to something like normal on Remembrance Sunday this year with Scout Groups and representatives coming to the church service.

We were delighted that once again, thanks especially to the efforts of Hilary Prout and Jenny Picton, the Nativity Festival was able to go ahead from 4 to 19 December. All the local schools, churches and many village organisations provided displays.

The Christmas Eve Carol Service and Midnight Mass were well attended, with 27 adults and 12 children attending the first and 33 adults and one child at Midnight Mass.

### **Financial Review**

As with most churches our income in 2021 was affected by legislation to reduce the spread of Covid-19, which included complete closures through January to March. However, the excellent fundraising events and wonderful commitment of the congregation have given us a healthy improvement in our income this year.

We ended 2021 with assets of £20757.75 in the TSB Bank Account. This compares with assets of 14,416.65 at the end of 2020, an increase of £6341.10. However, £512 should have been paid out to the Common Fund in December so the true increase is £5829.10.

### **Parish Giving**

The largest contribution to our income by members of the congregation was through the Parish Giving Scheme. This increased by a substantial £1349.85 more than last year (£2,956.03 when Gift Aid was added) amounting to £8007.00 for the year (£9613.18 with the Gift Aid). Weekly collections returned to the pre-Covid level of £2263.63 and Gift Aid Tax Returns similarly rose to £2947.51.

Our total income in 2021 was 24,882.54 compared with £15,894.30 in 2020 and our expenditures totalled £18,541.36 (of which £4,678.32 was on the project to renovate the roof and rainwater goods) compared with £21,242.81 last year. The balance of our finances was therefore increased by £6341.18. However, there is an outstanding £512 due to the Common Fund as an error with the Standing Order meant that the last instalment was not paid until January and eight pence needs to be transferred to 'Agency Collection' for the donation to charity (hence the discrepancy with the figure from the Bank Account).

We have maintained the system of funds to show how money has been allocated to different purposes.

### **Reserves Policy**

The PCC has been saving £150 a month towards the Roof and Rainwater repairs throughout this year. There is no formal Reserves Policy, but we endeavour to keep £5,000 as a Reserve in the General Fund of the TSB Account. In light of the challenges of gathering money to renovate the roof this is something that we plan to review once the church is able to open normally.

### **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).

### **Volunteers**

The members of the PCC would like to thank all the volunteers who work unstintingly to make our church a lively and vibrant community. This year our special thanks go to Jenny Picton and Hilary Prout for co-ordinating the Nativity Festival despite the uncertainty of Covid restrictions until the last minute; Bob Eustace for helping out with odd jobs; Joy Eustice for leading many of the lay-led family services until October and Will and Elaine Hay for maintaining the garden and organising the Hidden Gardens of Horrabridge, Lammas Day and Ride and Stride events.

### **Structure, Governance and Management**

The PCC consists of members elected by those on the electoral roll and, as the minister has 6 parishes, has had a Lay Chair. We have had no Church Warden(s) since the end of August 2019 although Hilary



Prout and Elaine Hay, assisted by Sybil Heathcock and Penny Woolley, fulfil many of the functions covered by that role. The PCC members are responsible under the Rector for all matters concerning the Parish Building and Finance. The PCC is not large enough to separate responsibilities for different areas and act collegiately on all matters. The PCC met 6 times in 2021, on 3 of these occasions through Zoom.

There is a Mission Community Council which deals with joint concerns such as Mission and Service patterns across the churches. Two Members of the PCC are offered places on this Council. Hilary Prout and Elaine Hay are the current representatives for St John's. The Mission Community Council met 3 times in 2021.

#### **Administrative Information**

The Church is situated in Walkhampton Road, Horrabridge, Yelverton PL20 7RF and is part of the Deanery of Tavistock, in the Diocese of Exeter.

The correspondence address is 3 West Park Villas Whitchurch Road, Horrabridge, PL20 7TY.


Email addresses: [elaine.hay@hotmail.com](mailto:elaine.hay@hotmail.com) and [horrabridgechurch@outlook.com](mailto:horrabridgechurch@outlook.com)

The PCC is a body corporate (PCC Powers Measure 1956 and the Church Representation Rules 2006) and a Charity excepted from registration with the Charity Commission. PCC members who have served from 1 January 2020 until the date this report was approved were:

<b>Chair</b>	The Reverend Andrew Thomas
<b>Vice Chair</b>	Mike Godkin (Deanery Synod Representative)
<b>Church Secretary</b>	Hilary Prout
<b>Churchwardens</b>	Vacant
<b>Church Treasurer</b>	Elaine Hay
<b>Deanery Synod Rep</b>	Mike Godkin
<b>Elected Members</b>	Sybil Heathcock Carolyn Hempenstall Anne de Looy (Licenced Lay Reader)
<b>Ex-Officio Members</b>	Philippa Bellows (Curate) since 1 September 2021 Miranda Donne (Associate Priest) since 4 April 2021

Approved by the PCC on 10 February 2022 and signed on its behalf by:

.....Rev Andrew Thomas (Chair)

.....Hilary Prout (Secretary)

## Statement of Assets and Liabilities

As at 31 December 2021

### Monetary assets

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2021	Total 2020
TSB Bank plc	12194.81	£6959.29	£1603.73	20757.75 83	£14,416.65
CAF Bank	0.00	0.00	0.00	0.00	0.00
Investments	0.00	0.00	0.00	0.00	0.00
	12,194.81	6959.29	1603.73		£14,416.65

**Liabilities** Nil

### Notes

The financial statement of the PCC has been prepared in accordance with the Charities Act 2011 using Receipt and Payment basis.

It became apparent after 31 December that the monthly contribution to the Common Fund had not been paid to the Diocese in December. The total therefore is £512 more than it should have been.

**Restricted Funds:** These include the Roof Fund and the Kitchen Fund. Both are now in credit and grew due to people making specific donations or responding to fundraising events specifically for the Roof Repair. We endeavour to use this money first when paying bills relating to the Roof Repair.

**Designated Funds: Roof Fund:** This is the primary fund into which non-specified income is paid for the Roof Repair.

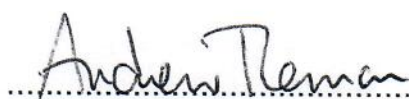
**Organ Fund:** The balance remains at £1199.11 as with the closures an annual tuning has not yet been necessary.

**Other Funds:** For clarity of accounting The Friends of St John's established their own bank account and charitable status in 2021 and outstanding balance in the TSB account was transferred to this in September 2021.

**Unrestricted Funds:** Our funds recovered from the problems of Covid restrictions this year, partly because people were able to plan around the restrictions.

**Church Furnishings.** Moveable Church furnishings held by the incumbent and churchwardens on special trust for the Church Council are not given a value and are therefore excluded from the Statement of Assets.

Approved by the PCC on 18 January 2022 and signed on its behalf by:



Rev Andrew Thomas (Chair)



Hilary Prout (Secretary)





**Independent Examiner's Report**

<b>Report to the trustees of</b>	St John The Baptist Church, Horrabridge, DEVON. PL20 7RF		
<b>On accounts for the year ended</b>	31 December 2021   <i>SG</i>	<b>Charity no (if any)</b>	An Excepted Charity
<b>Set out on pages</b>	1-6		

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*S. Gray*

**Date:**

**31 January 2022**

**Name:**

**Steve Gray**

**Relevant professional qualification(s) or body (if any):**

**Address:**

**2 Down View, Binkham Hill, Yelverton, DEVON PL20 6BE**

**St John the Baptist's Church Horrabridge**  
**Receipts and payments**  
**Selected period: 01 January 2021 to 31 December 2021**

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
<b>General - General fund (Unrestricted) Fund</b>			
<b>Income and endowments</b>			
Donations and legacies			
Donations		965.00	720.00
Parish Giving Scheme		8,007.00	6,657.15
Collections - Envelopes		—	115.00
Collections - Cash		2,263.63	1,911.25
Donations - Non-Specific		1,515.70	2,125.40
	<i>Total Donations and legacies</i>	<u>12,751.33</u>	<u>11,528.80</u>
Income from charitable activities			
General Fundraising		—	5.00
	<i>Total Income from charitable activities</i>	<u>—</u>	<u>5.00</u>
Other income			
Benefices - Fees		3,520.00	595.00
Special Collections		9.90	6.00
Gift Aid Tax Returns		2,947.51	2,240.48
Miscellaneous		221.28	160.00
Refund		393.80	—
	<i>Total Other income</i>	<u>7,092.49</u>	<u>3,001.48</u>
<b>Total income and endowments</b>		<b>19,843.82</b>	<b>14,535.28</b>
<b>Expenditure</b>			
Raising funds			
Fund Raising Costs		21.38	61.50
	<i>Total Raising funds</i>	<u>21.38</u>	<u>61.50</u>
Expenditure on charitable activities			
Donations		715.00	50.00
	<i>Total Expenditure on charitable activities</i>	<u>715.00</u>	<u>50.00</u>
Other expenditure			
Mission Community Budget		302.00	500.00
Common Fund		6,339.00	8,016.00
Church Maintenance		560.40	1,221.56
Churchyard		245.00	290.00
Expendables		171.26	264.79
Church Administration		—	137.13
Salaries + Support Costs		1,300.00	1,300.00
Utilities		1,017.57	1,119.04
Insurance		2,014.57	2,642.31
Miscellaneous		1,176.86	58.98
	<i>Total Other expenditure</i>	<u>13,126.66</u>	<u>15,549.81</u>
<b>Total expenditure</b>		<b>13,863.04</b>	<b>15,661.31</b>
Excess of Income and endowments over Expenditure		5,980.78	(1,126.03)
Brought forward balance		8,167.55	18,875.22
Transfers to/(from)		(1,953.52)	(9,581.64)
<b>Total carried forward balance</b>		<b>12,194.81</b>	<b>8,167.55</b>



**Roof - Roof Repair (Designated) Fund****Income and endowments**

Donations and legacies

Roof Repair

541.84

187.72

*Total Donations and legacies*

541.84

187.72

Other income

Refund

1,166.62

—

*Total Other income*

1,166.62

—

**Total income and endowments****1,708.46****187.72****Expenditure**

Other expenditure

Roof Repair

1,810.80

1,080.00

*Total Other expenditure*

1,810.80

1,080.00

**Total expenditure****1,810.80****1,080.00**

Excess of Income and endowments over Expenditure

(102.34)

(892.28)

Brought forward balance

5,719.00

—

Transfers to/(from)

143.52

6,611.28

**Total carried forward balance****5,760.18****5,719.00****Roof - Roof Repair (Restricted) Fund****Income and endowments**

Donations and legacies

Roof Repair

3,281.31

1,171.30

*Total Donations and legacies*

3,281.31

1,171.30

**Total income and endowments****3,281.31****1,171.30****Expenditure**

Other expenditure

Roof Repair

2,867.52

4,501.50

*Total Other expenditure*

2,867.52

4,501.50

**Total expenditure****2,867.52****4,501.50**

Excess of Income and endowments over Expenditure

413.79

(3,330.20)

Brought forward balance

(1,641.48)

—

Transfers to/(from)

1,941.48

1,688.72

**Total carried forward balance****713.79****(1,641.48)**

**Kitch - Kitchen Refurbishment (Restricted) Fund**

Brought forward balance	889.94	889.94
<b>Total carried forward balance</b>	<b>889.94</b>	<b>889.94</b>

**Organ - Organ Maintenance and Repair (Designated) Fund**

Brought forward balance	1,199.11	—
Transfers to/(from)	—	1,199.11
<b>Total carried forward balance</b>	<b>1,199.11</b>	<b>1,199.11</b>

**Friends - Friends of St John the Baptist Church Horrabridge (Designated) Fund****Income and endowments**

## Donations and legacies

Donations - Non-Specific

	4.90	—
<i>Total Donations and legacies</i>	<i>4.90</i>	<i>—</i>

## Income from charitable activities

General Fundraising

	44.05	—
<i>Total Income from charitable activities</i>	<i>44.05</i>	<i>—</i>

**Total income and endowments****48.95**

Excess of Income and endowments over Expenditure

Brought forward balance

Transfers to/(from)

	48.95	—
	82.53	—
	(131.48)	82.53

**Total carried forward balance****—** **82.53**



**St John the Baptist's Church Horrabridge**  
**Monthly Income / Expenditure totals - Details**  
**As at: 31 December 2021**

