

Annual Report for Year Ending 31st December 2019



St John the Baptist, Horrabridge

St Peter's, Meavy

St Mary's, Sampford Spiney

St Leonard's, Sheepstor

St Mary the Virgin, Walkhampton

St Paul's, Yelverton

Legal and Administrative Information

Rector: Until 22nd June 2019
Revd Preb Nick Shutt LLM, 12 Blackbrook Close,
Walkhampton. PL20 6JF
Tel: 01822 854653 nick@westdartmoor.church

Associate Priests: Until 31st August 2019
Revd Capt Gary Shirley, The Rectory, Horrabridge PL20 7RE
Tel: 01822 854239 gary@westdartmoor.church

Revd Di Caine, The Vicarage, 1 Manor Farm,
Dousland PL20 6NR
Tel: 01822 481553 di@westdartmoor.church

Readers: Mr Martin Jury, Yelverton Cottage, Meavy Lane,
Yelverton PL20 6AJ
Tel: 01822 854504 martin@westdartmoor.church

Mrs Jane Sanham, Ringmore, Midella Road,
Yelverton PL20 6AU
Tel: 07860 453727 jane@ringmore.uk

Website: www.westdartmoor.church

Churchwardens:

St Paul's Yelverton

Mr Richard Byrn 07815 071445
Mrs Kathryn Howard 853346

St Leonard's Sheepstor

Mr Richard Bayly 855292
Mrs Caroline Jennings 853118

St Peter's Meavy

Mrs Ann Inman 852672
Mr Jonathan Frappell

St Mary the Virgin Walkhampton

Mr Mike Dobson 852937
Mrs Bunty Baxter

St Mary's Sampford Spiney

Mrs Rita Hopwood
Mrs Helen Sims 853784

St John the Baptist Horrabridge

Until 31st August 2019
Mrs Carol Shirley 854239

Parochial Church Council Members:

<p>St Paul's Yelverton</p> <p><i>Reader</i> Martin Jury</p> <p><i>Churchwardens</i> Kathy Howard Co-Chair Richard Byrn Co Chair</p> <p><i>Deanery</i></p> <p><i>Synod Reps</i> Belinda Gardiner Kathy Howard</p> <p><i>Elected</i></p> <p><i>Members</i> John Stratford Secretary Brian Medhurst Treasurer Cath Bowler Berwyn Turley-Rogers Anne-Marie Critchley Chris Philpott Until September 2019</p>	<p>St Leonard's Sheepstor</p> <p><i>Churchwardens</i> Caroline Jennings Richard Bayly - also Hon Secretary, Sexton, Verger, Sacristan, Electoral Roll & Deanery Synod Rep</p> <p><i>Members</i> Russell Chapman</p> <p><i>Lay Vice Chair</i> Pat Legassick</p> <p><i>Treasurer</i> William Jennings Stephen Hopson Matt Kemp</p> <p><i>Captain of the Bell Tower</i> Heather Chapman</p>
<p>St Mary's Walkhampton</p> <p><i>Churchwardens:</i> Mr Mike Dobson & Mrs Buntly Baxter</p> <p><i>Treasurer:</i> Mr Kevin Baxter</p> <p><i>Secretary:</i> Mrs Corinne Shutt Mrs Mavis Goddard Mr James Knight Mrs Rosalind Knight Mrs Sheila Reynolds Mrs Caroline Paskin (co-opted May 2019)</p> <p><i>Deanery</i></p> <p><i>Synod Reps:</i> Mr Kevin Baxter Mrs Corinne Shutt</p>	<p>St Peter's Meavy</p> <p><i>Churchwardens</i> Mr Jonathan Frappell Mrs Annie Inman MC Council.</p> <p><i>Deanery</i></p> <p><i>Synod Reps</i> Mrs Nicky Smith Mrs Annie Inman</p> <p><i>Secretary & Electoral Roll</i> Mrs Sheila Manning</p> <p><i>Treasurer</i> Mr Gregg Manning</p> <p><i>Elected Members</i> Mrs Sarah Gordon Lay Vice Chair Mrs Hilary Monk Mrs Penny Shobbrook Mrs Mary Helby MC Council Mr Jonathan Davey</p>

St Mary's Sampford Spiney		St John the Baptist Horrabridge PCC	
<i>Lay Chair</i>	Brig Simon Hill	<i>Churchwarden</i>	Mrs Carol Shirley (until 31st August 2019)
<i>Churchwardens</i>	Mrs Helen Sims Mrs Rita Hopwood	<i>Treasurer</i>	Mrs Carol Shirley (until 31st August 2019) Mrs Hilary Prout (from 1 September 2019) Mrs Elaine Hay (from 1 September 2019)
<i>Deanery Synod Rep</i>	Mr Keith Ebdon	<i>Lay Chair</i>	Mrs Carolyn Hempenstall
<i>Elected Members</i>	Sir Peter Badge (Resigned 31 December 2019) Mr Michael Doidge (Resigned 31 December 2019) Mrs Hazel Viney (Resigned 31 December 2019) Mr Peter Walde	<i>Deanery Synod Rep</i>	Anita Hyne (until 30 September 2019) Linda Hitchcock Sybil Heathcock Phyllis Hellier
<i>Treasurer</i>	Mrs Elizabeth Cole		
<i>Secretary</i>	Mrs Janet Mudge		

Bankers & Independent Examiners

St Paul's Yelverton

Lloyds, Royal Parade, Plymouth &
HSBC, Bedford Square, Tavistock

Examiner: Col. G. Mills

St Peter's Meavy

National Westminster Bank,
Bedford Square, Tavistock

Examiner: Mr Tom Orchard

St John's Horrabridge

TSB
West Street, Tavistock

Examiner: Mr Steve Gray

St Leonard's Sheepstor

Alliance & Leicester Commercial Bank,
Bootle.

Examiner: Mr Simon Moir

St Mary the Virgin Walkhampton

Barclays Bank,
Bedford Square, Tavistock

Examiner: Mr Steve Gray

St Mary's Sampford Spiney

CAF Bank, 25 Kings Hill Ave,
Kings Hill, West Malling ME19

Examiner: Phillipa Walton

The Purpose of Each Parochial Church Council in the Mission Community.

Each Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

The PCC (Powers) Act 1956 states that the PCC *'is to cooperate with the minister in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical'*.

The method of appointment of PCC members is set out in the Church Representation Rules 2019.

The Rector's Report:

On a recent trip to London I took the Docklands Light Railway from London City Airport to Bank Station where the train terminates, and I alighted to get other connexions for my onward journey. As I entered the station, over the train's announcement system, I heard various messages: "This train terminates at this station. Please take all your possessions with you and...mind the gap!"

My 'train' as Rector of West Dartmoor Mission Community terminated on 22 June 2019 when I was collated as Archdeacon of Plymouth. As I have journeyed on, I have had to ensure that I take my baggage with me, hopefully leaving the train clean and tidy! As for 'mind the gap' I am glad that we no longer talk of an 'interregnum' because this perpetuates the idea that somehow the incumbent is some sort of king or queen in his/her castle. Talk is now of 'parishes in transition' and during this period of transition life goes on, parishes continue to thrive, and many have stepped up to 'mind the gap'.

One of the other slightly unnerving things about the DLR is that the train does not have a driver, at least not one that you can see sitting at the front of the train. Without wishing to push this metaphor too far, clearly the train is controlled; it is on track; it keeps to the rhythm of the timetable; and it continues to serve its purpose. It is the same for the Mission Community: it has journeyed on – it may be in a different direction, on another line, but it has not sat in the station with nowhere to go. There may have been a few cancelled services and the occasional unexpected interruption (leaves on the line or the wrong type of snow?) but the church of God continues on its journey and this train has no passengers, but everyone is engaged in the journey. Thank God for that.

I am not the only person to journey on this year. I would like to pay tribute to Revd Gary Shirley, my colleague with whom I had the pleasure of working with in the Mission Community. As Gary stepped into retirement in August, I pray for him and Carol. They have swapped the train for a Winnebago! They journey on too.

As usual there are a myriad of people to thank: the ministerial team, the wardens, PCCs, congregations (and, of course, my wife and family) – to name everyone would take too long – but thank you one and all for your support, challenge and encouragement over the years.

2020 will bring a new timetable with new lines to explore as you journey on. I pray for you all and ask that you pray for me too. For me, leaving to go on a different journey having been associated with this particular branch line for 25 years of ministry is not an easy thing to do, but it is the right thing to do. I am very pleased that in March 2020 you will have a new Rector and that he will, together with the team, both lay and ordained, travel with you on a journey to your next destinations:

To God be the glory great things He has done.
So loved He the world that he gave us His Son
Who yielded His life an atonement for sin
And opened the life gate that all may go in...
Praise the Lord!...

Ven Nick Shutt, Archdeacon of Plymouth
Formerly Rector, West Dartmoor Mission Community.

Safeguarding Report for the Mission Community

Safeguarding as always is a priority in the Mission Community and each church displays safeguarding details together with useful telephone numbers on their notice boards.

The Ministerial Team are up-to-date with their Diocesan Safeguarding Courses and all have current DBS certificates, with two becoming due for renewal halfway through the coming year.

We have been slowly working towards completion of DBS checks for all PCC members in the second half of the year, with a number still to do and this will be a priority moving into 2020.

The safeguarding policy is continually reviewed throughout the year, with the three main questions relating to safeguarding itemised on the agenda at each MCC and PCC meeting, these being:-

1. Is there anyone we wish to appoint to a position who will need to be subject to our safer recruitment procedures and/or DBS checks?
2. Is there anyone or any situation that is causing us concern from a safeguarding point of view?
3. Are there any training needs for new members or others in the congregation or refresher training for existing appointees?

Debbie Delaney

Men's Breakfast

A group of men met monthly, over the last year, at the Burrator Inn on a Saturday morning for breakfast, discussions and fellowship. Our thanks go to Phil and Sarah for allowing us to meet at the pub and for serving us wonderful full English breakfasts.

Nick Shutt organised this until his move to Archdeacon of Plymouth and then Martin Jury took over.

Over the year we heard from a variety of speakers on a diverse range of topics, some speakers from within the group and others from outside. At times when we did not have a speaker we shared in more general discussions and fellowship.

These breakfasts were a time where we came together, as a group of Christians, to share a meal and to share fellowship and get to know others from across the Mission Community and also from other local churches.

At present Men's Breakfast is on hold whilst the Burrator Inn changes landlords and undergoes refurbishment.

Martin Jury

Residential Homes

During the year we continued to conduct communion services at Briar Tor, Yelverton Residential Home, Moorgate, The Red House and Venville.

It is a real privilege to undertake this ministry and my thanks to Mike Fairall, John Weir, Jane Sanham and Anne de Looy for taking turns on the rota which means it isn't an onerous task for any of us.

We have had an encouraging number of attendees at most homes and they are so pleased to see us and be able to take their communion. They do love to sing!

(Rev Di Caine)

Schools

This last year has seen fewer school assemblies undertaken due to our ministerial team circumstances. Since August 2019 only Open the Book, myself and Jane Sanham have been conducting these so we have spaced them out from the normal pattern. Jane and I have tried to get into the church schools, Meavy and Walkhampton, once or twice per half term and the other schools, Princetown and Horrabridge, about once or twice a term.

Open the Book has maintained their pattern of every 3 weeks which has been appreciated by the schools. Thanks to the amazing team for this ministry.

The Festival Services have been well assisted by church members each time, especially Christingles where a lot of work is required, thanks to them.

The next year (once things get back to normal), we expect to pick up the regular pattern again. The arrival of our new Rector, Rev Andrew Thomas, will help with this.

(Rev Di Caine)

Open the Book Annual report

The Open the Book team is, at present, comprised of eight enthusiastic members from across the Mission Community. The team use The Bible Society guidelines and resources for the planning and the delivery of Bible stories to share with the pupils at our Church Schools of Lady Modiford's and Meavy, every three weeks during term time.