Nominal code	Jan_21	Feb_21	Mar_21	Apr_21	May_21	Jun_21	Jul_21	Aug_21	Sep_21	Oct_21	Nov_21	Dec_21	Code total
<b>Income</b>													
0101 (Donations)	60.00	60.00	60.00	60.00	60.00	60.00	60.00	305.00	60.00	60.00	60.00	60.00	965.00
0103 (Roof Repair)	300.00	200.00	99.00	195.00	56.96	1,852.00	165.00	50.00	—	—	363.35	541.84	3,823.15
0104 (Parish Giving Scheme)	653.68	653.68	653.68	653.68	654.95	657.86	657.86	657.86	657.86	657.86	722.86	725.17	8,007.00
0106 (Collections - Cash)	—	160.00	—	322.50	—	430.00	206.00	312.00	—	389.95	179.00	284.18	2,263.63
0107 (Benefices - Fees)	607.00	—	—	364.00	—	—	669.00	610.00	—	986.00	—	284.00	3,520.00
0108 (Donations - Non-Specific)	—	175.00	1,177.60	130.00	—	—	—	38.00	—	—	—	—	1,520.60
0109 (Special Collections)	—	9.90	—	—	—	—	—	—	—	—	—	—	9.90
0110 (Gift Aid Tax Returns)	130.68	130.68	130.68	130.68	1,185.81	131.34	—	262.68	131.34	417.86	147.59	148.17	2,947.51
0111 (General Fundraising)	—	—	—	—	—	39.18	4.87	—	—	—	—	—	44.05
0115 (Miscellaneous)	—	—	—	—	—	—	—	—	—	5.78	215.50	—	221.28
0119 (Refund)	—	193.80	—	—	—	200.00	—	—	—	—	—	1,166.62	1,560.42
<b>Income totals</b>	<b>1,751.36</b>	<b>1,583.06</b>	<b>2,120.96</b>	<b>1,855.86</b>	<b>1,957.72</b>	<b>3,370.38</b>	<b>1,762.73</b>	<b>2,235.54</b>	<b>849.20</b>	<b>2,517.45</b>	<b>1,688.30</b>	<b>3,189.98</b>	<b>24,882.54</b>
<b>Expenditure</b>													
0001 (Mission Community Budget)	79.25	74.25	74.25	74.25	—	—	—	—	—	—	—	—	302.00
0002 (Common Fund)	1,239.00	510.00	510.00	510.00	510.00	510.00	510.00	510.00	510.00	510.00	510.00	—	6,339.00
0003 (Church Maintenance)	—	—	42.00	—	—	—	—	—	518.40	—	—	—	560.40
0004 (Churchyard)	—	—	—	—	—	—	—	245.00	—	—	—	—	245.00
0005 (Expendables)	—	—	—	23.40	—	107.00	—	—	24.86	—	16.00	—	171.26
0008 (Salaries + Support Costs)	325.00	—	—	325.00	—	—	325.00	—	—	325.00	—	—	1,300.00
0011 (Donations)	—	—	—	—	—	35.00	500.00	—	—	127.00	—	53.00	715.00
0012 (Utilities)	187.91	62.68	85.62	66.33	64.64	92.87	44.32	47.56	97.33	52.09	90.77	125.45	1,017.57
0013 (Insurance)	193.80	151.73	303.47	151.73	—	303.46	151.73	151.73	151.73	151.73	151.73	151.73	2,014.57
0014 (Fund Raising Costs)	—	—	—	—	—	—	—	—	1.38	—	20.00	—	21.38
0015 (Miscellaneous)	—	—	—	130.86	—	200.00	—	—	690.00	—	156.00	—	1,176.86
0018 (Roof Repair)	—	—	—	1,810.80	—	600.00	—	600.00	—	—	1,667.52	—	4,678.32
<b>Expenditure totals</b>	<b>2,024.96</b>	<b>798.66</b>	<b>1,015.34</b>	<b>3,092.37</b>	<b>574.64</b>	<b>1,848.33</b>	<b>1,531.05</b>	<b>1,554.29</b>	<b>1,993.70</b>	<b>1,165.82</b>	<b>2,612.02</b>	<b>330.18</b>	<b>18,541.36</b>

Balance (income - expenditure)	6,341.18
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# Return of Parish Finance January to December 2021

your accounts Receipts and Payments [ ] OR Accruals [ ] ? (indicate ONE)

<b>HORRABRIDGE</b>		If the form is NOT completed for the entire parish, please list below the churches included:		Parish Code (6 digits):	
				Deanery: Tavistock	
				Diocese: Exeter	
				151505781	

RECEIPTS/INCOME		UNRESTRICTED (nearest £)	RESTRICTED (nearest £)	PAYMENTS/EXPENDITURE		UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
<b>Voluntary giving</b>				<b>Costs of generating funds</b>			
1	Planned giving		8,972.00	17		£	41
3	Collections at services		2,263.63	<b>Church activities</b>			
4	All other giving and voluntary receipts, including special appeals (recurring and one-off)		1,795.83	18		£	715
6	Gift Aid recovered (planned giving and one-off donations)	£	2,948	19		£	6,339
7	Legacies received (capital value)	£	-	20		£	1,300
8	Grants (include recurring and one-off)	£	-	21		£	-
	Total voluntary giving	£	15,979	<b>Church expenses</b>			
	<b>Activities for generating funds</b>			22		£	302
9	Fundraising activities (gross proceeds)			23		£	3,588
	<b>Income from investments</b>			24		£	1,018
10	Dividends, interest, income from property etc.	£	-	25		£	-
	<b>Church activities</b>			<b>Major capital expenditure</b>			
11	Fees retained by PCC (weddings, funerals etc.)			27		£	5,238
12	Trading activities (gross proceeds), NOT fundraising	£	3520	28		£	-
	<b>Other incoming resources</b>			29		£	-
13	Other receipts/income not already listed	£	-	<b>Other expenditure</b>			
	<b>PLEASE NOTE BRIEF DETAILS IN BOX E</b>			99			
<b>Totals (from Financial Statements)</b>				<b>Totals (from Financial Statements)</b>			
A	RECEIPTS/INCOME	Unrestricted	Restricted	C		Unrestricted	Restricted
B	COMBINED TOTAL	£	£	D		£	£
	<b>PLANNED GIVERS AND LEGACIES</b>			<b>COMBINED TOTAL</b>			
14	Number of planned givers	12		<b>CASH AND INVESTMENT BALANCES</b>			
16	Number of new legacies received in year	0		31		Unrestricted	RESTRICTED
				32		£	£

Please refer to the accompanying notes to help clarify what is included in each section. The item numbers refer to RPF notes, consistent with the guidance provided in PCC <i>Accountability</i> , 5th edn..		Name	Date
		Elaine Hay	15.02.2022
		Position	
		Treasurer for St John the Baptist Church PCC	
		Email or telephone	
		<a href="mailto:elaine.hay@hotmail.com">elaine.hay@hotmail.com</a>	

Looking back across 2020, were there any exceptional circumstances (other than COVID 19) that may have led to unusual figures? Please provide details in this box.



E		
30	Receipts and Payments <b>OR</b> Accruals ?	Your accounts and financial statements will have been prepared on one or other of these bases. Accruals accounting is mandatory for parishes with gross annual income of over £250,000. Please indicate which basis of accounting has been used to report these figures by placing an <b>X</b> in the centre of one of the brackets [     ]
1	Planned giving <i>previous RPF 1 and 2</i>	Money given regularly (e.g. weekly, monthly, quarterly) through a standing order or the parish giving scheme, by envelope or by cheque. Include gross amounts for money given through charity vouchers (e.g. CAF or Sovereign Giving) and payroll giving. Otherwise net amounts - report tax recovered separately under Gift Aid at RPF 6
3	Collections at services	Money given in collections at services, excluding money given through planned giving envelopes, but including one-off gifts given through Gift Aid envelopes (net amount). Do not include monies passed to a charity that do not 'go through the books'
4	All other giving and voluntary receipts, including special appeals <i>previous RPF 4 and 5</i>	<div> <div>Money given in church boxes and wall safes, at Gift Days, through individual donations from givers, and the proceeds of special appeals</div> <div><b>Accruals Accounts:</b> Include (a) gifts of freehold or leasehold land or shares at market value; (b) donated services and facilities (expense the equivalent "value to the charity"); (c) gifts in kind for sale (estimated value at time of gift); (d) gifts in kind for own use (if material) - capitalise and expense over their useful economic life</div> </div>
6	Gift Aid recovered	Tax recovered from HMRC on all money given to the PCC under Gift Aid, split between restricted and unrestricted donations and allocated to the appropriate fund. This should include claims through the Gift Aid Small Donations Scheme, on small cash and contactless donations. For limits see <a href="https://www.gov.uk/claim-gift-aid/small-donations-scheme">https://www.gov.uk/claim-gift-aid/small-donations-scheme</a>
7	Legacies received	The capital amount of a legacy, together with interest from the probate process, should be recorded in the year(s) that it appears in the accounts. Any interest from legacy investments should be recorded as income from investments.
8	Grants <i>[Combines previous RPF 8 and 8A]</i>	External grants (whether one-off or recurring) received from trusts and other funding bodies for the PCC's General Fund or for a restricted purpose. Include VAT recovered through the Listed Places of Worship scheme. Do not include transfers within a benefice.
	Total voluntary giving	These will be the totals of the figures reported in the six rows above
9	Fundraising activities	Money raised from sponsored activities, jumble sales, fetes, and other activities where the primary purpose is fundraising. Income should be stated gross, and any costs must be recorded separately as payments in RPF 17
10	Dividends, interest, income from property etc.	Bank and other interest including any reclaimed tax on investment income; dividends from shareholdings and investments; rent received from land or buildings owned by PCC
11	Fees retained by PCC	PCC Fees for weddings, funerals etc. Do not include fees received on behalf of the DBF or organist as these are not PCC funds
12	Trading activities	Money received from trading activities including bookstall, letting of the church hall, sales and advertising of church magazines, membership fees, payments for events etc., where these are distinct from fundraising. Income should be stated gross, and any costs must be recorded separately as payments in RPF 17
13	Other receipts/income not already listed <b>PLEASE NOTE BRIEF DETAILS IN BOX E</b>	<div> <div>These may include monies from the sale of buildings or investments, insurance claims, transfers from term deposits, loans received or transfers from other churches in the benefice</div> <div><b>Accruals Accounts:</b> Proceeds from the sale or disposal of assets that have already been capitalised (property, investments, fixed assets etc.) should be noted where they exceed the book value of the asset sold or disposed of, i.e. where there has been a gain on disposal</div> </div>



A	Receipts/income totals (from Financial Statements)	These will be the totals of the figures reported under the numbered receipts/income headings above. For accounts prepared under the <b>Receipts and Payments</b> basis, they should equal the "Total Receipts" figures reported in the financial statements for Unrestricted and Restricted Funds (except where they form part of total receipts for a parish with included churches)
B	Combined Total	This will be the sum of the two totals reported in row A above. They will not usually be shown as a separate figure in the financial statements.
14	Number of planned givers <i>[Combines previous RPF 15 and 16]</i>	Each planned giver should only be counted ONCE. If more than one person is associated with a planned giving scheme, only ONE person should be counted [Combines previous RPF 14 and 15]
16	Number of new legacies received in year	A legacy should only be counted in the first year that money from it is received. Each legacy should only be counted once
17	Costs of fundraising activities	Costs of fundraising events, which have contributed to the monies received in RPF9 above. Also include fees paid to a professional fundraiser, the costs of a stewardship campaign and the costs of supporting regular giving e.g. envelopes
18	Mission giving and donations	Donations to external missions and charities that come from the PCC's receipts. Collections that go directly to external charities should not be included
19	Diocesan parish share contribution	All payments made during the year, including arrears or prepayments <b>Accruals Accounts:</b> Payment due for the year
20	Salaries, wages and honoraria	Employments costs of assistant staff, youth worker, vergier, administrator, sexton, organist and choir etc. Include NI/Pension costs where applicable
21	Clergy and staff expenses	Working expenses of the incumbent and assistant staff: e.g. telephone, postage, stationery, travel costs, secretarial assistance, office equipment, maintenance of robes, hospitality. Include costs relating to clergy/staff housing paid by the PCC (including where applicable repair costs, water rates, council tax, and redecoration)
22	Mission and evangelism costs	Costs of mission and evangelistic outreach, including courses and activities, but excluding staff salaries
23	Church running expenses <i>[Combines previous RPF 23 and 26]</i>	Insurance, routine maintenance, cleaning, church office costs, upkeep of services, organ tuning etc. Also include governance costs, e.g. fees for audit or independent examination <b>Accruals Accounts:</b> Where equipment, IT or other fixed asset costs have been capitalised, depreciation is included in church running expenses
24	Church utility bills	Total costs of electricity, gas, oil, water etc
25	Costs of trading	Include the cost of trading activities that generated the monies received in RPF 12
27	Major repairs to the church building	Include repairs that are not routine and internal and external decoration
28	Major repairs to church hall/other PCC property	
29	New building work to the church, church hall, clergy housing or other PCC property.	New buildings, major alterations and extensions to church or other property, including professional fees <b>Accruals Accounts:</b> Works integral to the fabric or structure of consecrated church property may be expensed as incurred. Where works project costs have been otherwise capitalised, depreciation is expensed over their useful economic life
99	Other payments/expenditure not already listed <b>PLEASE NOTE BRIEF DETAILS IN BOX E</b>	These may include monies to purchase of buildings or investments, transfers to term deposits, loans repayments or contributions to other churches in the benefice to shared costs <b>Accruals Accounts:</b> Proceeds from the sale or disposal of assets that have already been capitalised (property, investments, fixed assets etc.) should be noted where their book value has not been realised, i.e. where there has been a loss on disposal