During the last year OTB members have also taken part in the 300th Anniversary Celebrations of Lady Modiford's School, attended and provided refreshments at School Church services (Easter, Harvest, Christingle) and taken part in the Crib Service at St Paul's Church. We were also delighted to accept invitations to the Nativity plays at both schools, which were wonderful.

Ros Knight

Wider Mission Community

I would like to thank all church members, especially Churchwardens and other officers, for the sterling support they have given me and our Mission Community during the Vacancy. The Ministerial Team in particular have stepped up to the mark and helped keep things running smoothly. A BIG thank you to Richard Bayly, Kathy Howard, Simon Hill and Debbie Delaney for the extra work they have undertaken.

Love and blessings

Di

(Rev Di Caine)

Nosh@9.30

It is hard to believe that our Fresh Expressions Service, [Nosh@9.30](#) that began back in May 2012 is still going strong. [Nosh@9.30](#) is an informal all-age service that begins with breakfast of sausage or bacon bap and tea or (real) coffee. The congregation is a mix of regular members of our different churches in the Mission Community and those who come just to the [Nosh@9.30](#) Service. There is a team of about eight people from the different churches in the Mission Community who come together to plan and deliver each monthly service. Since Gary Shirley retired in August, Corinne Shutt has taken on the responsibility of co-ordinating the team, which is made up of lay members. The team use the *Roots on the Web* resources to put together a themed service around the lectionary reading. The “cinema” facilities in St Paul’s Church hall are used for the PowerPoint service pattern so no books are required. Our regular “music man” is Ben Watt, who leads the worship with proficiency for someone still doing their GCSEs. There is often a drama to support the Bible reading and an “active worship” activity offering the congregation something practical. This may be delivered as everyone together or there may be a split into groups to cater for the younger and older children and adults separately. There are usually about 45 adults & 12 children in attendance each month, though occasionally there is a baptism service with visiting family members, so the attendance can be much higher. A baptism has been a successful way of showing those with no experience of church a good welcome to a worshipping community. Wedding couples, who may be unfamiliar with formal church, are also encouraged to come to [Nosh@9.30](#). Our hope is that [Nosh@9.30](#) will continue to grow and develop as a Mission Community service.

Corinne Shutt

Weekly Bible study group

There is a weekly Bible study group on a Wednesday evening from 7.30pm to 9.00pm. Numbers vary but we have a core of 7 people who regularly meet.

This group used to meet at Horrabridge Rectory and be led by Gary Shirley. Since Gary left, the group has been led by Martin Jury and Anne De-Loy and has met at three different houses.

We have studied many areas of the Bible and also other related topics eg. Grace and we are currently studying Isaiah.

The group enjoys a lot of interaction and we often discuss whatever springs to mind from members of the group as well as the topic we are studying.

New members are always welcome.

Martin Jury

Tavistock Deanery Synod Report

There were three meetings during the year in February, June and October. The main subject of the meetings has been the `Deanery Plan`.

In February, the Rev. Jon Marlow, The Mission and Development Team Leader for the diocese came to speak about preparing Deanery Plans. These are necessary as probably there will be a reduction in stipendiary clergy in the diocese from 180 to 165 and in the Tavistock Deanery from 7.5 to 6. Jon introduced the `Answers on a Postcard` exercise which later all the parishes were encouraged to participate in. This was intended to really make parishes think about what their vision, focus and strategy was. At the June meeting Jon returned to give feedback on the exercise.

In October Revd. Andy Atkins, from Milton Abbot who is on the Standing Committee of the Deanery Synod outlined several different geographical ways of how the clergy ministry might be allocated within the deanery.

At the meetings, reports from the Diocesan Synod and General Synod are read and distributed so that this information reaches parish level. There will be elections for General Synod in 2020. There are also elections for Deanery Parish Representatives at the APCMs this year.

At the next meeting Ven. Nick Shutt, our Archdeacon will come to talk about `Bishops in Mission` or `Joy 2020` which is between 26th and 28th June 2020. Churches are asked not to organise other church events that weekend.

There will be two trips to the Holy Land, in March 2020 led by Andrew Stephens and in November 2020 for 1 week led by Bishop Nick and Archdeacon Nick.

The Deanery Synod is a forum for meeting others from the different parishes and the sharing of information and of problems and joys.

Annie Inman. Deanery Synod Secretary.

Benefice Choir Annual Report 2018

The Benefice Choir has led the singing for the MC services throughout the year and met regularly on Friday evenings for Choir Practices. It was a sad beginning to the year when we said farewell to Roger Locock, singing at his funeral at St Mary's Walkhampton, a faithful member of the choir for many years. We led the singing of the Service of Unity also in January in St Paul's, and we were asked to sing for another funeral in February. Preb. Nick led the Healing service in February and we sang in Holy Cross church for the World Day of Prayer in March. We have sung Evensongs throughout the year and at the MC service for Mothering Sunday at St Peter's Meavy. We sang as we walked to church with the donkey on Palm Sunday.

In May we entertained the residents at The Yelverton Nursing Home and returned to sing there in December. In June we sang anthems in 'Come and Sing' in Sheepstor church, and later that month attended Nick's Collation as Archdeacon, in the Minster Church of St Andrew's, Plymouth. We sang at the MC service at Sampford Spiney in June, and at the wedding of Quratulain and Thomas Stenhouse-Pine in St Peter's Meavy.

A few choir members attend the monthly mid-week services in our churches throughout the year. We led the singing for Harvest, the service led by Bishop Nick. The choir practised for 'Lighten our Darkness' in November and the MC Christmas Carols in St Paul's in December. In the weeks before Christmas we held practices in choir members' homes, followed by drinks and suppers. We sang carols and anthems as well as ringing handbells when we led the singing in St Michael's Princetown.

This year we introduced a handbell team from members of the choir, and a small ukulele group. These groups have been welcomed when we entertain in the Community. We rang bells, sang with ukuleles and encouraged the guests to sing with us at Hotel Endsleigh on Christmas Eve. We enjoyed wine and mince pies and brought funds back to the MC. At the end of the year we sang more carols, when my daughter Anna joined the choir playing her viola, at the MC service in St Peter's Meavy.

We were delighted to welcome Rev Miranda to the Benefice Choir in October. Miranda has quickly become a member of the Choir family and has become one of our soloists. We all appreciate Miranda's commitment, as I do of every member of the Benefice Choir.

Pauline Hamilton-Leggett

The Tavistock Deanery Synod Report

There were three meetings during the year in February, June and October.

The main subject of the meetings has been the `Deanery Plan`.

In February, the Rev. Jon Marlow, The Mission and Development Team Leader for the diocese came to speak about preparing Deanery Plans. These are necessary as probably there will be a reduction in stipendiary clergy in the diocese from 180 to 165 and in the Tavistock Deanery from 7.5 to 6.

Jon introduced the `Answers on a Postcard` exercise which later all the parishes were encouraged to participate in. This was intended to really make parishes think about what their vision, focus and strategy was. At the June meeting Jon returned to give feedback on the exercise.

In October Revd. Andy Atkins, from Milton Abbot who is on the Standing Committee of the Deanery Synod outlined several different geographical ways of how the clergy ministry might be allocated within the deanery.

At the meetings, reports from the Diocesan Synod and General Synod are read and distributed so that this information reaches parish level. There will be elections for General Synod in 2020. There are also elections for Deanery Parish Representatives at the APCMs this year.

At the next meeting Ven. Nick Shutt, our Archdeacon will come to talk about `Bishops in Mission` or `Joy 2020` which is between 26th and 28th June 2020. Churches are asked not to organise other church events that weekend.

There will be two trips to the Holy Land, in March 2020 led by Andrew Stephens and in November 2020 for 1 week led by Bishop Nick and Archdeacon Nick.

The Deanery Synod is a forum for meeting others from the different parishes and the sharing of information and of problems and joys.

Annie Inman. Deanery Synod Secretary.



THE PARISH OF ST JOHN THE BAPTIST CHURCH HORRABRIDGE

**Address for Correspondence:
Church Treasurer,
3 West Park Villas, Whitchurch Road, Horrabridge, PL20 7TY**

ANNUAL REPORT and FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2019

RECTOR: VACANCY

BANK: TSB, Tavistock, Devon

**INDEPENDENT EXAMINER: MR STEVE GRAY, of 2 DOWN VIEW,
BINKHAM HILL, YELVERTON, DEVON. PL20 6BE**

OUR WEBSITE: WWW.WESTDARTMOOR.CHURCH

The Parochial Church Council is an Excepted Charity

St John the Baptist Church, Horrabridge

Administrative Information Annual Report for the Year Ended 31st December 2019

Aim and Purpose

Until June 2019 St John the Baptist Church Council (the PCC) had the responsibility of cooperating with the Incumbent, the Reverend Preb Nick Shutt in promoting the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Since then there has been a vacancy which is now due to be filled on 1 April 2020. The Church is a Grade II* Listed Building.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our Church, and to become part of our parish family. When planning our activities, the PCC has considered the Charity Commission's guidance on public benefit, particularly the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and scripture, music and sacrament. We try to enable ordinary people to live out their faith as part of our parish family, through:

- Worship and prayer: Learning about the Gospel and developing our knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish; and
- Mission and outreach work.

To facilitate this work, it is vital that we maintain the fabric of the Church.

Achievements and Performance

Worship and Prayer

We have a Service every Sunday, usually at the same time in the morning. On the first and second Sundays we have Holy Communion Services, on the third Sunday we have a Methodist Service and on the fourth Sunday a Family Service. When there is a fifth Sunday in the month, we join fellow churches at a Mission Community Service.

On the relevant date there were 36 parishioners on St John's Electoral Roll. The average Sunday attendance is 17.

As well as our regular services we enable our community to celebrate and thank God at the milestones of life. This year we had 2 baptisms, 1 Wedding, 11 Funerals and 1 Burial of Ashes.

We continued to do whatever we can to keep in touch with and look after elderly members who are no longer able to come to church.

We support the Methodist Church with a Walking Prayer Group, a Prayer for the Primary School Group and a Community Prayer Group. In addition, St John's is a venue for a Methodist initiated worship service on the last Friday evening of each month.

Deanery Synod

We had one member who sat on the Tavistock Deanery Synod until August 2019. We have not appointed a replacement yet but are kept informed through the minutes and a Mission Community colleague.

Church Fabric

We are thankful for our Insurers approving the church being open from 10.00am till 4.00pm each day.

The grounds have been restored and are maintained in good order by two volunteers.

A small working group has been set up to plan the reroofing and replacement of water goods following the recommendations of the Quinquennial Inspection of 2017, received in summer of 2018.

Mission and Evangelism

We continued special children focused services for Epiphany (Three Kings Day), Candlemas, Good Friday, and The Feast of the Trumpets. We have continued to work with the Methodist Community Worker in running another Alpha Course and children's events in the village on Pancake Day and a Pumpkin Heroes Party as an alternative to Hallowe'en.

Our Minister led occasional school assemblies prior to retiring at the end of August and was well liked by the pupils as well as the staff. We continue to have a good relationship with the school.

Other Activities

We cooked for 6 Men's Breakfasts, a Maundy Thursday supper and every Tuesday for 'Lite Bite', which is a simple lunch open to all and for which there is no charge but donations for charity are accepted. During Lent the donations went to the Mission Community Lent charities, which this year were Thika and Catalyst. During the rest of the year collections went Horrabridge Youth Club.

The Friends of St John's again helped us with fundraising, which included a Bluebell Walk in May and a folk concert in September. Both were very popular.

As well as the above, together with other village groups, we organised the Summer Fair in June.

Remembrance Day is an annual highlight as all the Scout Groups and Service People plus Parish Council Members attend the church service with their families, so the church is packed.

One of the highlights of the year was the Festival of Nativity Scenes, which this year ran from 30 November to 8 December, ending with a short Carol Service in which children took part. All the local schools, churches and many village organisations provided displays.

As has become a recent tradition we organised a Christingle Service in conjunction with the school which was well supported by families and children.