C	Payments/expenditure totals (from Financial Statements)	These will be the totals of the figures reported under the numbered payments/expenditure headings above. For accounts prepared under the <b>Receipts and Payments</b> basis, they should equal the "Total Payments" figures reported in the financial statements for Unrestricted and Restricted Funds (except where part of total receipts for a parish with included churches)
D	Combined Total	This will be the sum of the two totals reported in row C above. They will not usually be shown as a separate figure in the financial statements
31	Cash and deposit balances as at 31/12/20	<div> <div>Total Restricted and Unrestricted balances as at 31/12/20 for all current and deposit accounts, plus cash in hand</div> <div><b>Accruals Accounts:</b> Adjust cash and deposit balances to account for (a) stock (net realisable value); (b) trade debtors and prepayments, and subtract (c) short-term liabilities, e.g trade creditors</div> </div>
32	Investments as at 31/12/20	Total Restricted and Unrestricted balances as at 31/12/20 for all investment assets, including shares, bonds, CBF funds, CCLA and long-term interest-bearing accounts. These should, where possible, be reported at market value as at that date. <b>Exclude investments held for Endowment Funds</b>
E	Additional comments	This box is to report (a) any exceptional circumstances (other than COVID 19) that may have led to unusual figures in this return; (b) detail of exceptional receipts/income from RPF 13; (b) detail of exceptional payments/expenditure from RPF 99



# **St Peter's Church, Meavy**

Meavy Village  
Devon  
PL20 6PJ

## **Annual Report and Financial Statements**

### **of the Parochial Church Council**

for the year ended  
31<sup>st</sup> December 2021

Rector:

The Reverend Andrew Thomas

Bankers:

Nat West, Tavistock, Devon

Independent Examiner:

Dr Jenny Sharp

Our web site:

**[www.westdartmoor.church](http://www.westdartmoor.church)**

The Parochial Church Council is an Excepted Charity

## **PCC report 31<sup>st</sup> December 2021**

### **St Peter's Meavy PCC members as at 31<sup>st</sup> December 2021**

#### ***Ex Officio***

**The Incumbent**                      Rev'd Andrew Thomas    Chair

**Churchwardens**                      Mr. Jonathan Frappell                      MC Council  
   Mr. Jon Davey

**Deanery Synod Reps**                      Mrs Nicky Smith  
   Mrs Annie Inman                      Electoral Roll

**Elected Members**                      Mrs Sarah Gordon                      Lay Vice Chair  
   Mrs Hilary Monk                      Secretary  
   Mrs Penny Shobbrook  
   Mrs Mary Helby                      Treasure/MC Council  
   Mrs Sheila Manning                      Health and Safety  
   Mr Gregg Manning

#### **Aim and Purpose**

St Peter's Parochial Church Council (the PCC) has the responsibility of working within the West Dartmoor Mission Community as well as in the ecclesiastical parish to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is committed to welcoming and enabling as many people as possible to worship at our Church, to become part of our parish family, and thus to become part of the wider West Dartmoor Mission Community.

To achieve these aims the PCC is responsible for the financial affairs of the church, the care, maintenance and insurance of the fabric of the church and its goods and ornaments, and the care and maintenance of the churchyard.

#### **Overview of 2021**

Once again our year has been dominated by the effects of the Coronavirus pandemic, but relaxation of the lockdown restrictions in the summer meant that we could once again sing in church whilst the return of the joyous sound of the bells ringing was a great tonic for us all. It also meant that at last we were able to join together to mark John Weir's retirement and to thank John and Rosemary for so many years of dedicated service at St. Peter's and throughout Meavy and the entire Mission Community. A special service of thanks was held on a day particularly dear to John's heart, Sea Sunday, when we remember and give thanks for the work of seafarers the world over. John was presented with a case of wine and a cheque for over £1000 raised from the entire MC whilst Rosemary received a beautiful bouquet. They were both quite bowled over by the warmth and affection of the occasion. John sent us a lovely letter of thanks that I was able to share at a meeting of the MC Council. Three weeks later we had a retirement teaparty for John and Rosemary held in Meavy Village hall which was very well attended. It was particularly pleasing to be able to welcome many members of their family who had travelled some distance to be with us.



As ever St.Peter's relies heavily on volunteers for all the day-to-day running of the church. Treasurer is by far one of the most onerous of these roles and we are indebted to Gregg Manning for his many years hard work and commitment as our treasurer. We are very grateful to Mary Helby who has once again taken on the mantle working closely with Sarah Gordon. We are also most grateful to Annie and Graham Norris who moved into Little Coombe in 2020. Together they have kindly taken on responsibility for locking/unlocking the church every day which has been enormously helpful.

## **Worship and Prayer**

When not locked down we have continued with the service pattern which has been adopted throughout the Mission Community during 2021. We therefore have no service on the third Sunday when the MC is encouraged to attend the Toast @ 9.30 service at Horrabridge. We hold a Eucharist service on the first and fourth Sundays whilst on a fifth Sunday we host the service as part of the MC rota.

Our Worship Team plan and lead a Family worship service on the 2nd Sunday of the month and we are pleased to have the support of local families at this service. Recently this service has been preceded by meeting for coffee and biscuits in church at 10am with worship beginning at 10.45. This format has proved popular and we are looking to develop this further, hopefully in collaboration with Meavy School, during 2022.

Our congregation numbers have broadly been in line with last year, averaging 20 each week, which has included several new members whom we have been delighted to welcome to St.Peter's.

Covid restrictions have again interfered with plans for services, especially in Advent. Following a successful Harvest Festival service with Meavy School we had hoped to repeat the format with a combined Christingle/Carol Service on 16<sup>th</sup> December. Sadly this was cancelled due to Covid infection amongst the pupils but we were most grateful to our Rector, Andrew, for leading a candlelit carol service on the following Sunday when we had the readings which the pupils had previously recorded projected onto a screen. A great use of technology but not quite the same as being together in person, a truth that we have all come to appreciate during the pandemic.

The OTB team have continued with their outreach to Meavy and Walkhampton schools via pre-recorded powerpoint presentations for which much thanks to Corinne Shutt for all her hard work organising this.

We have had two funerals, one memorial service and five internments of ashes. On the 16<sup>th</sup> October our Hon.Secretary Hilary's daughter Jenny and her husband Will had a wonderful service of blessing for their marriage at which their son Max was also baptised, a truly memorable day. There has been one other baptism during the year of Mary Helby's grandson Harry.

Once again, many thanks to the flower ladies who have continued to make the church look beautiful for our services throughout the year.

## **Music**

As we no longer have an organist the HymnalPlus music system continues to provide a very acceptable substitute for the real thing. It was as ever a great joy to have Pauline Hamilton-Leggett playing for us on Christmas Day.

## **Church Fabric**



The plans to restore the Reredos and to remove one of the Chancel steps have been given the go-ahead by the PCC. A request to extend the deadline was approved by the Diocese and the work must now be completed by March 2023. We are hoping that our stonemason will be able to start the work towards the end of the summer.

Overall, the fabric of the church building is in a good state of repair and no major outgoings are anticipated. The Quinquennial inspection is due in 2022.

The churchyard continues to be maintained in a good state, by a combination of regular strimming of the grass, for which we pay, and the regular volunteer working parties for which we are most grateful.

### **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Our safeguarding Officer is Mrs Debbie Delany who is the West Dartmoor Mission Community Administrator. At each PCC meeting the relevant questions were asked and any responses recorded and made known to Debbie.

### **Fundraising and Financial Matters**

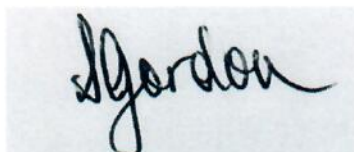
Due to the pandemic we have only been able to hold one fundraising concert in September, a musical celebration of 'The Country Diary of an Edwardian Lady' by Broomdasher, kindly organised by Annie Inman. The evening was a great success and over £500 was raised for St. Peter's.

In September we were able to join with the other churches in the MC on a fundraising walk for the Devon Historic Churches Trust of which half the proceeds come to St. Peter's.

There follows a list of our usual funding streams which have all been severely affected by the pandemic

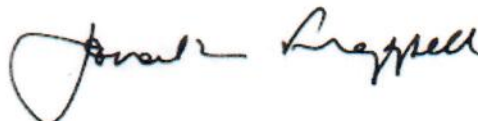
- Cash donations at services
- Wedding fees
- Coffee and biscuits after services
- Meavy Oak Fair
- Meavy Christmas Fair
- Fundraising Concerts
- Offertory/donation boxes at rear of church

*Approved by the PCC on*



Lay Chair of PCC

.....



Churchwarden

.....



## St Peters Financial Review 2021

We got through 2020 and believed that 2021 would be so much easier. It was, and it wasn't. We started the year again with our church closed and no services except on Video, mainly from St. Paul's in Yelverton. Many people have continued to watch the services on their computers, and we are looking into ways that we can make them feel still part of our family at St Peter's.

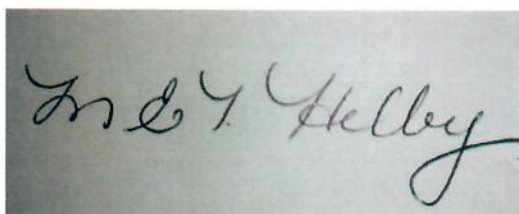
Easter saw the opening of the church, masks wearing without singing, then with masks and humming. Weddings were postponed, funerals were still only a few people. The offertory collections have become a retiring collection. People no longer carry cash. We will be looking in future for a machine to take cashless payments.

We have been lucky in that most of our congregation has been either on the Parish Giving Scheme or had standing order. This has been our saving grace for the finances. The insurance costs, heating and electricity have still needed to be paid, along with our contribution to the Common Fund. The Benefice has asked, for the first time, the same amount from each church in the Benefice.

The work for the front of the church has been a great hope for almost 20 years. We are still hopeful, but serious fund raising will be needed to achieve this. We have managed to have some fund raising including a wonderful concert by the Broomdashers, a Christmas raffle, and thanks to the Jennings family, a lovely Christmas card was produced. Other fundraisers were again cancelled, but hopefully next year we can look forward to Meavy Oak Fair, and the Christmas Fair.

We have been able to give to Mission to Seafarers again this year, and at the same time we gave thanks for John and Rosemary's service to St. Peter's. The Sea Sunday service has been led by John and it was fitting to present a gift at that time. Remembrance Sunday once again found us on the Green, with restrictions, and Harvest saw us contributing to those in need in our community. Sadly, Christingle Service was cancelled due to COVID in the school. The collection from Christmas Day will be going partly to The Children's Society.

Yes, we have spent more than we took in, and we are in the red, but all in all we are much better than we might have been. 2022 has arrived and I am optimistic that we will be able to continue to support the charities, pay our Common Fund, keep the church insured, and welcome new people.

A photograph of a handwritten signature in black ink on a light-colored background. The signature is written in a cursive style and reads "Mary Helby".

Mary Helby – Treasurer St Peter's PCC

**Meavy Parochial Church Council**  
**Financial Statement for year ended 31 December 2021**  
**GENERAL FUND Receipts and Payments Account**

	2021		2020	
	£	£	£	£
<b>RECEIPTS</b>				
<b>Planned Giving</b>				
Gift Aided (includes envelopes 2021)	7,364.50		6,394.00	
Income tax recovered (Gift Aid)	2,080.96		2,236.25	
Not Gift Aided	560.00		860.00	
Parish Giving Scheme	7,757.16	<b>17,762.62</b>	7,671.47	<b>17,161.72</b>
<b>Other Voluntary Income</b>				
Church collections ( not envelopes )	718.50		1,256.84	
Donations	945.00		1,090.00	
Offertory Box	45.93		11.50	
Special Collections (Charities)	396.80		239.30	
General Fundraising	1,029.10		129.70	
Legacy	-		-	
Restricted Funds	-	<b>3,135.33</b>	1,879.60	<b>4,606.94</b>
<b>Churchyard Income</b>				
Burial fees and memorials	633.00		396.00	
Burrator Parish Council Grant	-	<b>633.00</b>	-	<b>396.00</b>
<b>Miscellaneous Income</b>				
Wedding and other fees	-		252.00	
Funeral fees	273.00		1,466.00	
Investment income	1,435.06		1,343.52	
Benefice Fees/Parish Costs	88.30		155.00	
Miscellaneous Sundries (Benefice Fees error)	284.00		-	
Services Upkeep	-	<b>2,080.36</b>	30.00	<b>3,246.52</b>
<b>Contra Entry</b> (JW collection)	620.00	620.00		
			-	-
<b>TOTAL RECEIPTS</b>		<b>24,231.31</b>		<b>25,411.18</b>



	2021		2020	
PAYMENTS	£	£	£	£
<b>The Ministry</b>				
Benefice Expenses	300.00		946.00	
Common Fund	17,458.00	<b>17,758.00</b>	21,770.00	<b>22,716.00</b>
<b>Church Building and Services</b>				
Electricity & fuel oil	678.04		946.77	
Minor works	102.84		368.35	
Inspections & reports	626.30		408.34	
Insurance	2,400.06		2,367.69	
Upkeep of services	269.70		163.17	
Major Works		<b>4,076.94</b>	-	<b>4,254.32</b>
<b>Miscellaneous</b>				
Churchyard maintenance	1,393.00		456.00	
Parish magazine			-	
Restricted Funds			1,179.60	
General expenses	150.00		386.77	
Payment to charities	558.60		-	
Misc Sundry Payments (Benefice fees error)	284.00		-	
Fundraising Costs	285.00	<b>2,670.60</b>	-	<b>2,022.37</b>
General Contra JW collection	620.00	<b>620.00</b>		
			-	
		<b>25,125.54</b>		<b>28,992.69</b>
<b>TOTAL PAYMENTS</b>				
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>894.23</b>		<b>3,581.51</b>
Bank current & deposit accounts at 1 Jan 2021	<b>5,511.63</b>		<b>9,093.14</b>	
Bank current & deposit accounts at 31 Dec 2021	<b>4,617.40</b>		<b>5,511.63</b>	

**Meavy Parochial Church Council**  
**Financial Statement for year ended 31 December 2021**

<b>STATEMENT OF ASSETS AND LIABILITIES at 31 December 2021</b>				
	<b>2021</b>		<b>2020</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Market Value	Cost	Market Value	Cost
<b>Investment assets</b>				
M&G Charifund (1,000 units) **	15,562.00	1660.69	13,725.70	1660.69
CBF Investment Fund (1,168 shares) **	27,369.20	1916.91	23,887.70	1916.91
	<b><u>42,931.20</u></b>		<b><u>37,613.40</u></b>	
<b>Cash funds (31st December 2021)</b>				
Restricted Funds (Project account)	<b>10,725.21</b>		<b>10,642.85</b>	
General Funds Bank balance current account	<b>4617.40</b>		<b>5,511.63</b>	
Deposit account CBF	500.00		500.28	
<b>Total Cash</b>	<b>15,842.61</b>		<b>16,654.76</b>	
<b>Other Monetary Assets/Liabilities</b>				
Assets	<b>467.63</b>			
Liability ***	75.00		<b>460.00</b>	
Gift Aid tax claim (General Fund)				
			<b>0.00</b>	



Restricted funds account is money that has been donated or raised for a specific fund or purpose.