Reinstating the Christmas Eve Crib Service also proved very popular and Midnight Mass was well attended with over 50 at each service.

Financial Review

We ended 2019 with £20,670.91 in the TSB Bank Account, which is an increase of £2558.50 on 2018.

However, our spending and income both reduced over this year. Income went down by £1189.46 from a total of £23,538.29 to £22,348.83. Similarly, our expenditure on the church went down by £1216.72 from £20,070.80 to £18,854.08

Parish Giving by members of the congregation was the largest contribution to our income amounting to £6535.72 for the year; Weekly collections contributed another £2230.91 to funds and Gift Aid Tax Returns amounted to £3011.74. In addition, some excellent special events, such as the Village Fair (£1136.10) and Nativity Festival (£700.30) by Church Members and The Bluebell Walk (£603.10) and Ninebarrow Concert (£1001.75) by the Friends of St John's raised a total of £3441.25.

Reserves Policy

The PCC does not have a formal Reserves Policy, but we endeavour to keep £5,000 as a Reserve in the TSB Account.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to make our church a lively and vibrant community. Our special thanks go to our Churchwarden, Carol Shirley, who was also our Treasurer, until August 2019; Jenny Picton for stepping in to co-ordinate the Nativity Festival following the departure of Anita Hyne; those members of The Friends of St John's who are not church members; Keat Cawrse who opens his garden and home for the Bluebell Walk and Will and Elaine Hay for maintaining the garden.

Structure, Governance and Management

The PCC consists of members elected by those on the electoral roll and has a Lay Chair as the minister had 6 parishes and did not regularly attend meetings but received Minutes and reports from the Church Warden. Since the end of August, we have had no Church Warden. The PCC members are responsible under the Rector for all matters concerning the Parish Building and finance. The PCC is not large enough to separate responsibilities for different areas and act collegiately on all matters. The PCC met 6 times in 2019.

There is a Mission Community council which deals with joint concerns such as Mission and Service patterns across the churches. Two Members of the PCC are offered places on this Council. The Mission Community Council met 4 times in 2019.

Administrative Information

The Church is situated in Walkhampton Road, Horrabridge, Yelverton PL20 7RF and is part of the Deanery of Tavistock, in the Diocese of Exeter.

The correspondence address is 3 West Park Villas Whitchurch Road, Horrabridge, PL20 7TY.

Email addresses: elaine.hay@hotmail.com and carolynhempenstall@yahoo.co.uk.

The PCC is a body corporate (PCC Powers Measure 1956 and the Church Representation Rules 2006) and a Charity excepted from registration with the Charity Commission. PCC members who have served from 1st January 2019 until the date this report was approved were:

Churchwardens	Carol Shirley until 31 August 2019
Treasurer	Carol Shirley until 31 August 2019 Elaine Hay from 1 September 2019
Lay Chair	Carolyn Hempenstall,
Deanery Synod Rep	Anita Hyne until 30 September 2019
Elected Members	Sybil Heathcock Phyllis Hellier Linda Hitchcock Hilary Prout

Approved by the PCC on 1 March 2020 and signed on its behalf by:

 Carolyn Hempenstall (Lay Chair)

 Hilary Prout (Minutes Secretary)

Notes

The financial statement of the PCC has been prepared in accordance with the Church Accounting Regulations 2006 using Receipt and Payment basis.

Income

Unrestricted Funds: We have an increased income this year through Special Collections, which is The Friends of St John's and General Fund Raising, this is due to several excellent events through the year.

Organ Fund: The balance from 2018 was £873.11 In 2019 income was £500 – Expenditure £174 The balance is £1199.11

Restricted Funds: The Friends of St John have raised a total of £1604.85 this year. With the previous fund of £4,367.62, this makes a total of £5972.47 This is money specifically raised to make improvements to the church rather than for general maintenance or running of the church.

Church Furnishings. Moveable Church furnishings held by the incumbent and churchwardens on special trust for the Church Council are not given a value and are therefore excluded from the Statement of Assets.

St John the Baptist's Church Horrabridge
Receipts and payments
Selected period: 01 January 2019 to 31 December 2019

	2019	2018
CAF - Savings (Endowment) Fund		
Brought forward balance	—	—
Total carried forward balance	—	—
 General - General fund (Unrestricted) Fund		
Income and endowments		
Donations and legacies		
Donation	786	792
Parish Giving Scheme	6,535	6,888
Collections - Envelopes	555	918
Collections - Cash	1,675	2,619
Donations - Non-Specific	2,950	689
<i>Total Donations and legacies</i>	<i>12,503</i>	<i>11,906</i>
 Income from charitable activities		
General Fundraising	2,016	2,474
Coffee Morning/Mens Breakfast	129	119
Organ Fund	500	817
<i>Total Income from charitable activities</i>	<i>2,645</i>	<i>3,410</i>
Other income		
Benefices - Fees	1,690	2,031
Special Collections	2,336	3,182
Gift Aid Tax Returns	3,011	2,934
Miscellaneous	56	—
Court Fine	106	72
<i>Total Other income</i>	<i>7,200</i>	<i>8,220</i>
Total income and endowments	22,348	23,538
 Expenditure		
Raising funds		
Fund Raising Costs	1,112	953
<i>Total Raising funds</i>	<i>1,112</i>	<i>953</i>
Expenditure on charitable activities		
Donations	—	35
<i>Total Expenditure on charitable activities</i>	<i>—</i>	<i>35</i>
Other expenditure		
Mission Community Budget	645	765
Common Fund	9,576	10,392
Church Maintenance	1,289	1,094
Churchyard	210	40
Expendables	125	229
Church Administration	264	912
Salaries + Support Costs	1,300	1,335
Utilities	1,497	1,344
Insurance	2,585	2,516
Miscellaneous	74	291
Organ Maintenance	174	162
<i>Total Other expenditure</i>	<i>17,742</i>	<i>19,082</i>

Total expenditure	18,854	20,070
Excess of Income and endowments over Expenditure	3,494	3,467
Brought forward balance	17,222	13,754
Total carried forward balance	20,717	17,222

Kitch - Kitchen Refurbishment (Restricted) Fund

Brought forward balance	889	889
Total carried forward balance	889	889

Roof - Roof Repair (Restricted) Fund

Expenditure		
Other expenditure		
Roof Repair	1,842	—
<i>Total Other expenditure</i>	<i>1,842</i>	<i>—</i>
Total expenditure	1,842	—
Excess of Income and endowments over Expenditure	(1,842)	—
Brought forward balance	—	—
Total carried forward balance	(1,842)	—

St Peter's Church, Meavy

Meavy Village

Devon

PL20 6PJ

Annual Report and Financial Statements

of the Parochial Church Council

for the year ended
31st December 2019

Rector:

The Reverend Nick Shutt

Until end of June, post vacant for remainder of year

Bankers:

Nat West, Tavistock, Devon

Independent Examiner:

Mr Tom Orchard

Our web site:

[www. westdartmoor.church](http://www.westdartmoor.church)

The Parochial Church Council is an Excepted Charity

PCC report 31st December 2019

St Peter's Meavy PCC members as at 31st December 2019

Ex Officio

The Incumbent

Rev'd Nick Shutt until end of June Chair
then post vacant
Rev'd John Weir

Churchwardens

Mr Jonathan Frappell
Mrs Annie Inman

MC Council.

Deanery Synod Reps

Mrs Nicky Smith
Mrs Annie Inman

Elected Members

Mrs Sarah Gordon
Mrs Hilary Monk
Mrs Penny Shobbrook
Mrs Mary Helby
Mrs Sheila Manning
Mr Gregg Manning
Mr Jonathan Davey

Lay Vice Chair

MC Council
Secretary & Electoral Roll.
Treasurer

Aim and Purpose

St Peter's Parochial Church Council (the PCC) has the responsibility of working at present within the period of a `Vacancy for the Rector` in promoting within the West Dartmoor Mission Community as well as in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is responsible for the financial affairs of the church, the care, maintenance and insurance of the fabric of the church and its goods and ornaments, and the care and maintenance of the churchyard.

Objectives and Activities

The PCC is committed to welcoming and enabling as many people as possible to worship at our Church, and to become part of our parish family, and thus to become part of the wider West Dartmoor Mission Community.

To facilitate this work, it is vital that we maintain the fabric of the Church and care for the Churchyard.

During 2019 we organised and much enjoyed two fund-raising concerts; a classical guitar concert and a harp concert and also supported Meavy Oak Fair. A fundraising `Open Day` was held on St. Peter`s Day with displays of crafts, flowers and refreshments, finishing with a short Service of celebration. This event involved many from the local community.

We hold a Service of Remembrance on Remembrance Sunday in the church followed by a short service on the green by the war memorial to which all are welcome.

We welcomed our school into the church for services such as their Easter service, `Leaver`s Service` in July, Christingle Service in aid of the Children`s Society and to a shared Harvest Celebration with members of the congregation.

We held our usual Sea Sunday Service with a collection for `The Mission to Seamen`.

We shared with Sheepstor in a coffee morning to raise funds for the Mission Community Lent charities. A lay led candle lit Carol Service took place just before Christmas.

Several members of the congregation visited other churches across the country and each time they did so, donated money for the Devon Historic Churches Trust; 50% is then donated back to our church from DHCT.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Our safeguarding Officer is Mrs Debbie Delany who is the West Dartmoor Mission Community Administrator, and she and Revd Nick Shutt deal with any safeguarding issues the PCC might have. At each PCC meeting the relevant questions were asked and any responses recorded and let known to Revd Nick Shutt and Debbie Delany.

Achievements and Performance

Worship and Prayer

A service of worship is held each Sunday in St Peter's – the exception to this being when there is a fifth Sunday in a month when services are rotated around the MC churches. In 2019 St.Peter's hosted two Mission Community services.

Due to shortage in our in our clergy team one of our weekly services is lay led and one Reader led. Our Worship team plan and lead a Family worship service on the 1st Sunday of the month and we are pleased to have the support of local families at this service. Members of the congregation lead the intercessions at 3 Sundays each month.

We have been pleased to continue to welcome a guitarist and occasionally a flute player and singers quite often to our Reader led service and the congregation have been supportive of the change.

Due to a change of service pattern we now only have a regular organist for one Sunday a month. Therefore we have invested in a music system called 'Hymnal Plus'. As a result of the significant financial outlay involved the PCC regrets it has been unable to fully pay the Common Fund this year.

Our tea and coffee served after each service continues to be well supported and is a useful source of additional income.

Members of our congregation are part of the 'Open the Book' team who visit our local schools. St Peter's has an active team of bell ringers who also support our other MC churches. At present there are 50 parishioners on the Electoral Roll made for the APCM 2019. The average Sunday attendance was 20 during 2019, but this number increased at Easter and Christmas.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. There have been 1 Baptism, 2 wedding and 3 funerals during the year.

Our Mission Community clergy and readers visit the local care homes and Briar Tor, as well as Derriford and Tavistock hospitals.

Deanery Synod Two of our PCC are members of the Tavistock Deanery Synod. This provides the PCC with a link with the Churches around us, and also with the Diocese as a whole and provides an interchange of ideas and information. It also receives reports from the General Synod and the Diocesan Synod. The Deanery Synod report can be found within the Mission Community section of the Annual report of the West Dartmoor Mission Community.

Church Fabric

Our church clock stopped working in August 2018 and for 'repairs and re-gilding of the clock face' the PCC was granted a Faculty. We have been pleased to be awarded a grant from Church Care

towards this work and with donations and fundraising, this work is now in progress. It is hoped the clock will be back in place, re- gilded and working during March 2020. The clock is very important to the community.

We have moved forward with our plans to repair our reredos and improve our chancel area and the same Faculty covered this work. However major fundraising will be required to achieve this. The churchyard is maintained with a regular paid grass cutter and by volunteers.

Bellringers

2019 was a quiet year for us. not many trips and not many visitors. We did manage to attend our annual Deanery Festival at the end of October. this year it was held at the Parish church of St. Michael de Rupe on top of the tor. Ringing was followed by a service in the church in the village and then tea in the village hall.

In our own tower we have had an annual clean up and with our very able "male contingency" have been bringing the maintenance up to date as far as possible, as later this year the 10 yearly annual inspection will be due.

Traidcraft

My aim is to have a Traidcraft stall selling coffee, tea, biscuits and chocolate once a month at St Peters. The goods are sold at cost price to me, so they can vary a little in price, depending on whether or not an offer is available. Other goods from the catalogue may also be purchased. A 'phone call or verbal request at any other time is also welcome, and goods can be delivered on other Sundays or at home if necessary.

Traidcraft is a Christian foundation which apart from giving a fair return for goods to producers, also puts a large portion of its profits into community projects. Support for the organisation enables poor families in the developing world to make a living and to send their children to school.

I am grateful to my loyal customers for their support, but would welcome many more. Just the purchase of a packet of biscuits – anything would help. Thank you.

NS (volunteer)

Meavy Flowers

Much thanks to all the ladies who keep St. Peter's decorated with flowers throughout the year. They have done a tremendous job of keeping the church looking beautiful with the festivals of Easter, Harvest and Christmas being a particular highlight.

We are also extremely grateful and would like to thank those who donate money towards the cost of the flowers.

Approved by the PCC on

12/03/2020

St Peters Financial Review 2019

We have had a couple of challenges this year, perhaps the most serious was the news that our organist Ron was retiring. Ron has always played for us on Family service days. This left Pauline who although not retiring has cut back on the number of Regular sessions at St Peter's. We looked unsuccessfully for a replacement but in the end decided on a different solution. We have now purchased a hymnal system which we have now been using for the last month quite successfully. The cost of this system was £2242.89 which is not a small sum but we hope it will pay for itself in the long run.

Due to this unexpected retirement of the organist and failure to find a replacement it presented us with an expenditure we had not planned for. It was therefore decided by the PCC to withhold part of the Common Fund. We have had a very good record of paying our common fund in full despite this becoming harder year on year. To pay for the Hymnal system as well as the common fund would have left us dangerously low on funds. The Project fund money is for repairs to the fabric of the church and therefore were not available to us.

We were hoping that this year we would at last be able to start work on the Reredos and Chancel Steps but this was overtaken when the Clock stopped working. This has diverted our fund-raising but we are now in the middle of this piece of work. For this year we have only had the cost for the scaffolding which was £900 but next year the repair work will need to be financed. We have been promised a grant from Church Care of £2000 which will go a long way towards the final bill. As this work required a faculty, we included the work on the Chancel steps to save on administration costs.

After holding our annual Seafarers Service we raised £76.70 which we were pleased to donate to the Mission to Seafarers.

Our Remembrance Service was blessed with good weather and was well attended, it raised £103.00 for the Royal British Legion

It was with sadness that we learnt that the 'Friends of St Peter' were closing down. The Friends have supported us for many years and been a major source of funds which have helped many projects. On closing the balance of their funds were transferred to us, this was a sum of £3980.00. This money was ringfenced for the fabric of the church so is restricted funds in the project fund account.

We are grateful to the Oak Fair committee for a substantial donation towards the clock work.

Meavy Parochial Church Council
Financial Statement for year ended 31 December 2019

GENERAL FUND Receipts and Payments Account

	2019		2018	
	£	£	£	£
RECEIPTS				
Planned Giving				
Gift Aided	3741.00		3676.00	
Income tax recovered (Gift Aid)	2376.66		2461.05	
Not Gift Aided	355.00		410.00	
Parish Giving Scheme	7442.26	13914.92	7390.60	13937.65
Other Voluntary Income				
Church collections	4092.89		5116.65	
Donations (See note 1)	1080.00		1416.40	
Offertory Box	281.50		243.26	
Special Collections (see note 2)	179.70		359.00	
General Fundraising (see note 3)	544.72		1825.25	
Legacy	0.00		301.08	
Restricted Funds	900.00	7078.81	100.00	9361.64
Churchyard Income				
Burial fees and memorials	932.00		725.00	725.00
Burrator Parish Council Grant	165.00	1097.00	0	
Miscellaneous Income				
Wedding and other fees	556.00		269.00	
Funeral fees	352.00		904.00	
Investment income	1484.87		1427.19	
Benefice Fees/Parish Costs	210.00		393.00	
Miscellaneous Sundries (Nicks Collection 2019)	205.00		389.94	
Services Upkeep	0.00	2807.87		3383.13
Contra Entry				

	2019		2018	
	£	£	£	£
Scaffolding error	900.00	900.00	0	
			0	
			0	
TOTAL RECEIPTS		25798.60		27407.42

	2019		2018	
PAYMENTS	£	£	£	£
The Ministry				
Benefice Expenses	1188.96		1236.00	
Common Fund	14436.00	15624.96	16980.00	18216.00
Church Building and Services				
Electricity & fuel oil	1110.57		643.08	
Minor works	265.32		229.82	
Inspections & reports	285.63		1534.64	
Insurance	2492.30		2427.82	
Upkeep of services (see note 4)	2399.49		130.20	
Major Works	2108.00	8661.31	576.00	5541.56
Miscellaneous				
Churchyard maintenance	1008.70		890.00	
Parish magazine	0		0	
Restricted Funds	0		0	
General expenses (see note 5)	102.48		52.44	
Payment to charities (see note 6)	179.70		359.00	
Misc Sundry Payments (Nicks Collection)	205.00		31.44	
Fundraising Costs	0.00	1495.88	100.00	1432.88
Contra Payment				
Transfer of funds to project fund (note 7)	900.00	900.00	500.00	500.00
TOTAL PAYMENTS	26,682.15			<u>25690.44</u>
SURPLUS/(DEFICIT) FOR THE YEAR	(883.55)			1716.88
Bank current & deposit accounts at 1 Jan 2019	9976.69		8259.81	

Bank current & deposit accounts at 31 Dec 2019	9093.14		9976.69	
--	----------------	--	----------------	--

***Quinquennial work**

Meavy Parochial Church Council

Financial Statement for year ended 31 December 2019

STATEMENT OF ASSETS AND LIABILITIES at 31 December 2019				
	2019		2018	
	£	£	£	£
	Market Value	Cost	Market Value	Cost
Investment assets				
M&G Charifund (1,000 units) **	16606.90	1660.69	14699.20	1469.92
CBF Investment Fund (1,168 shares) **	22403.31	1916.91	18873.07	1614.85
	<u>39010.21</u>		<u>33572.27</u>	
Cash funds (29th December 2019)				
Restricted Funds (Project account)	13755.30		6731.38	
General Funds Bank balance current account	9093.14		9976.69	
Deposit account CBF	500.00		500.00	
Total Cash	23348.44		17208.07	
Other Monetary Assets/Liabilities				
Assets				
Liability ***	1944.34			
Gift Aid tax claim (General Fund)			0.00	
Vat Refund Listed Places of Worship scheme	0.00		0.00	

*** Common Fund Payment plus payment for oil that has yet to show up in accounts.	1500.00			
	444.34	1944.34		

**** Figures obtained by phone call on the 06/01/2020**

Draft Notes to Financial Statement for year ended 31st December 2019

1. The financial statements of the PCC have been prepared in accordance with the church accounting regulations 2006 using the receipts and payments basis

1. Donations		
Meavy Oak Fair Clock 2018 Donation	190.00	
Meavy Oak Fair 2019 Donation	190.00	
Mission Community donation	700.00	
		1080.00
2. Special Collections (Charities)		
Mission to Seafarers	76.70	
Royal British Legion	103.00	
		179.70
3. General Fund raising		
Coffees etc	218.80	
Meavy Christmas Fair	100.50	
Christmas Card Sales	198.00	
Coin Jar	27.42	544.72
4. Upkeep of Services		
CCLI Music licence	117.00	
Envelopes	39.60	
Keystone Hymnal System	2242.89	2399.49
5. General Expenses		
Poppy Wreath	18.50	

Wine	33.98	
Garden Centre Voucher	50.00	102.48
6. Payments to Charities		
Mission to Seafarers	76.70	
Royal British Legion	103.00	179.70
7. Adjustments		
Double payment for Scaffolding in Contra	900.00	900.00

Restricted funds account is money that has been donated or raised for a specific fund or purpose. As can be seen from the table below the work has begun on the Clock and so far, just £900 has been paid out for the Scaffolding.

Please note where it states Donations these are to remain anonymous.

Date	Event	C/Yard	Fabric	Clock	Total
09/01/2019	Balance	796.00	5935.38	0.00	6731.38
09/01/2019	Donation			1000.00	7731.38
18/03/2019	Donation			40.00	7771.38
08/04/2019	Concert		432.00		8203.38
20/05/2019	Tickets		9.00		8212.38
28/06/2019	Donation			350.00	8562.38
12/07/2019	Open Day		584.89		9147.27
16/07/2019	Oak Fair			391.03	9538.30
13/08/2019	Flower Ladies			50.00	9588.30
13/08/2019	Bell Ringers			50.00	9638.30
13/08/2019	Marys Fat Club		110.00		9748.30
14/10/2019	Friends Donation		3980.00		13753.30
14/10/2019	Julie Hawes Donation			25.00	13778.30
28/10/2019	Historic Churches		50.00		13803.30
26/11/2019	Harp Concert		852.00		14655.30
02/12/2019	Scaffolding Cost			900.00	13755.30
31/12/2019	Balance	796.00	11953.00	1006.03	13755.30

Bank accounts at 9/01/2019	7731.38
Bank accounts at 31/12/2019	13755.30

Movable church furnishings held by the church wardens on special trust for the PCC are not valued in the Statement of Assets and Liabilities.

Signed Hon Treasurer *GJ Manning* February 2020



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Independent Examiner's Report

Report to the trustees of St Peter's Parochial Church Council, Meavy.

**On accounts for the year
ended**

31st December 2019

**Charity no
(if any)**

An Excepted
Charity

Set out on pages

5-7

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

4TH MARCH 2020

Name:

Mr Tom Orchard

**Relevant professional
qualification(s) or body
(if any):**

FCMA (Fellow of the Chartered Institute of Management Accountants)

Address:

WindyrIDGE, Midella Road, Yelverton, Devon PL20 6AU

**INDEPENDENT EXAMINER'S REPORT TO
THE PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MEAVY**

This report on the attached financial statements of the Parochial Church Council (PCC) for the year ended 31 December 2019 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and Section 43(3)(a) of the Charities Act 1993 ('the Act').

Respective responsibilities of trustees and the examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.


Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, have not been met:

Or

2. Which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Mr Tom Orchard 4TH MARCH.....2020

The Parish of St Mary's Church, Sampford Spiney

Address for correspondence:
Rose Villa, Bedford Road, Horrabridge, Nr Yelverton, Devon PL20 7QW

Annual Report and Financial Statements of the Parochial Church Council

for the year ended
31st December 2019

Rector:
The Reverend Prebendary Nick Shutt until 30 June 2019; vacancy thereafter

Bankers:
CAF Bank, 25 Kings Hill Ave, Kings Hill, West Malling ME19

Independent Examiner:
Mrs Phillipa Walton
Hecklake Farm
Sampford Spiney
Yelverton
Devon PL20 6LG

Our web site:

www.westdartmoor.church

The Parochial Church Council (PCC) is an Excepted Charity

Aim and Purpose

St Mary's Parochial Church Council (the PCC) is one of six parishes within the West Dartmoor Mission Community governed by a Mission Community Council led by the Rector. The PCC is responsible for the day to day running of St Mary's and is led by a Lay Chair but is a full and active participant in the life of the benefice represented by our Mission Community.

The Mission Community structure has been thoroughly stress tested this year by the process of finding a new Rector and keeping things going at the same time – it was not found wanting.

As a Mission Community our Mission Statement is "To Grow in Love for God and his Word".