**Project fund account for financial review 2021**

	2021		2020	
	£	£	£	£
<b>RECEIPTS</b>				
<b>Donations</b>			<b>210.00</b>	
<b>Final Donation general fabric from Friends</b>	<b>145.36</b>			
<b>Donation</b>	<b>10.00</b>		<b>2,000.00</b>	
			<b>394.50</b>	
			<b>1,179.60</b>	
<b>Total Receipts</b>	<b>155.36</b>		<b>3,784.10</b>	

	2021		2020	
<b>PAYMENTS</b>	£	£	£	£
<b>Stephens Scowan solicitors</b>	<b>56.00</b>		<b>964.00</b>	
<b>Poppy wreath</b>	<b>17.00</b>		<b>5,913.60</b>	
			<b>18.95</b>	
<b>Total Payments</b>	<b>73.00</b>		<b>6,896.55</b>	
Bank account at 1 Jan 2021	<b>10,642.85</b>		<b>13,755.30</b>	
Bank account at 31 Dec 2021	<b>10,725.21</b>		<b>10,642.85</b>	

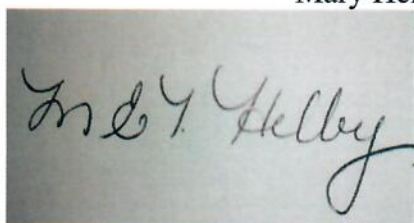
The financial statements of the PCC have been prepared in accordance with the church accounting regulations 2006 using the receipts and payments basis

Movable church furnishings held by the church wardens on special trust for the PCC are not valued in the Statement of Assets and Liabilities.

Signed

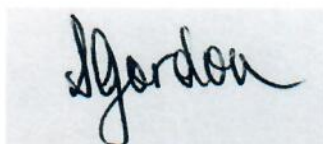
Hon Treasurer  
Mary Helby

February 2022

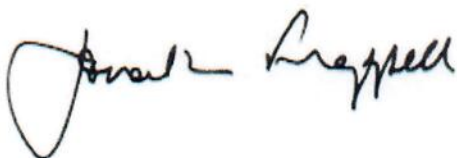
A rectangular box containing a handwritten signature in black ink. The signature is written in a cursive style and appears to read 'M. Helby'.

Signed Lay Chair of PCC

February 2022

A rectangular box containing a handwritten signature in black ink. The signature is written in a cursive style and appears to read 'Gordon'.

Churchwarden

A rectangular box containing a handwritten signature in black ink. The signature is written in a cursive style and appears to read 'Jonathan Lippell'.





**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Independent Examiner's Report**

Report to the trustees of St Peter's Church Meavy

On accounts for the year ended 31<sup>st</sup> December 2021

Charity no  
(if any)                      An Excepted  
Charity

Set out on pages                     

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:                     

Date: 12/02/2022

Name: Dr. Jenny Sharp

Relevant professional  
qualification(s) or body  
(if any):                     

Address: 8, Marchants Way, Meavy, PL20 6PW

## **The Parish of St Mary's Church, Sampford Spiney**

Address for correspondence:  
Rose Villa, Bedford Road, Horrabridge, Nr Yelverton, Devon PL20 7QW

### **Annual Report and Financial Statements of the Parochial Church Council**

for the year ended  
31<sup>st</sup> December 2021

Rector:  
The Reverend Andrew Thomas

Bankers:  
CAF Bank, 25 Kings Hill Ave, Kings Hill, West Malling ME19

Independent Examiner:  
Mrs Phillipa Walton  
Hecklake Farm  
Sampford Spiney  
Yelverton  
Devon PL20 6LG

Our web site:  
[www.westdartmoor.church](http://www.westdartmoor.church)

The Parochial Church Council (PCC) is an Excepted Charity

### **Aim and Purpose**

St Mary's Parochial Church Council (the PCC) is one of six parishes within the West Dartmoor Mission Community governed by a Mission Community Council led by the Rector. The PCC is responsible for the day to day running of St Mary's and is led by a Lay Chair but is a full and active participant in the life of the benefice represented by our Mission Community.

As a Mission Community our Mission Statement is "To Grow in Love for God and his Word".

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our Church, and to become part of our parish family. There is very strong support for our Church from within the parish and from outside, and we continue to engage with all our parishioners on a regular basis via a termly newsletter. Normally, we have an annual programme of church and secular events which allows a wide selection of local people to engage with us in a positive way although this has been heavily circumscribed again this year due to the Covid 19 pandemic.



We continue to use the Book of Common Prayer (BCP) in our worship and we seek to sustain a regular Sunday service although on 5<sup>th</sup> Sundays we join in with a Mission Community wide service.

During the pandemic we strove to keep in touch with our worshipping community by means of a weekly email forwarding the Mission Community Bulletin and any points of note particularly emphasizing the availability of streamed services. We have managed to cope with most eventualities, and everyone seemed content with the arrangements. In a small, close, rural community such as ours the challenge of providing pastoral care is not as complex as it might be and works well by simple word of mouth and everyone being aware of their role in the process

We have missed participating in Mission Community services and events again this year.

We would like to acknowledge hard work of the clergy team and make note of the addition of Rev Dr Philppa Bellow to the clergy team.

## **Achievements and Performance**

### ***Worship and Prayer***

The PCC is keen to maintain a regular BCP Sunday service delivered by clergy or Lay Readers. We have appreciated the occasional mid-week services and the opportunity to host 5<sup>th</sup> Sunday services when our turn comes around. We are participating in and support the Mission Community wide trial service pattern.

There were 35 parishioners on the Electoral Roll in 2021, a net increase of 3 since our last Annual Report. We have seen an increase to 24 in our Worshipping Community and an average of 10 attend services on a given Sunday.

Something approaching 90 families receive our termly newsletter and we see congregations of between of 25 to 30 on major festivals even in a time of Covid. We look forward to returning to a full church at our more secular events such as our pre-Christmas concert with carols.

In 2021 we have seen two baptisms, three marriages, two funerals and one interment of ashes taking place at St Mary's.

Normally our church is open 24/7 and attracts a great many casual visitors. As a Grade 1 Listed church in a historic moorland setting, we are renowned for the feeling of peace and tranquility the place conveys. Even during the pandemic walkers and visitors are often to be found sitting quietly in the churchyard or visiting the church and a remarkable number of wreaths appear as Christmas approached.

Our worship is enhanced by our organist – Mr David Crocker – we are most grateful for his continuing support.

### ***Deanery Synod***

One member of the PCC (Mr Keith Ebdon) sits on the Tavistock Deanery Synod. This provides the PCC with a link with the Churches around us, and also with the Diocese as a whole.

### ***Church Fabric***

In 2021 we have undertaken:



- Fitted a shelf in the Vestry to prevent grit and debris getting into the sound system controls.
- Conducted some minor repairs to the main roof gully.
- Repaired the gate below the church.
- Conducted a full minor electrical items check, fitted LED light bulbs throughout the church and fitted additional plug sockets in the Vestry.

We have still to do some judicious trimming of the lower branches of the beech and yew trees at the churchyard gate.

We are happy to report that the work to prevent water ingress behind the main altar appears to have been successful.

We have committed to installing a handrail on the slope leading to the new churchyard.

We hope that the boundary hedge between church and Old National School will be re-laid before it gets too overgrown.

Finally, we believe that the church fabric is in good shape and we can approach our 2023 Quinquennial Review with some confidence.

### ***Mission and Evangelism***

Along with the rest of the Mission Community, we contribute to Lent and Harvest giving which is then split between support to our sister diocese of Thika in Kenya and local charities (Shekinah & Tavistock Food Bank).

### ***Other Activities***

We have an active group of bell ringers who meet every Wednesday in normal times.

### ***Financial Review***

The PCC has successfully managed its finances over many years – on 31 December 2021 it had £2118.25 in its Running Cost Account and £14475.70 in its Reserves/Fabric Account. The Treasurer, Lay Chairman and one Elected Member are signatories on the accounts with all payments in excess of £150 requiring the approval of the PCC.

Features of the year were:

- A surge in income from Weddings and Funerals (£3144 in 2021 compared to £990 in 2020) as Covid regulations were eased.
- A successful Parish Christmas Raffle which raised £875.82.
- We have still to claim Gift Aid amounting to c£700 for 2021.

In a normal year we would expect our events to generate around £3000 – clearly this has not been possible in 2020 and 2021 but we plan to implement a full fundraising programme in 2022.

### ***Reserves Policy***



The PCC has resolved to maintain 18 months Running Cost expenditure in Reserve - £10000. This is being successfully maintained.

### **Safeguarding/Fire/Health & Safety/Data Protection**

The PCC reviews its position in respect of the above at each PCC Meeting. Specifically, the PCC complies with Mission Community guidance in respect of Safeguarding; Mrs Helen Sims is our safeguarding representative and all current members of the PCC were CRB checked in 2019 and have received appropriate training which was updated online in 2021. Updating of CRB checks is due in 2022.

We do a fire briefing at the best attended event of our year – the Christmas Extravaganza each December – and we will return to this in 2022.

We need to renew our contract for fire extinguisher servicing in 2022.

There have been no reportable incidents in any of these areas in 2021.

### **Volunteers**

We would like to thank all the volunteers who work so tirelessly to make our church a lively and vibrant community. Our special thanks go to our Churchwardens (Mrs Helen Sims and Mrs Rita Hopwood); Mrs Janet Ebdon and her flowers team; Mr Peter Walde, Mr Kevin and Mrs Jill Reed for keeping the environs of the church in such good order; Mrs A-J Charlesson for the Easter, Christmas and Harvest set ups; and all our sidesmen and women. In particular, the church looked magnificent on Christmas Day.

### **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC comprises those listed below who are appointed at the Annual Parish Council Meeting (APCM) usually held by the Mission Community each March/April.

Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met four times during the year - the March meeting is open to all parishioners and gives them an opportunity to comment on how their church is being run.

Some members of the PCC sit on the Mission Community Council (Brig Simon Hill and Mrs Helen Sims with Mrs Rita Hopwood as Reserve) and Mrs Elizabeth Cole on its Finance Committee.

### ***Membership of the PCC in 2021***

<b>Lay Chair</b>	Brig Simon Hill
<b>Churchwardens</b>	Mrs Helen Sims Mrs Rita Hopwood
<b>Deanery Synod Rep</b>	Mr Keith Ebdon

**Elected Members**

Mr Peter Walde (stood down at the end of 2021)

**Treasurer**

Mrs Elizabeth Cole

**Secretary**

Mrs Janet Mudge

Our thanks are due to Peter Walde who stood down as a member of the PCC in 2021 for his many years of support to the church.

**In Conclusion**

We are looking forward to a more normal church and community year in 2022, in particular the celebrations surrounding HM The Queen's Platinum Jubilee

***Approved by the PCC on 6 April 2022 and signed on its behalf by:***

.....  
**Rev Andrew Thomas**  
**Rector**

.....  
**Brig Simon Hill**  
**Lay Chairman**



**SAMPFORD SPINEY PAROCHIAL CHURCH COUNCIL RUNNING ACCOUNT 2021**

	<b>ACTUAL2021</b>		<b>ACTUAL 2020</b>
<b>Receipts</b>			
Collections - Gift Aid	1622.66		1256.12
Covenants - Gift Aid	120.00		145.00
Sheep Dog Trials	0.00		0.00
Donations	1048.00		2531.67
Weddings & Funerals	3144.00		990.00
Miscellaneous: Parish Council - Annual Contribution	400.00		400.00
Parish Council - Contribution to Noticeboard	0.00		250.00
Parish Council - Contribution to Tree Cutting	0.00		297.50
Insurance for Re-building of Lych Gate	0.00		1100.00
Gift Aid on Williams Donation	150.00		175.00
Harvest Giving	42.00		60.00
Contributions to Badges Leaving Gift	0.00		190.00
Contributions to Di Caine leaving gift	45.00		0.00
Sale of graveyard granite	50.00		0.00
Transfer from Gold Account	2419.16		4203.93
Jams & Marmalades	16.00		4.20
VAT Reclaimed	0.00		0.00
Wall Safe Proceeds	192.86		38.64
<b>Total Receipts</b>	<b>9249.68</b>		<b>11642.06</b>
<b>Payments</b>			
Diocesan Share	3676.00		3468.00
Electricity	579.58		558.85
Insurance	1836.67		1826.07
Organist	600.00		600.00
Miscellaneous - PA System	0.00		3703.93
Handyman	240.00		240.00
New Noticeboard	0.00		500.00
Auditor's Honorarium	25.00		25.00
Leaving Gift for Badges	0.00		250.00
Flowers/Christmas Tree/Oasis/Candles	0.00		167.66
Car Park Planning	0.00		71.00
Newsletter costs	0.00		32.40
Bell Ringers fees	396.00		0.00
Music & Lotteries Licence	46.50		0.00
Fund Raising costs	142.80		0.00
Mission Community Contribution	300.00		500.00
Collections to Mission Community	75.00		0.00
Repairs & Maintenance - Tree Care	0.00		595.00
Lych Gate Repair	0.00		1000.00
Architect's Fees re PA System	0.00		256.20
Electrical Maintenance/repairs	344.16		0.00
Vestry Shelf	60.00		0.00
Repair to bottom gate	84.73		0.00
Repairs to roof	208.40		0.00
Transfer to Gold Account	0.00		0.00
Bank Charges £8/month	96.00		60.00
<b>Total Payments</b>	<b>8710.84</b>		<b>13854.11</b>
<b>Current Net Position</b>	<b>538.84</b>		<b>2212.05</b>
<b>Cash Balances</b>			
<b>Start Position</b>	<b>1579.41</b>		<b>3791.46</b>
<b>End Position</b>	<b>2,118.25</b>		<b>1579.41</b>

<b>SAMPFORD SPINEY PAROCHIAL CHURCH COUNCIL FABRIC ACCOUNT</b>		
<b>2021</b>		
	<b>Actual 2021</b>	<b>Actual2020</b>
<b>Receipts</b>		
Interest	1.51	12.20
Wine Tasting Evening & Parish Raffle	875.82	0.00
Donations	0.00	2050.00
VAT Refund	0.00	0.00
Funerals & Covenants	0.00	0.00
IR Refund	0	2027.26
Christmas Extravaganza	0.00	0.00
Flower Festival	0.00	0.00
<b>Total Receipts</b>	<b>£877.33</b>	<b>£4,089.46</b>
<b>Payments</b>		
Transfer to cash account to cover expenses	419.16	3,703.93
Flower Festival Expenses	0.00	0.00
Transfer to cashh account for running costs	2000.00	500.00
<b>Total Payments</b>	<b>£2,419.16</b>	<b>£4,203.93</b>
<b>Current Net Position</b>	<b>-£1,542.03</b>	<b>-£114.17</b>
<b>Cash Balances</b>		
<b>Start</b>	<b>£16,317.53</b>	<b>£16,432.00</b>
<b>End</b>	<b>£14,775.70</b>	<b>£16,317.53</b>

<b>Restricted Funds</b>	<b>B/F2021</b>
Legacies & Funerals	£5,127.09
Fabric & Churchyard	£1,328.45
Bells	£1,260.00
<b>Total</b>	<b>£7,715.54</b>

**Statement of Assets & Liabilities 3 31/12/2021**

<b>Assets</b>	<b>Fabric Fund</b>	<b>Church Fund 2021</b>	<b>Total 2020</b>
Barclays	0.00	£1,009.20	£889.20
CAF Cash Act	£0.00	£1,109.05	£690.21
CAF Gold Act	£14,775.70	£0.00	£0.00
<b>Total Cash</b>	<b>£14,775.70</b>	<b>£2,118.25</b>	<b>£1,579.41</b>

<b>Liabilities</b>	<b>Nil</b>
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**ST. LEONARD'S, SHEEPSTOR**  
**PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT AND  
FINANCIAL STATEMENTS**

**For the year ending 31 December 2021**

## **St. Leonard's, Sheepstor Parochial Church Council**

Excepted Charity Number X88529

Rector:

The Reverend Andrew Thomas.

Independent Examiner:

Simon Moir, Morrinsville, Golf Links Road, Yelverton

Bankers:

Santander, Bootle, Merseyside

Web Site:

<http://www.westdartmoor.church>

**The parish is a member of the West Dartmoor Mission Community**



## **St Leonard's Church, Sheepstor**

**Annual Report of the Parochial Church Council (PCC) for the year ended 31 December 2021 approved by the PCC at its meeting on 8 February 2021**

### **Mission and Objectives**

St Leonard's PCC has responsibility for working with the incumbent and with other PCCs and the West Dartmoor Mission Community Council, in promoting the whole mission of the Church, pastoral, evangelical, social and ecumenical within the Mission Community. The PCC is responsible for the care and maintenance of St Leonard's Church and churchyard.

We see ourselves having a particular Mission to visitors to the village, the nearby reservoir at Burrator and to Dartmoor which surrounds us. We hope to provide outreach to people of all faiths and none to support their exploration of their faith, the development of their spiritual journeys and help them to find the support they can gain through Jesus Christ.

### **Activities**

#### **Church Attendance and Services**

The electoral roll was 17.

The year continued to be significantly affected by the Covid 19 pandemic. In the New Year, although public worship in churches was allowed, the PCC decided to close again given the vulnerability of many of our congregation until the infection rate improved. When regular worship resumed the majority of our regular worshippers returned, but not all.

As part of continuing outreach to those continuing to safeguard, and as part of wider outreach, the Mission community continued to offer a range of online worship, the details of which can be found in the report provided by the mother church of our mission community, St Paul's in Yelverton. But the PCC records here its continuing gratitude to the rector, Rev Andrew Thomas, and others who developed this very effective programme which was widely appreciated.

Because of Covid restrictions we decided not to offer our regular pilgrimage up Sheepstor on Good Friday or our usual Summer Festival service in June. We did however run a scaled-down harvest festival in late September. Unfortunately the winter surge of the pandemic meant that we decided, on the precautionary principle, to cancel our planned Carol service on the Thursday before Christmas.

#### **Occasional Offices**

In 2021 there was one interment of Ashes and one Wedding.



### **Church Building: Repair and Maintenance**

The Covid lockdown continued to delay plans for repair works to the church dependent on raising money from the Heritage Lottery Fund.

However progress was made on a number of smaller issues:

- the lighting in the chancel was renewed with LED spotlights and dimmer controls;
- blocks in the downpipe from the tower roof were cleared with a significant improvement to the degree of damp in the tower;
- the outer door to the South porch was braced by Mr John Bowman so that it no longer scraped the slate flooring;
- a number of slipped slates, damaged in winter gales, were replaced on the nave and south aisle roof, where there had been some rainwater ingress.

### **Leading Worship and Mission**

The emergence from lockdown allowed the rector, Rev Andrew Thomas, and the clergy team to begin to reshape their plans for worship across the mission community. This has led to some services, particularly the monthly service focused on young families, being reshaped and new outreach services being developed. To allow the resources for this some services have been changed. At St Leonard's there is now only one Eucharist service a month, on the third Sunday, with the fourth Sunday becoming morning prayer. The lay readers who normally lead morning prayer services on the second and fourth Sundays in the months have picked up the opportunity to enrich the liturgy we use, which is an ongoing agenda.

At the same time as developing liturgy the Rector has taken the opportunity to get to know us all properly, having joined us at the beginning of the lockdown in 2020. This has been a hugely positive experience as the mission community has been picked up by his energy, enthusiasm and initiative in offering spiritual leadership.

We were delighted that during the year Rev Miranda Donne was licensed as an associate priest in the Mission Community and she is a very welcome addition to our ministry team. We continue to benefit from the leadership of Rev Mike Fairall and our lay readers: Anne de Looy and Martin Jury.

The PCC has continued to operate a worship team to lead worship on the first Sunday of the month, and numbers have remained strong for this service. Tony Dando generously returns, offering his services as an organist on the first two Sundays in the month and for occasional offices and festival services.

When Tony is not available William Jennings has ensured the availability of recorded music which has allowed us to return to congregational singing at all services.

### **Other Activity**

It was a joy when bell ringing could resume and our team, in partnership with Meavy, has returned to practising regularly on Mondays and aims to ring in the church two Sundays in the month. The bell ringers have also initiated the replacement of the bell ropes, made possible by a generous donation from Lord Tanlaw



we were also delighted that in the autumn the programme of concerts in the church in the church organised by Patrick Drennan resumed with Ninebarrow returning for their third concert. All tickets were sold for a very successful event.

## **Finance**

The accounts for the year are attached as annex A. These are presented on an accruals basis - enabling a meaningful comparison with the previous year and a more accurate statement of the financial position, as debtors, creditors and receipts and payments not cleared through the bank are included in the profit and loss accounts for both years.

This year has been dominated once again by the impact of Covid-19 on the fortunes of St. Leonard's; the Church being closed to visitors for part of the year. Whilst income from visitors donations has largely recovered since the opening of the church, we have nonetheless seen a significant reduction in service collections.

Of our three regular festival services only one, the Harvest Festival, was held. Collections for charity were thus much reduced.

What might have been a disastrous situation was prevented by the parish giving scheme from which much of our income is now derived.

Overall profit and loss account receipts were £6,668 and payments £8,005 giving a balance of receipts over payments of £1336 negative - a significant improvement over 2020 when the Profit and Loss account showed an overall deficit of £3,522.

The principal contributors to this improvement were:

- An increase in fees for pastoral services of £548

- An increase in collections and donations in Church Boxes of £331

- A reduction in repairs etc. of £886

However, by far the largest reduction in income over the last three years has been the loss of donors from the Parish Giving Scheme

Of all the causes of adverse movement in the longer term, this reduction in planned giving is of principal concern. The other items are largely outside of PCC control.

We are fortunate in having significant reserves but nonetheless an annual erosion of circa £1,300 is not sustainable and not acceptable.

Our principal objective for 2022 remains to restore the lost planned giving. With our small number of active parishioners sustained fundraising and the development of other income sources is not seen as a viable option.

Despite the poor profit and loss position, our overall financial position improved over the year. Bearing in mind the vicissitudes of Covid-19 and despite the loss of income from planned giving, this is seen as encouraging.

The overall movement in assets was £7,740 due principally to windfall donations to designated funds and an increase in the value of investments of £4,856. Donations to the Building Fund gave an increase in the fund reserves of £2256.

This year we have been fortunate in receiving gifts, legacies and donations totalling £2,431 all of which was transferred to the Building Fund in support of the South Wall and Lady



Chapel schemes. In addition there were donations to the bell fund of £962 including a gift from the MacVay family of £780 for the purchase of new bell ropes.

Our regular fundraising events for charity were much reduced in 2021. However, the harvest festival service was held but with reduced numbers, resulting in only modest donations to the Shekinah Mission and Tavistock Food Bank of £195 in total before claiming Gift Aid.

The pattern of regular expenditure remained largely unchanged, major items, as usual, being the common fund payment, insurance and upkeep of the churchyard. Our contribution to the Mission Community was £300. Expenditure on maintenance of the churchyard for the year was £520 - it is anticipated that this can be recovered through a grant from the Parish Council.

The pattern of pastoral services remains erratic. The income to the parish this year was £677 close to the norm and some £548 above last year.

As in recent years, income from investments remained disappointing, due as usual to low interest rates in general and to the investment restraints imposed on PCCs in particular. Our investments and funds deposited with the CCLA, which stood at £58237 at the beginning of the year brought in only £997, equivalent to 1.7%. During the course of the year the value of the investment portfolio however, increased from £33,777 to £38,634 - a total of £4857 or 12.5%.

### **Reserves**

The PCC does not have an explicit policy with regard to reserves. Income is vired to designated accounts as considered prudent at the time. Restricted funds are mostly used to match fund grant applications and in these cases a reserves policy is not relevant, funds mostly being closed on completion of specific projects.

### **Deanery Synod**

The work of Deanery Synod, like that of the rest of the church, was again affected by the Covid pandemic, but continued to operate in the early part of the year via Zoom meetings until physical gatherings could resume. There continues to be uncertainty about how the deanery will plan to respond to reduce diocesan resources, critically in the provision of paid priests. The PCC's preference for the Deanery to operate with paid priests flexing more across parish and benefice boundaries does not seem to be welcomed by many of the clergy who retain a focus on their own territory.

### **Safeguarding**

Under Section 5 of the Safeguarding and Clergy Discipline Order 2016 the PCC has to the best of its ability had due regard to its duty to follow the guidance from the House of Bishops on safeguarding and vulnerable Adults. We have a safeguarding lead on the PCC, Russell Chapman, who has undertaken safeguarding training. Churchwardens have been DBS checked and undertake safeguarding training as requested by the Diocese. We are arranging DBS checking and basic safeguarding training for all PCC members. We work with others in our Mission Community to apply best practice under the leadership of our collective safeguarding lead for the whole Mission Community: Debbie Delaney.