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our Church, and to become part of our parish family. There is very strong support for our Church from within the parish and from outside, and we continue to engage with all our parishioners on

a regular basis via a termly newsletter. We have an annual programme of church and secular events which allows a wide selection of local people to engage with us in a positive way.

We continue to use the Book of Common Prayer (BCP) in our worship and we seek to sustain a regular Sunday service although on 5th Sundays we join in with a Mission Community wide service. We are very content with Lay Led services and our Lay Led Christmas Carol Service is one of the highlights of our year.

We much enjoy participating in Mission Community services and try to identify new opportunities where we can come together in worship.

In a small, close, rural community such as ours the challenge of providing pastoral care is not as complex as it might be and works well by simple word of mouth and everyone being aware of their role in the process.

Much mission and outreach work are conducted at the Mission Community rather than the parish level and our parishioners are continuously reminded of opportunities for confirmation, Lent and Alpha courses etc.

We would like to acknowledge the contribution made by Rev Nick Shutt to the creation and functioning of the Mission Community – our sadness at his departure is offset by our pleasure in his appointment as Archdeacon of Plymouth. We would also like to acknowledge the enormous contribution made during the vacancy by Rev Di Caine, our retired clergy, and our Lay Readers. We would also like to welcome Rev Miranda Donne who joined us in the latter part of the year.

Finally, we look forward to welcoming Rev Andrew Thomas as our new Rector at the end of March 2020.

Achievements and Performance

Worship and Prayer

The PCC is keen to maintain a regular BCP Sunday service delivered by clergy or Lay Readers. We also welcome occasional mid-week and Holy Week services and host 5th Sunday services when our turn comes around.

At present there are 30 parishioners on the Electoral Roll, an increase of 3 since our last Annual Report, of which around 17 comprise our Worshipping Community and between 10 and 12 attend service on a given Sunday.

Something approaching 90 families receive our termly newsletter and we see congregations of between 20 and 30 on major festivals and a full church at more secular events such as our pre-Christmas concert with carols.

In 2019 we have seen one marriage and two interments of ashes taking place at St Mary's.

Our church is open 24/7 and attracts a great many casual visitors; as a Grade 1 Listed church in a historic moorland setting we are renowned for the feeling of peace and tranquility the place conveys.

Our worship is enhanced by our organist – Mr David Crocker – we are most grateful for his continuing support.

Deanery Synod

One member of the PCC (Mr Keith Ebdon) sits on the Tavistock Deanery Synod. This provides the PCC with a link with the Churches around us, and also with the Diocese as a whole.

Church Fabric

We have already undertaken all the early years work required in our 2018 Quinquennial Review including re-pointing the top of the tower stairs.

We have replaced a selection of tatty noticeboards in the porch with a new one matching the existing one – we shared the cost with our Parish Council who have joint use of it.

We have obtained a faculty to fit a public address system in the church which we hope will obviate the need for a hearing loop. This has been made possible by a most generous donation from a parishioner and the work will be done in February 2020.

Our proposal to create a car park is progressing well; plans have been drawn up, overhanging trees have been cut back, and the planning application is 80% complete – again this is a joint undertaking with our Parish Council.

Less welcome was damage to our coffin gate caused by an out of control vehicle – the owner's insurers have admitted liability and the re-building work will be completed once we have some dry weather.

Mission and Evangelism

Along with the rest of the Mission Community, we contribute to Lent and Harvest giving which is then split between support to our sister diocese of Thika in Kenya and local charities (Shekinah & Catalyst).

Other Activities

We have an active group of bell ringers who meet every Wednesday.

Financial Review

The PCC has successfully managed its finances over many years – on 31 December 2019 it had £3791.46 in its Running Cost Account and £16432 in its Reserves/Fabric Account. The Treasurer, Lay Chairman and one Elected Member are signatories on the accounts with all payments in excess of £150 requiring the approval of the PCC.

Features of the year were:

- Receipt of a promised legacy of £2000 from the estate of the late Josephine Hawkins

- £647 raised at our flower festival
- Receipt of a donation of £1500 from the profits of the annual Sheepdog Trials
- £1039 raised at our wine tasting and parish raffle
- and £450 raised at the Christmas Extravaganza

The above represents a huge amount of work on the part of many people notably Lady Badge, Mrs Elizabeth Cole, Mr Michael Doidge and Mrs Helen Sims.

Reserves Policy

The PCC has resolved to maintain 18 months Running Cost expenditure in Reserve - £10000. This is being successfully maintained.

Safeguarding/Fire/Health & Safety/Data Protection

The PCC reviews its position in respect of the above at each PCC Meeting. Specifically, the PCC complies with Mission Community guidance in respect of Safeguarding; Mrs Helen Sims is our safeguarding representative and all current members of the PCC were CRB checked in 2019 and have received appropriate training.

We do a fire briefing at the best attended event of our year – the Christmas Extravaganza each December – and have increased the number of fire extinguishers in the church following a recommendation by Chubb following their annual servicing.

The accident which knocked over the coffin gate was noted in the Church Log Book.

There have been no reportable incidents in any of these areas in 2019.

Volunteers

We would like to thank all the volunteers who work so tirelessly to make our Church a lively and vibrant community. Our special thanks go to our Churchwardens (Mrs Helen Sims and Mrs Rita Hopwood); Lady Badge and her flower team; Mr Peter Walde, Mr Kevin and Mrs Jill Reed, and Mr Bob Newcombe for keeping the environs of the church in such good order; Mrs A-J Charlesson for the Easter, Christmas and Harvest set ups; and all our sidesmen and women.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC comprises those listed below who are appointed at the Annual Parish Council Meeting (APCM) usually held by the Mission Community each March/April.

Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met four times during the year - the March meeting is open to all parishioners and gives them an opportunity to comment on how their church is being run.

Some members of the PCC sit on the Mission Community Council (Brig Simon Hill and Mrs Helen Sims with Mrs Rita Hopwood as Reserve) and Mrs Elizabeth Cole on its Finance Committee.

We have seen the resignation of three members of the PCC at the end of this year – Mrs Hazel Viney; Sir Peter Badge; Mr Michael Doidge. All three have made very substantial contributions to our church for which we are most grateful. The PCC has candidates in mind to replace them.

Membership of the PCC in 2019

Lay Chair	Brig Simon Hill
Churchwardens	Mrs Helen Sims Mrs Rita Hopwood
Deanery Synod Rep	Mr Keith Ebdon
Elected Members	Sir Peter Badge (Resigned 31 December 2019) Mr Michael Doidge (Resigned 31 December 2019) Mrs Hazel Viney (Resigned 31 December 2019) Mr Peter Walde
Treasurer	Mrs Elizabeth Cole
Secretary	Mrs Janet Mudge

Approved by the PCC on 12th March 2020 and signed on its behalf by:

.....
Rev Di Caine Associate Priest

.....
Brig Simon Hill Lay Chairman

SAMPFORD SPINEY PAROCHIAL CHURCH COUNCIL RUNNING ACCOUNT 2019							
					ACTUAL 2019	ACTUAL 2018	
Receipts							
Collections - Gift Aid					2684.58	2745.14	
Covenants - Gift Aid					145.00	145.00	
Sheep Dog Trials					1500.00	2000.00	
Donations					800.00	725.00	
Weddings & Funerals					1069.00	1961.00	
Harvest Auction/ Autumn supper					0.00	1837.44	
Christmas Extravaganza (In Gold Act)					0.00	0.00	
Flower Festival (in Gold Act)					0.00	0.00	
Plasterdown Parish Council					400.00	400.00	
Miscellaneous					3112.00	233.60	
Transfer from Gold Account					72.00	11664.00	
Wine Tasting Evening (in Gold Act)					0.00	0.00	
Parish Raffle (in gold act)					0.00	1518.90	
Jams & Marmalades					116.35	34.70	
VAT Reclaimed					0.00	2085.12	
Wall Safe Proceeds					180.27	72.92	
			Total Receipts		10079.20	25422.82	
Payments							
Diocesan Share					3250.00	2894.00	
Repairs (Tower)					0.00	11664.00	
Electricity					598.26	436.82	
Insurance					1753.82	1577.17	
Organist					600.00	600.00	
Miscellaneous					1762.60	1810.07	
Fund Raising costs					1256.80	350.59	
Mission Community Contribution					600.00	600.00	
Altar Carpet					0.00	395.00	
Repairs					1564.70	1621.93	
Transfer to Gold Account					1039.60	3241.42	
Bank Charges					60.00	60.00	
			Total Payments		12485.78	25251.00	
			Current Net Position		2406.58	171.82	
Cash Balances			Start Position		6198.04	6026.22	
			End Position		3,791.46	6198.04	

SAMPFORD SPINEY PAROCHIAL CHURCH COUNCIL FABRIC ACCOUNT 2019

					Actual 2019	Actual 2018
Receipts						
Interest					19.52	9.01
Wine Tasting Evening & Parish Raffle					1039.60	0.00
Donations					250.00	15.00
VAT Refund					0.00	2085.12
Funerals & Covenants					0.00	0.00
IR Refund					670.29	764.93
Parish Raffle & Concert`					0	1156.30
Christmas Extravaganza					450.00	427.00
Legacy from Josephine Hawkins					2000.00	
Flower Festival					647.05	
			Total Receipts		£5,076.46	£4,454.36
Payments						
Transfer to Cash Act for Tower Work					0.00	11,664.00
Flower Festival Expenses					72.00	0.00
			Total Payments		£72.00	£11,664.00
Current Net Position					£5,004.46	£7,209.64
Cash Balances				Start	£11,427.54	£18,637.18
				End	£16,432.00	£11,427.54

Restricted Funds	B/F 2019
Legacies & Funerals	£5,127.09
Fabric & Churchyard	£1,328.45
Bells	£1,260.00
Total	£7,715.54

Statement of Assets & Liabilities 12/31/19

Assets	Fabric Fund	Church Fund	Total 2018
Barclays	0.00	£744.20	£599.20
CAF Cash Act	£0.00	£3,047.26	£5,598.84
CAF Gold Act	£16,432.00	£0.00	£0.00
Total Cash	£16,432.00	£3,791.46	£6,198.04
Liabilities	Nil		

ST. LEONARD'S, SHEEPSTOR
PAROCHIAL CHURCH COUNCIL

**ANNUAL REPORT AND
FINANCIAL STATEMENTS**

For the year ending 31 December 2019

St. Leonard's, Sheepstor Parochial Church Council

Excepted Charity Number X88529

Rector:

The Rev'd Preb Nick Shutt - until end June.
Post vacant for remainder of year.

Independent Examiner:

Simon Moir, Morrinsville, Golf Links Road, Yelverton

Bankers:

Santander, Bootle, Merseyside

Web Site:

<http://www.westdartmoor.church>

The parish is a member of the West Dartmoor Mission Community

St Leonard's Church, Sheepstor

Annual Report of the Parochial Church Council (PCC) for the year ended 31 December 2019 approved by the PCC at its meeting on 28 February 2020

Mission and Objectives

St Leonard's PCC has responsibility for working with the incumbent and with other PCCs and the Mission Community Council, in promoting the whole mission of the Church, pastoral, evangelical, social and ecumenical within the Mission Community. The PCC is responsible for the care and maintenance of St Leonard's Church and churchyard.

We see ourselves having a particular mission to visitors to the village, the nearby reservoir at Burrator and to Dartmoor which surrounds us. We hope to provide outreach to people of all faiths and none to support their exploration of their faith, the development of their spiritual journeys and help them to find the support they can gain through Jesus Christ.

Activities

Church Attendance and Services

The electoral roll was 17.

We held services on every Sunday apart from Benefice services on 5th Sundays in the month and in addition occasional mid-week and Festival services. The number of regular worshippers was 9. The average congregation in October was affected by there being no service on the last Sunday. The average congregation for the services held was 15. However congregations increased significantly for church festivals and special services.

We again hosted the Mission Community's Good Friday walk of pilgrimage, with 67 people holding a short service at St Leonard's and many then carrying the cross to the top of the Sheepstor behind the Church. The number starting at Princetown, and walking over the moor as an act of Pilgrimage, once again set a new record at 33. The PCC offered its traditional hot soup and hot cross buns in St Leonard's room afterwards.

Our June Summer Festival service of Hymns, Scripture and Poetry was enhanced this year by input in its design from Revd. Steven Martin who also led the service. This attracted 56 to an event which is an increasingly established part of our festival calendar. The Harvest Service congregation this year dropped to 29 which seems to be part of a fall more generally in support for this service; the supper was held in the village hall.

The Carol Service is now something of a local myth and the Church was again lit almost entirely by candles. Rosemary Turner again kindly sang solos, a magnificent tree was again donated by South West Lakes Trust. 177 were somehow accommodated in the church and festive refreshment was offered afterwards.

Occasional Offices

In 2019 there was one baptism, one wedding blessing and one funeral.

Church Building: Repair and Maintenance

Damp continues to trouble the tower and the south aisle. Following a fresh Quinquennial inspection in February 2019 the PCC will be embarking on a new project to tackle these problems; also an inspection of the monuments in the church will lead to a conservation plan to restore those in need.

The Church continues to attract significant numbers of visitors given its proximity to Burrator Reservoir, its links to Sarawak and the village's position as a gateway to the moor. The PCC hopes to be able to use the Lady Chapel as a venue for an occasional series of exhibitions on subjects of appeal to visitors and the local community.

Leading Worship and Mission

The strong if small clergy team, who lead and give inspiration to our Mission Community, has faced significant change this year because:

- The Rector was appointed Archdeacon of Plymouth from 18 June 2019;
- Revd Capt Gary Shirley retired from the end of August 2019;
- Revd. Di Caine, was on sick leave for the first half of the year.

We record our appreciation of the great role played by Nick Shutt as Priest in Charge and Rector over 11 years in developing and shaping our Mission Community. We also record our gratitude for the companionship and leadership of Gary Shirley and his wife Carol during their time with the Mission Community.

The Mission Community was in vacancy from 21 June.

During the Vacancy, and especially after the retirement of Revd, Capt. Gary Shirley, day to day spiritual leadership and pastoral care was provided by Revd. Mike Fairall, and Revd. John Weir, with Jane Sandham, Anne DeLoy and Martin Jury as Readers. They were greatly reinforced by Di Caine's return from sick leave and by Revd. Miranda Donne joining us as a self-supporting Minister. Under their leadership our worship continues to develop with greater links to other worshipping communities within the Mission Community.

We continue to have one Sunday a month, now the first, when worship is led by lay members of the congregation who read the service, give talks and lead intercessions. The Worship Group will continue to develop and lead these services over the coming year. Congregations have continued to be very encouraging to the Worship Group's efforts.

We took an active part in the Mission Community's work to attract a new Rector and were delighted by the announcement of the appointment of Revd. Andrew Thomas who will be inducted on 31 March 2020. We look forward to the opportunities his leadership will bring.

Tony Dando continues to play for us at Evening Prayer, Morning Prayer and at some festival services. We are very grateful to others who play occasionally. William Jennings has arranged electronic back up with CD recordings of hymn music which we can use if no organist is available.

Other Activity

The Bells were rung regularly twice a month and at festivals by our team supported at times by other ringers in the Mission Community under the captain, Heather Chapman.

Joint work parties were held with the Friends of St Leonards to maintain and clean the Church and Churchyard.

The Friends also mounted two concerts in the Church under the direction of Patrick Drenan who maintained an excellent quality of events and attracted increasing attendance.

We are very grateful to all the volunteers who help keep the church open, beautiful and functioning by opening and locking it, arranging flowers and staffing its necessary offices.

Finance

The accounts for the year are attached as annex A. These are presented on an accruals basis for the second time - enabling a meaningful comparison with the previous year and more accurate statement of the financial position as debtors, creditors and receipts and payments not cleared through the bank are included in the profit and loss account in both years.

This year has seen the fortunes of St. Leonard's diminish relative to last year. Overall receipts were £8,385 a decrease of £2800 and payments were £10644 an increase of £1824.

The balance of receipts over payments was £2258 negative relative to £2366 positive in 2018 - a total movement of £4625.

The principal causes of this adverse movement were:

- A reduction in planned giving of £510 due to the loss of one donor and a reduction in giving by another.

- The new policy of placing all gifts and donations into the building fund vs £686 retained in the current account in 2018.

- A decrease in fees for pastoral services of £1128

- An increase in routine repairs of £1437

The increase of gifts to charities reflects the increase in special event collections on which the gifts are placed.

Of the causes in adverse movement, the reduction in planned giving is of principal concern. The other items are largely outside of PCC control.

Our principal objective for 2020 is to restore the lost planned giving.

The overall movement in assets, excluding the building fund, was £4116, including an increase in the value of investments which accounted for £4983 and an investment income of £1171.

This year we have been fortunate in receiving gifts, legacies and donations totalling £1360 all of which was transferred to the Building Fund. Details are given in the tables on pages 2 and 3 of the accounts.

All in all, St. Leonard's has had a disappointing year in financial terms.

We have held two significant events during the year each resulting in generous giving from those who attended. The collection and donations at the Harvest Festival totalled £306 and at the Carol Service £516. These amounts are before the recovery of Gift Aid Tax. The Harvest Festival collection was donated to charities supported by the mission community. The Carol Service collection was donated to the Shekinah Mission. Both charitable donations included Gift Aid recovery.

The pattern of regular expenditure remained largely unchanged, major items, as usual, being the common fund payment, insurance and upkeep of the churchyard. Our contribution to the Mission Community remained at £600. Expenditure on maintenance of the churchyard has returned to earlier levels following the appointment of a new contractor. The total costs for the year were £610.

The pattern of pastoral services remains erratic. The income to the parish this year was £865 relative to £1991 in 2018 and accounts for a major part of the decrease in income relative to last year.

As in recent years, income from investments remained disappointing, due as usual to low interest rates in general and to the restraints imposed on PCCs in particular. Our investments and funds deposited with the CCLA, which stood at £59,491 at the beginning of the year brought in only £1171, equivalent to 1.9%. During the course of the year the value of the investment portfolio increased from £26,613 to £31,596 - a total of £4983 or 18%.

Reserves

The PCC does not have an explicit policy with regard to reserves. Income is vired to restricted accounts as considered prudent at the time. Restricted funds are mostly used to match fund grant applications and in these cases a reserves policy is not relevant, funds mostly being closed on completion of specific projects.

Deanery Synod

The Deanery Synod representative attended 2 meetings in the past year. They were purposeful and business like. Regular reports have been received on Diocesan and National Synod but as in the past there is little attempt to encourage full debate on issues of national controversy so that local views can be reported at national level. Local representatives are very much left to shape their own views on how to contribute to national debate. Presentations have been given on issues of Diocesan priority. These have seemed to be very nuts and bolts. A major issue has been keeping in touch with the development of a new Deanery Plan,. This needs to respond to a planned drop in paid clergy in the Deanery from 7.6 to 6 in the coming years. Sadly much of the focus has been on how to group parishes into three clusters rather than how to work more effectively across boundaries. There has been a strong focus from the Deanery Treasurer on getting annual reports and accounts completed on time and to the prescribed format.

Safeguarding

Under Section 5 of the Safeguarding and Clergy Discipline Order 2016 the PCC has to the best of its ability had due regard to its duty to follow the guidance from the House of Bishops on safeguarding and vulnerable adults. We have a safeguarding lead on the PCC, Russell Chapman, who has undertaken safeguarding training. Churchwardens have been DBS checked and undertake safeguarding training as requested by the Diocese. We are arranging DBS checking and basic safeguarding training for all PCC members. We work with others in our Mission Community to apply best practice under the leadership of our collective safeguarding lead for the whole Mission Community: Debbie Delaney.

Structure, Governance and Management

Under the leadership of the Rector and other members of the clergy team the Parish is run by the two churchwardens, the PCC and other church officers. The method of appointment of PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the electoral roll and stand for election to the PCC. The PCC held an Annual Parish Meeting, jointly with other Parishes in the Mission Community, and met four times during the year under the lay chairmanship of Miss Pat Legassick.

Administrative Information

St Leonard's Church lies at the centre of the seventeen dispersed houses and farmsteads which make up the village of Sheepstor serving a community of 44 souls. It is part of the

Benefice of Yelverton (known as the West Dartmoor Mission Community), which is in the Tavistock Deanery of the Church of England Diocese of Exeter.

Administrative Status

The PCC is a charity exempted from registration with the Charity Commission.

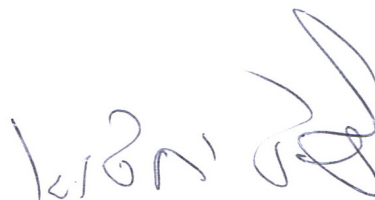
PCC members from 1 January 2019 until the time of this report were:

Rector:	Rev'd Preb Nick Shutt (Until 18 June 2019)
Churchwardens:	Mrs Caroline Jennings
	Mr Richard Bayly
	Also Hon Secretary, Sexton, Verger, Sacristan, Electoral Roll Officer, Deanery Synod representative
Members:	Mr Russell Chapman
	Miss Pat Legassick (Lay Vice Chair)
	Mr William Jennings (Treasurer)
	Mr Stephen Hopson
	Mr Matt Kemp
Captain of Bells:	Mrs Heather Chapman

Signed:



Caroline Jennings: Churchwarden



William Jennings: Treasurer

Annex A

Sheepstor PCC

Financial Statements

for the year ending 31 December 2019

Sheepstor Parochial Church Council

Unrestricted Funds Profit and Loss Account For the year ending 31 December 2019

	See Note	2019		2018	
		£	£	£	£
RECEIPTS					
Planned giving:					
Banker's Standing Orders		230.00		220.00	
BSO Gift Aid Tax Recovered		55.00			
Parish Giving Scheme		3769.32		4279.31	
PGS Gift Aid Tax Recovered		822.41		859.85	
Envelope scheme			4876.73	40.00	5399.16
Other voluntary income:					
Collections in Church	3	1749.79		1612.28	
Box and other freewill offerings		90.42		20.95	
Gifts and donations	1			686.08	
Gift Aid Tax Recovered		383.17	2223.38	463.54	2782.85
Churchyard:					
Parish Council contribution				195.00	195.00
Miscellaneous income:					
Fees for pastoral services	2	865.00		1993.00	
Legacies and bequests				301.08	
Events & Visits		20.00		56.24	
Sale of postcards/guides		400.33	1285.33	458.31	2808.63
Total receipts during year			8385.44		11185.64
PAYMENTS					
The Ministry:					
Contribution to Mission Community		600.00		600.00	
Common Fund		3156.00	3756.00	2974.00	3574.00
The Church building and services:					
Utilities	4	772.00		590.00	
Repairs incl. Quinquennial		1854.00		416.61	
Insurance		1838.72		1793.49	
Church and Services upkeep		706.46	5171.18	135.88	2935.98
Miscellaneous:					
Churchyard upkeep		610.00		755.00	
Gifts to charities		1026.54		1554.25	
General expenses, incl. Faculty		80.00	1716.54		2309.25
Total payments during year			10643.72		8819.23
Excess of income over expenditure			(2258.28)		2366.41

For investment income see restricted funds schedule

Restricted and Endowment Funds
Profit and Loss Account
For the year ending 31 December 2019