## Structure, Governance and Management

Under the leadership of the Rector and other members of the clergy team the Parish is run by the two Churchwardens, the PCC and other church officers. The method of appointment of PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the electoral roll and stand for election to the PCC. The PCC held an Annual Parish Meeting, jointly with other Parishes in the Mission Community, and met four times during the year using Zoom when physical meetings were not possible.

## Administrative Information

St Leonard's Church lies at the centre of the seventeen dispersed houses and farmsteads which make up the village of Sheepstor serving a community of 44 souls. It is part of the Benefice of Yelverton (known as the West Dartmoor Mission Community), which is in the Tavistock Deanery of the Church of England Diocese of Exeter.

The PCC is a charity exempted from registration with the Charity Commission.

PCC members from 1 January 2021 until the time of this report were:

Rector: Revd Andrew Thomas  
Churchwardens: Mrs Caroline Jennings  
Mr Richard Bayly  
Also Clerk, Sexton, Verger, Sacristan, Electoral Roll Officer,  
Deanery Synod representative


Members: Mr Russell Chapman  
(Also Secretary and electoral role officer from APCM)  
Miss Pat Legassick (Lay Vice Chair)  
Mr William Jennings (Treasurer)  
Mr Stephen Hopson

Captain of the Bell Tower: Mrs Heather Chapman

## Signed:



Pat Legassick: PCC Lay Vice Chair



Caroline Jennings: Churchwarden

## Annex A

### Sheepstor PCC

### Financial Statements

for the year ending 31 December 2021



## Sheepstor Parochial Church Council

### Unrestricted Funds Profit and Loss Account For the year ending 31 December 2021

	See Note	2021		2020	
		£	£	£	£
<b>RECEIPTS</b>					
<b>Planned giving:</b>					
Banker's Standing Orders		220.00		230.00	
BSO Gift Aid Tax Recovered		55.00		55.00	
Parish Giving Scheme		3811.65		3851.18	
PGS Gift Aid Tax Recovered		833.01	4919.66	842.88	4979.06
<b>Other voluntary income:</b>					
Collections in Church		499.82		387.90	
Box and other freewill offerings		144.76		7.77	
Gifts and donations		90.00			
Gift Aid Tax Recovered		153.51	888.09	161.55	557.22
<b>Churchyard:</b>					
Parish Council contribution					
<b>Miscellaneous income:</b>					
Current Account Interest				29.49	
Fees for pastoral services	2	677.00		129.00	
Legacies and bequests		8.30			
Events & Visits		50.00		301.50	
Sale of postcards/guides		125.65	860.95	12.92	472.91
<b>Total receipts during year</b>			<b>6668.70</b>		<b>6009.19</b>
<b>PAYMENTS</b>					
<b>The Ministry:</b>					
Contribution to Mission Community		300.00		500.00	
Common Fund		3065.00	3365.00	3272.00	3772.00
<b>The Church building and services:</b>					
Utilities	4	474.00		545.06	
Repairs incl. Quinquennial		1263.84		2150.46	
Insurance		1936.04		1883.68	
Church and Services upkeep		202.06	3875.94	194.00	4773.20
<b>Miscellaneous:</b>					
Churchyard upkeep		520.00		610.00	
Gifts to charities		243.75	763.75	376.88	986.88
<b>Total payments during year</b>			<b>8004.69</b>		<b>9532.08</b>
<b>Excess of income over expenditure</b>			<b>(1336.00)</b>		<b>(3522.89)</b>

For investment income see restricted funds schedule

## Sheepstor Parochial Church Council

### Restricted and Endowment Funds

#### Profit and Loss Account

For the year ending 31 December 2021

	See Note	2021					2020				
		Restricted Funds £	Bell Fund £	Building Fund £	Endowm't Funds £	Total £	Restricted Funds £	Bell Fund £	Building Fund £	Endowm't Funds £	Total £
OPENING BANK BALANCE		21395.02	400.00	6696.32	19322.89	47814.23	20671.86	400.00	3215.58	18981.48	43268.92
RECEIPTS / ADDITIONS											
Income											
Donations & Grants	1		962.00	2431.00		3393.00			4577.95		4577.95
Gift Aid - Adjustment									(2.21)		(2.21)
Interest & Investment income		715.65			280.93	996.58	723.16			341.41	1064.57
Total receipts during year		715.65	962.00	2431.00	280.93	4389.58	723.16		4575.74	341.41	5640.31
PAYMENTS											
The Church building and services:											
South Wall Project - Fees				(2458.32)		(2458.32)			(1095.00)		(1095.00)
Building Repairs											
Ringers Fees											
Excess of receipts over payments		715.65	962.00	(27.32)	280.93	1931.26	723.16		3480.74	341.41	4545.31
CLOSING BANK BALANCE		22110.67	1362.00	6669.00	19603.82	49745.49	21395.02	400.00	6696.32	19322.89	47814.23
Year End Provisions											
Income Tax Recoverable from Gift Aid				87.50		87.50			25.00		25.00
Creditors and payments not cleared				(267.00)		(267.00)			(2458.32)		(2458.32)
Debtors and receipts not cleared				30.00		30.00					
Balance at 1 January		21395.02	400.00	4263.00	19322.89	45380.91	20671.86	400.00	2943.53	18981.48	42996.87
Balance at 31 December		22110.67	1362.00	6519.50	19603.82	49595.99	21395.02	400.00	4263.00	19322.89	45380.91



**Statement of Assets and Liabilities  
As at 31 December 2021**

		2021					2020					
See Note		General Funds £	Bell Fund	Building Fund £	Restricted Funds £	Endowment Funds £	Total £	Movement in Total £	General Funds £	Bell Fund	Building Fund £	Restricted Funds £
Monetary Assets												
	Bank current a/c	5342.58	1362.00	6669.00	12549.91		25923.49	(551.18)	6828.44	400.00	6696.32	12549.91
	CBFCE deposits	6978.19			9560.75	19603.82	36142.76	1000.21	6974.56			8845.10
7	Total bank balances	12320.77	1362.00	6669.00	22110.66	19603.82	62066.25	449.03	13803.00	400.00	6696.32	21395.01
6	Investments, at market value				27970.03	10664.34	38634.37	4856.83				24453.84
	Total Funds	12320.77	1362.00	6669.00	50080.69	30268.16	100700.62	5305.86	13803.00	400.00	6696.32	45848.85
Other Assets - Liabilities												
5	Income Tax Recoverable from Gift Aid	208.46		87.50			295.96		214.85		25.00	
5	Debts and payments not cleared at year end.			(267.00)			(267.00)		(156.25)		(2458.32)	
5	Deposits and receipts not cleared at year end			30.00			30.00					
	Total Assets	12529.23	1362.00	6519.50	50080.69	30268.16	100759.58	7739.53	13861.60	400.00	4263.00	45848.85
	Movement in Total Assets	(1332.38)	962.00	2256.50	4231.84	1621.57	7739.53					
	Movement ex Building Fund	(1332.38)	962.00		4231.84	1621.57	5483.03					
	Explained by P&L Acc	(1336.00)										
	Interest - CBFCE	3.63										
	Total	(1332.37)										
	Diff	(0.01)										

## Sheepstor Parochial Church Council

### Notes to the Accounts For the year ending 31 December 2021

#### 1 Gifts and donations

Bell Fund	962.00
Building Fund	2431.00
Total Donations	3393.00

#### 2 Fees for pastoral services

Wedding	252.00
Churchyard - Burials, memorials etc.	390.00
Verger fee donated to Church	35.00
	677.00

#### 3 Events & Visits - Collections and Donations

Summer Festival	Cancelled
Harvest Festival	195.00
Carol Service	Cancelled
	195.00

Figures exclude Gift Aid Tax Recovery

Harvest Festival collection donated to the Mission Community supported charities - Inc Gift Aid recovery

#### 4 Utilities

Utilities comprise electricity only. The expenditure shown is the total of regular monthly planned payments to EDF over the year and does not equate exactly to the consumption of electricity

#### 5 Year End Provisions

	£
Gift Aid Tax Recovery	295.96
Fees for Lady Chapel Feasibility Study	(267.00)
Debtors	30.00

#### 6 Investments

	Shares	Market Value 31-12-20	Movement in year	Market Value 31-12-21
	No.	£	£	£
<b>CBFCE Investment Fund shares</b>				
Lopes Repair Fund	1195.98	24453.84	3516.19	27970.03
Lady Bryant Bequest	456.00	9323.70	1340.64	10664.34
<b>Total</b>		<b>33777.54</b>	<b>4856.83</b>	<b>38634.37</b>

#### 7 Endowment and Restricted Funds

	Bal at 31-12-20 £	Movement in year £	Bal at 31-12-21 £
<b>Endowment Funds</b>			
Sir Massey Lopez Church Repair Fund	300.00		300.00
Lady Bryant Bequest	6274.98	274.29	6549.27
D ST J Forrer Bequest	12747.91	6.64	12754.55
<b>Total</b>	<b>19322.89</b>	<b>280.93</b>	<b>19603.82</b>
<b>Restricted Funds</b>			
Building Fund	4263.00	2256.50	6519.50
Repair Fund (Ex Investments)	21395.01	715.65	22110.66
Bell Fund	400.00	962.00	1362.00



**These Annual Financial Statements for the Sheepstor Parochial Church Council for the year ended 31 December 2021 were approved by the Council at its regular meeting on 8 February 2022.**

**Signed:**

A handwritten signature in black ink, appearing to read 'C. Jennings', followed by a period.

Caroline Jennings: Churchwarden

A handwritten signature in black ink, appearing to read 'W. Jennings', with a horizontal line underneath.

William Jennings: Treasurer



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Sheepstor PCC

On accounts for the year  
ended

31 December 2021

Charity no  
(if any)

X88529

Set out on pages

1 to 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12<sup>th</sup> Feb 2022

Name:

SIMON MOIR

Relevant professional  
qualification(s) or body  
(if any):

Address:

MORRINS VILLE  
GOLF LINKS ROAD  
YKVERTON DEVON  
PL20 6BN



**The Parish of St Marys the Virgin Church  
Walkhampton, Devon.  
PL20 6JY**

**Annual Report & Financial Statements  
of the  
Parochial Church Council  
For the year ended  
31<sup>st</sup> December 2021**

**Rector:  
Rev Andrew Thomas**

**Bankers:  
Barclays, Tavistock**

**Independent Examiner:  
Mr Steve Gray  
2 Down View, Binkham Hill,  
Yelverton, Devon. PL20 6BE**

**The Parochial Church Council is an Excepted Charity**

**Website [www.westdartmoor.church](http://www.westdartmoor.church)**

# **The Parochial Church Council of St Mary the Virgin Church, Walkhampton**

## **Annual Report For the year ended 31st December 2021**

### **Aim and Purpose**

St Mary the Virgin Parochial Church Council (PCC) is part of the West Dartmoor Mission Community (MC). The PCC cooperates with the Rector, Associate Priests and Ministers to promote the mission of the Church: pastoral, evangelical, social and ecumenical.

The PCC is responsible for the care and maintenance of the Church building and Churchyard.

### **Objectives and Activities**

The PCC is committed to enabling and encouraging people to worship at St Mary the Virgin and to work within the wider Mission Community (MC) to put faith into practice through prayer, scripture, music and sacrament. The PCC also aim to provide pastoral care for people living in the parish and mission and outreach work.

### **Achievements and Performance**

#### ***Worship and Prayer***

We began the year with the country entering a third national lockdown with subsequent restrictions on our Sunday services. However, a good pattern of worship was establish in April: on the **first and third Sunday** of the month there was a **Communion Service** with the bells rung before the service; we were fortunate that on the **second Sunday** our Mission Community Nosh@9.30 Service was moved to Walkhampton (though without the food); on the **fourth Sunday** there was a **Morning Prayer Service** lead by one of the team readers. Due to the restrictions, when there was a **fifth Sunday** in the month pairs of churches in the MC would come together for a joint **Service**. At the beginning of the year, singing in church was restricted, so the iPad proved to be an excellent resource and enabled a broader range of music as we were able to listen to recordings of hymns and Christian songs.

The rector, Rev Andrew Thomas, has provided good on-line services throughout the pandemic so that anyone unable to attend the church building has been able to access services via the internet. On-line services have remained the norm and live streaming from St Mary's has continued when the rector is conducting the service there.

Congregational singing was reintroduced in August, though with facemasks still to be worn. Social distancing has been adhered to, though we reintroduced coffee and chat after the service in September.

The Nosh@9.30 Service was moved temporarily from St Paul's to St Mary's. A group of families were included in helping to lead the service and though we couldn't sing inside, we often moved outside for singing and dance. In October the Service moved to St John's, Horrabridge, and became Toast@10. Members of our congregation are on the Toast Team and we therefore have no service at St Mary's on the third Sunday.

At present there are twenty-seven parishioners on the Electoral Roll. There were 25 people who attended our Easter Sunday service; this year, we had a Carol Service in Advent with different community groups doing the readings for which there were 39 people in attendance; the school had a Christingle with 72 people in attendance; and there were 27 people at the Christmas Day Service. For Harvest this year, due to road closures, the rector held the Harvest Service in the school grounds. The annual Remembrance Service in the hall and the act of remembrance around the village memorial once again took place with a high numbers of people gathering together. There were two infant baptisms this year, no weddings and three funerals.