	2019					2018				
	Restricted Funds	Bell Fund	Building Fund	Endowm't Funds	Total	Restricted Funds	Bell Fund	Building Fund	Endowm't Funds	Total
	£	£	£	£	£	£	£	£	£	£
RECEIPTS / ADDITIONS										
Transferred from Current Acc										
Other voluntary income:										
Grants										
Gift Aid Recovery										
Miscellaneous income:										
Donations		221.00	1246.80		1467.80		169.00	60.00	1000.00	1229.00
Interest & Investment income	726.53			392.43	1118.96	686.56			340.70	1027.26
Total receipts during year	726.53	221.00	1246.80	392.43	2586.76	686.56	169.00	60.00	1340.70	2256.26
PAYMENTS										
The Church building and services:										
Repair of Brooke Monument									(813.48)	(813.48)
Building Repairs								(1742.24)		(1742.24)
Ringers Fees										
								(1742.24)	(813.48)	(2555.72)
Excess of receipts over payments	726.53	221.00	1246.80	392.43	2586.76	686.56	169.00	(1682.24)	527.22	(299.46)
2019 Year End Provisions			(272.05)		(272.05)			(1064.91)		(1064.91)
Balance at 1 January	19945.33	179.00	1968.78	18589.05	40682.16	19258.77	10.00	4715.93	18061.83	42046.53
Balance at 31 December	20671.86	400.00	2943.53	18981.48	42996.87	19945.33	179.00	1968.78	18589.05	40682.16

Sheepstor Parochial Church Council

Statement of Assets and Liabilities
As at 31 December 2019

		2019							2018					
	See Note	General Funds £	Bell Fund	Building Fund £	Restricted Funds £	Endowm't Funds £	Total £	Movement in Total £	General Funds £	Bell Fund	Building Fund £	Restricted Funds £	Endowm't Funds £	Total £
Monetary Assets														
Bank current a/c		10579.30	400.00	3215.58	12549.91		26744.79	(146.35)	12193.44	179.00	1968.78	12549.91		26891.13
CBFCE deposits		6945.07			8121.94	18981.48	34048.49	1170.77	6893.26			7395.41	18589.05	32877.72
Total bank balances	7	17524.37	400.00	3215.58	20671.85	18981.48	60793.28	1024.42	19086.70	179.00	1968.78	19945.32	18589.05	59768.85
Investments, at market value	6				22874.31	8721.46	31595.77	4983.03				19266.76	7345.98	26612.74
Total Funds		17524.37	400.00	3215.58	43546.16	27702.94	92389.05	6007.46	19086.70	179.00	1968.78	39212.08	25935.03	86381.59
Other Assets														
Income Tax Recoverable from Gift Aid		438.10		102.95			541.05		468.54		5.75			474.29
Debts and payments not cleared at year end.	5	(704.18)		(375.00)			(1079.18)		713.40					713.40
Deposits and receipts not cleared at year end	5	136.21					136.21		(667.68)					(667.68)
Total Assets		17394.49	400.00	2943.53	43546.16	27702.94	91987.12	5085.52	19600.96	179.00	1974.53	39212.08	25935.03	86901.60
Movement in Total Assets		(2206.47)	221.00	969.00	4334.08	1767.91	5085.52							
Movement ex Building Fund		(2206.47)	221.00		4334.08	1767.91	4116.52							

Sheepstor Parochial Church Council

Notes to the Accounts For the year ending 31 December 2019

1 Gifts and donations

All gifts and donations this year have been credited to the Building Fund

2 Fees for pastoral services

Blessing	300.00
Memorial	127.00
Inscription	14.00
Funerals	389.00
Vergar Fee	35.00
	<hr/>
	865.00

3 Includes Collections at Special Events

Summer Festival	195.00
Harvest Festival	305.50
Carol Service	515.73
	<hr/>
	1016.23

Figures exclude Gift Aid Tax Recovery

Harvest Festival and Carol Service collections donated to the Mission Community supported charities - Inc Gift Aid recovery

4 Utilities

Utilities comprise electricity only. The expenditure shown is the total of regular monthly planned payments to EDF over the year and does not equate exactly to the consumption of electricity

5 Year End Provisions

	£
Gift Aid Tax Recovery	438.10
December Collection	136.21
Carol Service Booklets	(59.52)
Harvest Fest Collect to Shekina Mission	(644.66)

6 Investments

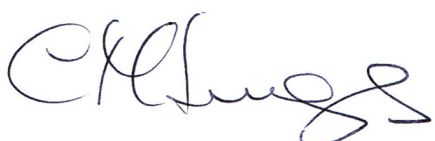
	Shares	Market Value 31-12-18	Movement in year	Market Value 31-12-19
	No.	£	£	£
CBFCE Investment Fund shares				
Lopes Repair Fund	1195.98	19266.76	3607.55	22874.31
Lady Bryant Bequest	456.00	7345.98	1375.48	8721.46
		<hr/>		
Total		26612.74	4983.03	31595.77

7 Endowment and Restricted Funds

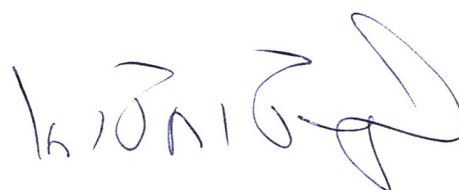
	Bal at 31-12-18 £	Movement in year £	Bal at 31-12-19 £
Endowment Funds			
Sir Massey Lopez Church Repair Fund	300.00		300.00
Lady Bryant Bequest	5689.75	297.72	5987.47
D ST J Forrer Bequest	12599.30	94.71	12694.01
	<hr/>		
Total	18589.05	392.43	18981.48
Restricted Funds			
Building Fund	1974.53	969.00	2943.53
Repair Fund (Ex Investments)	19945.32	726.53	20671.85
Bell Fund	179.00	221.00	400.00

These Annual Financial Statements for the Sheepstor Parochial Church Council for the year ended 31 December 2019 approved by the Council at its meeting on 28 February 2020

Signed:

A handwritten signature in blue ink, appearing to read 'C Jennings', with a large, stylized initial 'C'.

Caroline Jennings: Churchwarden

A handwritten signature in blue ink, appearing to read 'W Jennings', with a large, stylized initial 'W'.

William Jennings: Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity name
Sheepstor PCC

On accounts for the year
ended

31 December 2019

Charity no
(if any)

X88529

Set out on pages

1 to 4

Remember to include the page numbers of additional sheets.

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2019.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

4TH MARCH 2020

Name:

SIMON MOIR

Relevant professional
qualification(s) or body
(if any):

Address:

MORRINSVILLE
GOLF LINKS ROAD
YELVERTON
DEVON PL20 6BN

St Mary the Virgin Church, Walkhampton

Annual Report
&
Financial Statements

of the Parochial Church Council

for the year ended
31st December 2019

Rector:
Rev Preb Nick Shutt LLM (resigned 22.6.19)

Bankers:
Barclays Bank, Tavistock

Independent Examiner:
Mr Steve Gray

The parochial Church Council of St Mary the Virgin Church, Walkhampton

Annual Report For the year ended 31st December 2019

Aim and Purpose

St Mary the Virgin Parochial Church Council (PCC) is part of the West Dartmoor Mission Community (MC). The PCC cooperates with the Rector, Associate Priests and Ministers to promote the mission of the Church: pastoral, evangelical, social and ecumenical. The PCC is responsible for the care and maintenance of the Church building and Churchyard.

Objectives and Activities

The PCC is committed to enabling and encouraging people to worship at St Mary the Virgin and to work within the wider Mission Community (MC) to put faith into practice through prayer, scripture, music and sacrament. The PCC also aim to provide pastoral care for people living in the parish and mission and outreach work.

Achievements and Performance

Worship and Prayer

Throughout the year, there has been a consistent pattern of services, despite the secondment to the role of Archdeacon and then the resignation of Nick Shutt, the Rector in June, the retirement of Gary Shirley, associate priest, and the absence due to sick leave of Di Caine, the part time associate priest. On the **first Sunday** of the month there is a **Communion Service** for which the organ is played by Pauline Hamilton-Leggett and the bells rung before the service. The worship team plan and lead a **Service of the Word** on the **second Sunday** in each month. On the **third Sunday** of each month a group of our worshipping community help lead and/or attend the MC '*fresh expression*' service, *Nosh@9.30*, at St Paul's, Yelverton. There is therefore a reduced congregation at St Mary the Virgin for a **Communion Service**. On the **fourth Sunday** there is a **Morning Prayer Service** lead by one of the team readers. When there is a **fifth Sunday** in the month all churches in the MC come together for a joint **Mission Community Service** (this moves around the various churches in the MC). The iPad which was purchased last year for our music when no organist is available has proved an invaluable asset and the range of music has been broadened.

Alongside other churches in the MC, St Mary the Virgin took part in *Thy Kingdom Come*. A prayer arch was constructed over the entrance and congregation and visitors were encouraged to write a prayer on a label and attach it to the arch. Pupils at the local primary school engaged with this initiative with a prayer board and reflection area in school. There is a weekly act of worship in the school, either conducted by clergy, reader or the Open the Book team.

At present there are twenty-seven parishioners on the Electoral Roll. The average attendance on Sunday is seventeen (sixteen adults and one child). There were forty-four attending the Easter Services. There was no midnight communion at Christmas this year; however, the Christmas Day Service had an attendance of forty-three. The annual Remembrance Sunday Service was held in the Memorial Hall followed by an act of remembrance around the War Memorial. This was attended by over a hundred and fifty

people. There is a monthly MC mid-week service which moves around the various churches in the MC and is supported by members of the congregation. In October the school held a Harvest Service in church with eighty-nine in attendance. In December there was a Christingle event with a group going in to school in the morning to help the children make the Christingles, followed by the service in the afternoon in church. This had an attendance of one hundred and ten. There were no baptisms this year and only one wedding. There were six funerals and two committals of ashes.

This year our local school, Lady Modiford's, celebrated 300 years since its founding in 1719. Members of the congregation have been a part of the committee that organised a range of events throughout the year to celebrate this event. In particular, in September, the church was used for the special celebration service for 300 Years of Lady Modiford's School. The Bishop of Exeter, Rt Revd. Robert Atwell, officiated at the Service alongside the Archdeacon of Plymouth, Ven Nick Shutt. The Bishop was presented with a special commemorative pen which had been made from a tree in the school grounds that had come down in a storm. Staff, pupils and the organizing committee also received these pens.

Deanery Synod

This year we elected two new members of the PCC to sit on the Tavistock Deanery Synod: Kevin Baxter and Corinne Shutt. This is an important role as the Deanery Plan is being developed.

Church Fabric

Despite the repointing of the tower we continue to have problems with damp walls. Although we were advised by John Page it would take some time to dry out we are now some time on from the repointing and water at times runs down the interior walls making floor joists wet. There is an added problem in that John Page has now left the area. This will need to be addressed with some urgency in the coming year.

A1 electrics have now been approved to carry out the annual inspection of the lightening conductor.

There was a slight problem with the alignment of the handrail at the top of the staircase to the ringing chamber. This has now been repaired.

The sail over the kitchen area is still down. A decision about re fixing this needs to be made.

Mission and Evangelism

The MC Lent and Harvest Giving have supported the work of Shekinah, Catalyst and Thika. We have a team from across the Mission Community that go in to our two local church schools, Lady Modiford's and Meavy, and deliver an Open the Book assembly. This happens every three weeks and is very well received by both children and staff. Some of our members help out with Poppins at Yelverton, which is a pre-school mother and toddler group. A group of our members plan and perform the annual Mission Community Crib Service on Christmas Eve in St Paul's Church and also lead the annual Good Friday walk from Princetown to Sheepstor.

Other Activities

The bell ringing team have restarted following all the work on the tower, with some younger new members being trained up. Practice night is weekly on a Wednesday evening and the team ring for the service on the first Sunday of the month.

Members of the PCC support the MC initiatives including Open the Book, Poppins and the Crib Service. In September the church was used to host a Macmillan Coffee morning as a community engagement. The church was open for the Devon Historic Churches Day when a good turnout was offered refreshments and a look around the church and the Lady Modiford's School 300 years exhibition (which was moved to church for the Summer months).

Report on Champing at St Mary the Virgin, Walkhampton, 2019

Background

Champing TM (church camping) is an idea trademarked by the Churches Conservation Trust (CCT). In 2017, aided by Marian Carson of Growing the Rural Churches Project, a substantial amount of work involving detailed negotiations took place with CCT, as St Mary's was a departure for CCT who had only dealt with their own redundant churches whereas St Mary's is a 'living church', open for business as a parish church.