Though we have been unable to visit the schools, a team made up from the different churches in the Mission Community has maintained close links by our recorded Open The Book stories. Each week, a PowerPoint presentation has been devised using different voices (recorded individually and sent via email). The schools have found these an invaluable resource for their Collected Worship.



On a few occasions we have been able to include some of the children recording parts of the stories. During Advent we organised a Nativity Trail around the village for children to find the hidden message in the nativity pictures.

### **Deanery Synod**

Our two members of the PCC to sit on the Tavistock Deanery Synod are Kevin Baxter and Corinne Shutt. This is an important role as the Deanery Plan is being developed.

### **Church Fabric Report**

Water ingress continues to be a problem, especially in the tower. (see tower item)

In January the church electrics were checked as the RCD kept tripping. In March SRM Electrical subsequently carried out waterproofing, PAT testing and re-routed some cables. The lightning conductor was tested in February.

In February the 4 fire extinguishers were checked.

The water filter was inspected in March following the discovery of a leak. The filter and UV bulb were changed and the leak fixed. In June, when the water tank was moved down and filled with the correct media. Future checks will be made annually.

The church roof, gullies, flashing and gutters were checked in January and September. Monty Hamilton will carry out these checks twice a year. Monty also repaired the cast iron drainpipe by the main porch. Some brittle nail tiles were identified in December, we are still waiting for this to be remedied.

### **Walkhampton Tower Report**

Architect Amanda La Page made an on-site visit in March, noting wet walls, water egress, and damp floor joists as well as mortar debris on the ground outside the tower. Some samples of the mortar were taken for analysis.

Another site visit was made in August by the architect and Paul Carpenter who looked at the timbers in the tower.

### **Mission and Evangelism**

The MC Lent and Harvest Giving continue to support the work of Shekinah, Catalyst and Thika. Our Open the Book team from across the Mission Community have been sending weekly recorded stories to our two local church schools, Lady Modiford's and Meavy. These offer a visual and audio presentation of the Bible Society stories which the schools have used for their collective worship. Following the shutdown for the pandemic, the pre-school mother and toddler group, Poppins, was able to restart in September. St Mary's continues to support community events through coffee shop duties for the weekly village Saturday market and running the café for the Annual Craft Fair.

### **Other Activities**

#### ***Walkhampton Bellringing Tower Report***

The first half of 2021 continued as before: church closed, followed later by three bells rung before a service; but no practices. Zoom meetings and Ringing Room continued to provide welcome contact with other towers. When we were finally able to resume practices in July after a sixteen-month break, some of our ringers had made other commitments so now we are once more working at building up a competent band. We have acquired two new learners and receive much-appreciated support from other ringers in the area, and this has enabled us to continue ringing before our Eucharist services.

We were delighted to host the SW Branch of the Guild of Devonshire Ringers for open ringing and a picnic lunch in early September. We also hosted the third ringing session and tea for the Tavistock Deanery Ringing Festival in late October, and in late February 2022 again welcomed the SW Branch of the Guild, this time for a group practice.



## ***Report on Champing at St Mary the Virgin, Walkhampton, 2021***

### **Background**

Champing TM (church camping) is an idea trademarked by the Churches Conservation Trust (CCT). In 2017, aided by Marian Carson of Growing the Rural Churches Project, a substantial amount of work involving detailed negotiations took place with CCT, as St Mary's was a departure for CCT who had only dealt with their own redundant churches whereas St Mary's is a 'living church', open for business as a parish church.

### **Parish Church & Champing**

Unfortunately, we were unable to offer the church for Champing this year due to the restrictions.

## **Treasurers Report 2021**

### ***Receipts***

This year our general income was £17,330.49 for the general up keep of St Marys' Church up from £15,062.24 for 2020.

We have received no monies in 2021 for Champing due to Covid restrictions.

Over the year we received £2,803.00 for Weddings and funerals carried out at the Church.

As we have got back to some normality and church services have been able to ahead in 2021 we have received £822.50 compared to 2020 £360.35. With the help of the Parish Giving Scheme (PGS) and now only 2 people on Standing Order this has been a great help to us to pay our normal bills over 2021. But this year we have kept our heads above water and made a small profit of £93.02.

### ***Payments***

In 2021, we spent £17,237.47 on the day to day general upkeep of the Church. We paid the common fund of £6,937.00. This is a decrease of 2020 when we paid £8,579.00. Our biggest costs are now heating, lighting and insurance. So, for general day to day running of the church our expenditure has been covered by income for 2020.

### ***Savings Account***

We maintained a small balance in our National savings account (£1,643.06) and accordingly received interest of £11.74.

### ***Total Assets***

Bank Balance 01/01/2021 £79,064.00

Income 2021 £17,330.49

Total £96,394.49

Less Expenses £17,237.47

Bank Balance 31/12/2021 £79,157.02

***The Parish Giving Scheme*** is working very well and in addition we have two people on the regular giving.

Unfortunately, due to the Covid pandemic restrictions, champing has for the second year not been possible.

**St Michael's Church, Princetown:** At the present moment, we are retaining £7,531.45 for St Michael's Church, Princetown. The PCC agreed to contribute £500 towards the help of the grass cutting and maintenance of the graveyard. Though St Michael's church is redundant and under the charge of Devon Historic Church's Trust, St Mary's PCC are still responsible for some of the maintenance.

### **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).



## **Volunteers**

The members of the PCC would like to thank all the volunteers who work so tirelessly to make our Church a lively and vibrant community. Once again, our special thanks go to our Churchwardens, Bunty Baxter and Ros Knight and our Treasurer, Kevin Baxter.

The PCC would like thank the bell-ringers for calling us to worship on the first Sunday of each month (when allowed) and to our bell captain, John Bowler for maintaining the bells during such a difficult year.

## **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met six times during the year.

## **Administrative Information**

The Church is situated in Walkhampton, PL20 6JY and is part of the Deanery of Tavistock, in the Diocese of Exeter. The correspondence address is PCC Secretary, 12 Blackbrook Close, Walkhampton, PL20 6JF. The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2006) and a Charity excepted from registration with the Charity Commission.

PCC members who have served from the 1st January 2021 until the date this report was approved were:

*Chairman:* Rev Andrew Thomas

*Vice Chair:* Mrs Bunty Baxter

*Elected Members:*

*Churchwardens:* Mrs Bunty Baxter  
Mrs Rosalind Knight

*Treasurer:* Mr Kevin Baxter

*Secretary:* Mrs Corinne Shutt  
Mrs Mavis Goddard  
Mrs Sheila Reynolds  
Mrs Caroline Paskin  
Mr John Bowler (co-opted)

*Deanery Synod Reps:* Mr Kevin Baxter  
Mrs Corinne Shutt

Approved by the PCC on .....2022 and signed on its behalf by:

.....

Rev Andrew Thomas (*Chair*)

.....

Mrs Bunty Baxter (*Vice Chair*)

**St Mary the Virgin Walkhampton - XN60568**  
**Receipts and payments**  
**Selected period: 01 January 2021 to 31 December 2021**

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
<b>General - General fund (Unrestricted) Fund</b>			
<b>Receipts</b>			
Donations, Legacies and similar incoming resources			
GIFT AID DONATIONS		6,378.45	6,408.59
COLLECTIONS		822.50	360.35
DONATIONS		3,426.00	2,164.00
<i>Total Donations, Legacies and similar incoming resources</i>		<i>10,626.95</i>	<i>8,932.94</i>
Activities for generating funds			
CHURCH FUND RAISING		835.50	126.50
CHAMPING			276.34
PROJECT FUND			10.00
<i>Total Activities for generating funds</i>		<i>835.50</i>	<i>412.84</i>
Investment income			
BANK ACCOUNT INTEREST		11.74	12.95
<i>Total Investment income</i>		<i>11.74</i>	<i>12.95</i>
Other incoming resources			
INCOME TAX REBATE		1,705.54	1,708.48
TEAM FEES		2,803.00	3,235.00
REFUNDS		350.00	350.00
GRANTS RECEIVED		883.76	241.03
MAGAZINE SALES		114.00	169.00
<i>Total Other incoming resources</i>		<i>5,856.30</i>	<i>5,703.51</i>
<b>Total receipts</b>		<b>17,330.49</b>	<b>15,062.24</b>
<b>Payments</b>			
Costs of generating funds			
MAGAZINE COSTS		240.00	252.50
<i>Total Costs of generating funds</i>		<i>240.00</i>	<i>252.50</i>
Grants payable in furtherance of charity's objects			
ST MICHAEL & ALL ANGELS		500.00	114.00
<i>Total Grants payable in furtherance of charity's objects</i>		<i>500.00</i>	<i>114.00</i>
Activities in furtherance of the charity's objects			
CHARITY DONATIONS		480.00	480.00
<i>Total Activities in furtherance of the charity's objects</i>		<i>480.00</i>	<i>480.00</i>
Support costs			
SERVICE EXPENSES		161.00	524.96
SUNDRIES MISC		1,059.33	800.54
MINISTRY EXPENSES		1,208.81	
FLOWER EXPENSES			80.00
HEATING AND LIGHT		638.67	1,118.27
CHURCH REPAIRS		129.80	
INSURANCE		2,894.97	2,855.05
COMMON FUND		6,937.00	8,579.00
CHURCHYARD		2,026.84	2,053.58
CHURCH TOWER REPAIR COSTS		961.05	
<i>Total Support costs</i>		<i>16,017.47</i>	<i>16,011.40</i>
<b>Total payments</b>		<b>17,237.47</b>	<b>16,857.90</b>



Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
	Excess of incoming resources over Resources used	93.02	(1,795.66)
	Brought forward balance	79,064.00	80,859.66
	<b>Total carried forward balance</b>	<b>79,157.02</b>	<b>79,064.00</b>

Statement of Assets and Liabilities at 31 December 2021

	2021	2020
Bank current account	£77,513.96	£77,432.68
Deposit Account National Savings	£1,643.06	£1,631.32
	<u>£79,157.02</u>	<u>£79,064.00</u>

Notes:

- 1 The financial statement of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using R&P basis.
- 2 The following assets are recognized but not necessary valued in the Statement of Assets and Liabilities:  
Movable Church furnishings held by the churchwardens on special trust for the PCC and which require a faculties for disposal.
- 3 The expenses paid to the clergy may include a small immaterial proportion which relates to their function as PCC members. Some payment given to PCC members for stationary reimbursements.
- 4 The payment to missions and overseas relief agencies included £180 Sponsor a Nurse in Uganda. Also £300.00 to Catalyst work.
- 5 Charity donations collected  
Done by Mission Community  
The above donations are not recorded in the above financial report.
- 6 CBF Investment fund we have 420 shares valued at £20.4467 a total of £8,587.62
- 7 The tower project is now complete leaving a balance of £49,952.10 in the unrestricted fund. These funds are for ongoing projects.
- 8 St Michaels & All Angels Princetown Church legacy we are holding a total Of £33,152.83. Monies spent already is £25,621.38 with some more works to be completed with the rest of the monies left £7,531.45 which doesn't belong to St Marys Walkhampton.

Approved by the PCC on

and signed on their behalf Mrs B A Baxter (Lay Vice Chairperson) and Mr K Baxter (PCC Treasurer).

2021 2022

Rev Andrew Thomas - Chair

K Baxter Treasurer

*[Signature]*

Mr S Gray Examiner

S. Gray 26/01/2022

~~B Baxter PCC Lay Vice Chairperson~~

*[Signature]*

Rev. A. Thomas Rector. CHAIC





**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

### Independent examiner's report on the accounts

### Independent Examiner's Report

Report to the trustees of St Marys the Virgin Walkhampton, DEVON PL20 6JY

On accounts for the year ended	31 <sup>st</sup> December 2021
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Charity no (if any)	An Excepted Charity
------------------------	------------------------

Set out on pages 1-4

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: S. Green

Date: 26-01-2025

Name: Steve Gray

Relevant professional qualification(s) or body (if any):

**Address:** 2 Down View, Binkham Hill, Yelverton, DEVON PL20 6BE



**The Parochial Church Council of St Paul's, Yelverton**  
**Annual Report**  
**for the year ended 31<sup>st</sup> December 2021**



### **Aim and Purpose**

St Paul's Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent in promoting throughout the West Dartmoor Benefice, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. In addition to maintaining the Church itself, which is a Grade II Listed Building, the PCC is also responsible for maintaining the Church Hall next door.

### **Objectives and Activities**

- To build up the worshipping congregation.
- To support both individuals and families.
- To engage in mission and outreach work.
- To maintain and enhance the fabric of church and church hall.

### **Achievements and Performance**

#### ***Worship and Prayer***

Easter Day (4 April) was a joyful double-Resurrection, marking both the Resurrection of Our Lord and the post-Lockdown-2 resumption of public worship in church. It also saw a joyous double-celebration in the evening: the Licensing of The Rev Miranda Donne to the Benefice and (at last!) the Installation of our Rector. Covid restrictions kept the hymn-singing muted, but a MC Choir recording of Graham Kendrick's "Holy Overshadowing" was inspiring.

Then, the following day – Bank Holiday Monday – we were delighted to post notices announcing the re-opening of St Paul's daily for visitors. Our location close to Drake's Trail and Yelverton shops could not be more convenient for casual visitors. The flowers in church prompt regular compliments: we thank Vivienne Thompson and the flower-arranging team and all who make time to keep the church and surroundings tidy. We are confident that daily open access to St Paul's answers a real need.

From the start of Autumn a new pattern of services was introduced across the MC, taking account of the reduction in the number of Priests available. There were two main changes for St Paul's: loss of the 8am BCP HC on the 1<sup>st</sup> Sunday of the month – compensated for now by a regular Wednesday mid-morning Communion – and the transfer of the 3<sup>rd</sup> Sunday "Nosh@9.30" to St John's, Horrabridge where it is re-named "Toast@10". St Paul's regular 3<sup>rd</sup> Sunday Evening Service was also discontinued – although occasional evening services such as the All Souls-tide "Lighten Our Darkness" continue.

We were delighted with the success of the Christmas Eve MC Crib Service held in St Paul's. Despite general concern at the rise of the Omicron variant – requiring continued vigilance re hygiene and social distancing – as many as 90 attended this cheerful celebration. We record our thanks to Corinne Shutt for organising it and for providing her newest family member – granddaughter Carla – in the role of Baby Jesus.

Our Choir Vestry was the venue for a 4-week MC Advent Course based on the Archbishop of York's recommendation, "Music of Eternity" by Robyn Wrigley-Carr. Some 8 persons attended.

At the end of April we took leave of The Rev Di Caine who entered retirement. We thank her for her warm pastoral concern both within our church family but also in the wider community, and especially remembering her initiative in starting up Poppins.

At the end of June we were delighted to welcome the Rev Dr Philippa Bellows at the start of



her curacy in the Benefice, with happy memories of her Ordination as Deacon at a live-streamed socially-distanced service in Exeter Cathedral in September.

To Di and Philippa as also to the rest of our Ministerial Team – Andrew our Rector, Rev Mike Fairall, Rev Miranda Donne and Readers Martin Jury and Anne de Looy – we record warm thanks for their spiritual leadership during Lockdown and after. Particular thanks to Martin and the Family Worship team for leading St Paul's monthly Service of the Word.

We also record thanks to our Organist & Choir-leader Pauline Hamilton-Leggett who, until the July relaxation of rules governing singing in church, continued to supply the backing track for a hymn per week for the MC Choir to record. For the time-being the MC Choir is not meeting. Thanks also to David Paddon, Anne Medhurst and Ben Watts for when they play.

We similarly record warmest thanks to Sheila Stacey for providing and serving refreshments after services (assisted by Alison Kennerly) once these were permitted again.

The numbers worshipping regularly on Sundays varied between c.15 (Service of the Word) and c.25 (Eucharists), average age 60+.

During the year there was one celebration for the birth of a child. One wedding took place in November. There were 3 funerals.

At present there are 34 parishioners on the Electoral Roll, all living within the West Dartmoor Mission Community boundaries.

### ***Deanery Synod***

St Paul's continued to be represented at the Deanery Synod by Belinda Gardiner and Berwyn Turley-Rogers.

### ***Church Fabric***

Thanks to John Gozzard's completion of the diocesan Eco survey, St Paul's is now designated an Eco Church. A small subgroup of the PCC is looking into appropriate measures to make the church & hall carbon-neutral (in order to meet the CoE goal that every church should be carbon neutral by 2030).

Worsening plaster-discoloration in both the clergy and choir vestries suggests that there is continuing water ingress through the redundant chimney stack. A further attempt to rectify this will be made in 2022.

The kissing-gate entrance to the grounds was refurbished in the late summer, as also one of the bench-seats in the Garden of Rest.

Grass-cutting was contracted out to Robert Huxtable.

### ***Church Hall***

Most memorably: the Hall was cleared mid-December to allow long-overdue re-decoration. Our contractor of many years, Paul Prissell, having retired, the job was put out to tender. Five were considered ranging between £12,000 and £3,200; the latter was provided by David Wooldridge who then delivered an excellent job during the fortnight before Christmas. With last year's refurbishment of the toilets and re-decoration of the annexe, the Hall (apart from the old MC Office) is in good order.

Normal letting activities resumed in the summer when Lockdown-2 ended (Legs, Tums & Bums; Zumba; Craft Group; Poppins; bi-monthly Luncheon Club; Yelverton Bridge Club (*new*); Rainbows & Brownies; Badminton; monthly Children's Cinema and monthly Yelverton Café Cinema).

### ***Mission and Evangelism***

Lockdown conditions put a dampener on all social activities.

"Poppins" – the weekly mother-and-toddler group in St Paul's church hall – restarted in the



autumn, but reduced to one hour. Anything between 9 and 19 toddlers attend. We thank Ros Knight and Belinda Gardiner for leading it together with their team of 11 helpers.

The collection box for Tavistock Foodbank (initiated in 2018) continued with regular contributions.

### ***Other Activities***

At the end of November St Paul's was the venue for the commissioning of the two new Heads in our MC Church Schools – Kate Gawadzyn at Meavy and Louise Scott at lady Modiford's.

Improving on last year we managed to hold one of our customary Summer Sunday Cream Teas (raising a bumper £600) and an ecumenical Harvest Supper (proceeds to the MC choice of local charities). We thank Sheila Stacey most warmly for organising these and also for donating the proceeds from her 80<sup>th</sup> birthday party held in the Hall.

As Lockdown-2 ended we hosted the concluding concert of the Dante Festival in church. There is the prospect of other concerts in church next year.

The annual Devon Historic Churches Trust *Ride & Stride* event (organized from St John's Horrabridge) took place in September with St Paul's providing the first staging post. This year 3 horse riders graced the occasion.

### ***Financial Review***

Happily we were gradually able to move back towards a degree of normality with our church life, but the more limited range of activities again impacted our financial situation.

With receipts of £27,232 and payments of £32,186 it can be seen that we had a deficit of £4,934. Our Common Fund payment to the Diocese increased to £22,235, but otherwise there was no exceptional expenditure. The shortfall was entirely a result of a fall in regular giving, and this must be redressed to avoid a continuing drain on our reserves. This deficit, in fact, would have been greater but for the wonderful summer cream tea run by our indefatigable Sheila Stacey which raised £600.

As mentioned elsewhere in this Report the Church Hall was able to resume more normal activities, but most importantly with the completion of our redecoration and refurbishment programme. Inevitably this resulted in a deficit of £3,613 for the year, but we can now look forward to a full range of activities with many happy users of our very smart hall.

So we face a very challenging future, very much dependant on an increase in regular giving.

### ***Reserves Policy***

The PCC has reserves to ensure as far as possible the ability to meet major renewal and repair costs that will arise from time to time to maintain the church in good order.

### ***Safeguarding***

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

### ***Structure, Governance and Management***

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent (Chair, ex officio), Licensed Clergy, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC met during 2021 by



zoom on 16 Feb, 11 May and 12 Dec; and in the Hall Annex on 21 Sep, with an average attendance of 90%.

### ***Administrative Information***

The Church is situated at Yelverton, PL20 6AB and is part of the Deanery of Tavistock, in the Diocese of Exeter. The correspondence address is The Parish Office, St Paul's Church, Yelverton, PL20 6AB. The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2006) and a Charity excepted from registration with the Charity Commission.

PCC members who served during the year were:

#### ***Ex Officio:***

<b>The Incumbent</b>	Rev. Andrew Thomas	
<b>Licensed clergy</b>	Rev. Di Caine (retd end-April)	
<b>Reader</b>	Martin Jury	
<b>Churchwardens</b>	Kathy Howard	Secretary
	Richard Byrn	Acting Chair
<b>Deanery Synod Reps</b>	Belinda Gardiner	
	Berwyn Turley-Rogers	
<b>Elected:</b>	Brian Medhurst	Treasurer
	Anne-Marie Critchley	
	John Gozzard	

***Approved by the PCC on 15th February 2022 and signed on its behalf by:***

.....  
Kathy Howard (Co-Chair)

.....  
Richard Byrn (Co-Chair)

## **ACCOUNTS**

### **St Paul's Church, Yelverton: Notes to the 2021 Accounts and Financial Statements**

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. There are no remaining liabilities arising from the work programme on rendering the Tower. The balance of the Tower Fund will be retained for maintenance of the Tower.
3. The Church Hall is included as a fixed asset. The cost has been written down to nil consistent with an asset which has no market value.
4. Accounts have been prepared separately for the Church and the Church Hall, but it should be noted that the combined totals of receipts and payments amounted to £30,742 and £39,289 respectively.
5. The combined total of balance sheet reserves at 31<sup>st</sup> December 2021 for the Church and the Church Hall amounted to £89,227
6. Moveable church furnishings held by the Churchwardens on trust for the PCC and which require a faculty for disposal are recognised but not included and valued in the statement of assets.

# ST PAUL'S CHURCH YELVERTON

## Receipts & Payments Account for year to 31 December 2021

	2021		2020	
	£	£	£	£
<b><u>RECEIPTS</u></b>				
Donations and Legacies				
Regular Giving				
Tax efficient Planned Giving				
Parish Giving Scheme	14,000		16,135	
Envelopes and Bank SOs	2,355		3,498	
Collections at Services	2,073		1,379	
Gift Aid tax recovered				
Parish Giving Scheme	3,500		4,034	
Other	1,510		1,565	
		23,438	0	26,611
Other Voluntary Receipts				
Grants	0		0	
Legacies	0		0	
Donations	1,725		1,615	
		1,725		1,615
Income from Church Activities				
Cream Teas	600		0	
Fees	778		359	
		1,378		359
Receipts from Investments				
Interest	389		390	
		389		390
Other Receipts				
Miscellaneous	302		69	
		302		69
<b>Total Receipts</b>		<b>27,232</b>		<b>29,044</b>
<b><u>PAYMENTS</u></b>				
Church Activities				
Diocesan Parish Share	22,235		20,976	
Mission Community Share	300		1,054	
Upkeep of Services	124		30	
Church Utility Costs	1,197		648	
Church Running Costs	6,209		5,699	
Church Maintenance	1,101		1,073	
New Building Work	0		0	



<b>Mission Giving</b>	1,000	1,500
	<u>32,166</u>	<u>30,980</u>
<b>Total Payments</b>	<u>32,166</u>	<u>30,980</u>
<b>Excess of Receipts over Payments</b>	-4,934	-1,936
<b>Transfer to General Reserve</b>	<u>-4,934</u>	<u>-1,936</u>

## ST. PAUL'S CHURCH YELVERTON

### Statement of Assets & Liabilities at 31 December 2021

<b>ASSETS</b>	<b>Market Val.</b>	<b>Cost</b>	
	£	£	£
<b>Investments</b>			
Equities Investment Fund for Charities	79,762	11,592	
CBF Investment Fund Shares	69,095	14,543	26,135
<b>Current Assets</b>			
Cash at Bank		18,105	
Cash in Hand		134	
Fixed term deposit		31,108	
Notice Account		6,778	56,125
<b>Fixed Assets</b>			
St Paul's Church Hall			Nil
<b>Total Assets</b>			82,260

### REPRESENTED BY

#### GENERAL RESERVE ACCOUNT

Balance at 1 January	85,435
Transfer from Receipts & Payments account	(4,934)
Balance at 31 December	80,501

#### TOWER FUND ACCOUNT

Balance at 1 January	1,759
Surplus/(Deficit) on Tower Fund account	0
Balance at 31 December	1,759

<b>Total Balance Sheet Value</b>	<b>82,260</b>
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# ST. PAUL'S CHURCH HALL YELVERTON

## Receipts & Payments Account for year to 31 December 2021

	2021	2020
	£	£
<b>INCOME</b>		
Lettings	3,258	3,089
Electricity Meters	252	395
Donations		
<b>TOTAL RECEIPTS</b>	<b>3,510</b>	<b>3,484</b>
<b>EXPENDITURE</b>		
Heating & Lighting	672	1,228
Repairs & Renewals	4,005	3,365
Insurance	1,441	1,680
Cleaning	996	1,182
Miscellaneous expenses	9	0
<b>TOTAL PAYMENTS</b>	<b>7,123</b>	<b>7,455</b>
<b>SURPLUS (DEFICIT) FOR THE YEAR</b>	<b>-3,613</b>	<b>-3,971</b>

## Statement of Assets & Liabilities at 31 December 2021

	2021	2020
	£	£
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash at Bank	6,904	10,517
Cash in Hand	63	63
<b>Total Assets</b>	<b>6,967</b>	<b>10,580</b>
<b>REPRESENTED BY:</b>		
<b>Accumulation of Funds</b>		
Balance at 1 January	10,580	14,551
Surplus/(Deficit) for the year	-3,613	-3,971
<b>Total Balance Sheet Value</b>	<b>6,967</b>	<b>10,580</b>

Approved by the PCC on the 15th February 2022 and signed on its behalf by:

.....  
Kathy Howard (Churchwarden)

.....  
Brian Medhurst (Treasurer)



**Independent Examiner's Report to the members of the Parochial Church Council  
(‘The Trustees’) of St Paul’s Church Yelverton**

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Paul’s Church, Yelverton (the Trust) for the year ended 31<sup>st</sup> December 2021

**Responsibilities and basis of the report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (‘the Act’).

I report in respect of my examination of the Trust’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner’s Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

.....

Col Gordon Mills

Combe Park Farm, Roborough, Plymouth

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