Franchise

Marian Carson was instrumental in negotiating with CCT who eventually settled on a 20% booking fee for each "Champer" who booked through their website. This was an excellent result because we use all the facilities of their website and we have no admin to deal with.

Parish Church & Champing

At the moment we have limited Champers to Mon-Fri. There is no weekend champing, so champing does not interfere with the occasional concert, coffee morning or wedding on a Saturday and has no effect on Sunday Services. As champers have to vacate the church by 11am their stays do not interfere with occasional offices during the week either.

An Assessment of the 2019 Champing Season (Mar – Sept)

In April a local BBC radio reporter and his family spent an evening champing. He did an excellent review of his experience, even interviewing two of the team who set up the Champing, which went out on Radio Devon one Sunday morning. Despite this excellent advert we did not have many bookings for Champing in 2019. We had only one further booking, in September. However, the local Cub Scout Group used the church at short notice for an overnight camp as the weather was too bad for tents! This was a successful use of the building and the children and adults all agreed it was a great place to sleep. The Churches Conservation Trust did give us a high profile on their "Champing" website but to no avail. Perhaps next year will be more fruitful.

Treasurers Report 2019

Receipts

This year our general income was £18,206.08 for the general up keep of St Marys' Church. We also received a VAT reclaim on work carried out on the tower in 2018 of £18,452.96. The income from Champing for 2018 £919.33.

Over the year we received £2,637.00 for Weddings and funerals carried out at the Church. Also our congregation numbers have dropped this year affecting the drop in our income.

Payments

In 2019, we spent £18,306.26 on the day to day general upkeep of the Church. We paid the common fund of £9,475.00. This is a decrease of 2018 when we paid £9,747.00. Our biggest costs are now heating, lighting and insurance. So, for general day to day running of the church our expenditure exceeded our income by approximately £100.18.

Savings Account

We maintained a small balance in our National savings account (£1618.37) and accordingly received interest of £11.65.

Total Assets

Bank Balance 01/01/2019 £62,506.88

Income 2019 £36,659.04

Total £99,165.92

Less Expenses £18,306.26

Bank Balance 31/12/2019 £80,806.27

Parish Giving Scheme is working well but we have lost 3 people on the regular giving.

Champing has not been as successful this year; only 3 bookings, with one cancellation at late notice. We contacted the champing website to get it updated.

St Michael's, Princetown: we are still retaining £8,145.45 monies at the present moment. We are still responsible for some of the maintenance as it is our Daughter Church.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to make our Church a lively and vibrant community. Our special thanks go to our Churchwardens, Mike Dobson and Bunty Baxter and our Treasurer, Kevin Baxter.

The PCC would like to thank Pauline Hamilton-Leggett for her valued services of playing the organ for the first Sunday Service and for weddings and funerals. Also to the bell-ringers for calling us to worship on the first Sunday of each month.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met six times during the year.

Administrative Information

The Church is situated in Walkhampton, PL20 6JY and is part of the Deanery of Tavistock, in the Diocese of Exeter. The correspondence address is PCC Secretary, 12 Blackbrook Close, Walkhampton, PL20 6JF. The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2006) and a Charity excepted from registration with the Charity Commission.

PCC members who have served from the 1st January 2019 until the date this report was approved were:

Chairman: Rev Preb Nick Shutt (resigned June 2019)

Vice Chair: Mrs Kay Miall (resigned July 2019)
Mrs Bunty Baxter (elected July 2019)

Elected Members:

Churchwardens: Mr Mike Dobson
Mrs Bunty Baxter

Treasurer: Mr Kevin Baxter
Secretary: Mrs Corinne Shutt
Mrs Mavis Goddard
Mr James Knight
Mrs Rosalind Knight
Mrs Sheila Reynolds
Mrs Caroline Paskin (co-opted May 2019)

Deanery Synod Reps: Mr Kevin Baxter
Mrs Corinne Shutt

Approved by the PCC on2020 and signed on its behalf by:

.....

.....

Rev (*Chair*)

Mrs Bunty Baxter (*Vice Chair*)

**The Parish of St Marys the Virgin Church
Walkhampton, Devon.
PL20 6JY**

**Annual Report & Financial Statements
of the
Parochial Church Council
For the year ended
31st December 2019**

**Rector:
Vacancy**

**Bankers:
Barclays, Tavistock**

**Independent Examiner:
Mr Steve Gray
2 Down View, Binkham Hill,
Yelverton, Devon. PL20 6BE**

The Parochial Church Council is an Excepted Charity

St Mary the Virgin Walkhampton
Receipts and payments
Selected period: 01 January 2019 to 31 December 2019

Note	From To	01 January 2019 31 December 2019	01 January 2018 31 December 2018
General - General fund (Unrestricted) Fund			
Receipts			
Donations, Legacies and similar incoming resources			
GIFT AID DONATIONS		7,175.99	9,448.63
COLLECTIONS		1,044.09	1,252.31
DONATIONS		1,604.85	1,633.18
<i>Total Donations, Legacies and similar incoming resources</i>		<u>9,824.93</u>	<u>12,334.12</u>
Activities for generating funds			
CHURCH FUND RAISING		1,407.60	455.00
CHAMPING		919.33	1,495.00
PROJECT FUND		18,562.96	3,939.53
<i>Total Activities for generating funds</i>		<u>20,889.89</u>	<u>5,889.53</u>
Investment income			
BANK ACCOUNT INTEREST		11.65	7.54
<i>Total Investment income</i>		<u>11.65</u>	<u>7.54</u>
Other incoming resources			
INCOME TAX REBATE		1,963.96	3,053.58
TEAM FEES		2,637.00	1,562.00
REFUNDS		350.00	810.25
GRANTS RECEIVED		794.11	1,941.67
MAGAZINE SALES		187.50	170.50
<i>Total Other incoming resources</i>		<u>5,932.57</u>	<u>7,538.00</u>
Total receipts		36,659.04	25,769.19
Payments			
Costs of generating funds			
MAGAZINE COSTS		390.00	390.00
<i>Total Costs of generating funds</i>		<u>390.00</u>	<u>390.00</u>
Activities in furtherance of the charity's objects			
CHARITY DONATIONS		480.00	480.00
<i>Total Activities in furtherance of the charity's objects</i>		<u>480.00</u>	<u>480.00</u>
Support costs			
SERVICE EXPENSES		123.50	601.99
SUNDRIES MISC		1,135.97	3,346.50
MINISTRY EXPENSES		640.00	718.00
FLOWER EXPENSES		158.82	174.95
HEATING AND LIGHT		645.91	2,346.16
CHURCH REPAIRS		226.80	348.18
INSURANCE		2,928.24	2,856.99
COMMON FUND		9,475.00	9,747.00
CHURCHYARD		1,964.36	1,784.84
CHAMPING COSTS		137.66	46.82
PROJECT COSTS		—	120,014.22
<i>Total Support costs</i>		<u>17,436.26</u>	<u>141,985.65</u>
Total payments		18,306.26	142,855.65

Note	From To	01 January 2019	01 January 2018
		31 December 2019	31 December 2018
		18,352.78	(117,086.46)
		62,506.88	179,593.34
		80,859.66	62,506.88

Statement of Assets and Liabilities at 31 December 2019

2019

2018

Bank current account	£79,238.37	£60,843.85
Business Access Account	£2.92	£2.92
Deposit Account National Savings	£1,618.37	£1,606.72
	<u>£80,859.66</u>	<u>£62,453.49</u>

Notes:

- 1 The financial statement of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using R&P basis.
- 2 The following assets are recognized but not necessary valued in the Statement of Assets and Liabilities:
Movable Church furnishings held by the churchwardens on special trust for the PCC and which require a faculties for disposal.
- 3 The expenses paid to the clergy may include a small immaterial proportion which relates to their function as PCC members. Some payment given to PCC members for stationary reimbursements.
- 4 The payment to missions and overseas relief agencies included £180 Sponsor a Nurse in Uganda. Also £300.00 to Catalyst work.
- 5 Charity donations collected
Done by Mission Community
The above donations are not recorded in the above financial report.
- 6 CBF Investment fund we have 420 shares valued at £16.1096 a total of £6,766.04
- 7 The tower project is now complete leaving a balance of £49,952.10 in the unrestricted fund. These funds are for ongoing projects.
- 8 St Michaels & All Angels Princetown Church legacy we are holding a total Of £33,152.83. Monies spent already is £25,007.38 with some more works to be completed with the rest of the monies left £8,145.45 which doesn't belong to St Marys Walkhampton.

Approved by the PCC on *15th March* 2020
and signed on their behalf Mrs B A Baxter (Lay-Vice Chairperson)
and Mr K Baxter(PCC Treasurer).

S. Gray

K Baxter Treasurer

K Baxter

Mr S Gray Examiner

B Baxter PCC Lay -Vice Chairperson

B. Baxter



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Independent Examiner's Report

Report to the trustees of	St Marys the Virgin Walkhampton, DEVON. PL20 6JY		
On accounts for the year ended	31 st December 2019	Charity no (if any)	An Excepted Charity
Set out on pages	1-4		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: S. Gray **Date:** 02/02/2020

Name: Steve Gray

Relevant professional qualification(s) or body (if any):

Address: 2 Down View, Binkham Hill, Yelverton, DEVON PL20 6BE

The Parochial Church Council of St Paul's, Yelverton

Annual Report

for the year ended 31st December 2019

Aim and Purpose

St Paul's Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, (i.e during the vacancy: the Reverend Di Caine), in promoting throughout the West Dartmoor Benefice, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. As well as the Church itself, which is a Grade II Listed Building, the PCC is also responsible for maintaining the Church Hall next door.

Objectives and Activities

- To build up the worshipping congregation.
- To support both individuals and families.
- To engage in mission and outreach work.
- To maintain and enhance the fabric of church and church hall.

Achievements and Performance

Worship and Prayer

This was a transition year. From September, following the retirement of Revd Captain Gary Shirley, supervision of Service schedules was undertaken by Revd Di Caine (Dousland Rectory). We record our warm thanks to her – as also to retired priests Revd John Weir and Revd Mike Fairall – for their pastoral input at St Paul's throughout the year. And we greatly welcomed the availability for Sunday duties from late Autumn of Revd Miranda Donne.

Similarly we record warm thanks to our Mission Community Lay Readers – particularly Martin Jury – for their input to worship and also for support behind the scenes. We look forward to the installation of our new Rector in time for Easter 2020.

Services were maintained on the pattern established in 2018 following the move of our Rector (Revd Preb. Nick Shutt) to the Acting Archdeaconship of Plymouth.

- Monthly 8am BCP Holy Communion: average attendance: 7.
- Monthly Family Worship: av. att: 30.
- Monthly MC Choral Evensong: av. att: 22 (mainly choir)
- HC Order 1 and HC Order 2: av. att: 32.
- Monthly MC "Nosh@9.30": av.att: 28, with ~8 under-10s.

There were 2 Baptisms, 3 weddings and 5 funerals during the year.

The annual "Lighten our Darkness" Service (commemorating departed loved-ones) again attracted 75.

Our largest attendance was at the Christmas Crib Service: 211, including 73 children.

The West Dartmoor Benefice Choir continues to meet in St Paul's for practice most Friday evenings: special thanks are due to them, and especially to Pauline Hamilton-Leggett, choirmaster & organist.

At present there are 45 parishioners on the Electoral Roll, all living within the West Dartmoor Mission Community boundaries with 3 names being added during the year.

Deanery Synod

St Paul's continues to be represented at the Deanery Synod.

Church Fabric

The year's major project was installation of the new state-of-the-art sound system by ASL Communications in May – thanks to a bequest from the late Diana Wallace. This, in combination with the new heating system installed in 2018, has made St Paul's a particularly valuable place of worship within the West Dartmoor Mission Community.

Parish Office: because of an unstable foundation at the north-east corner which made opening the door impossible, the Parish Office had to be closed on H&S grounds during the summer.

Mission and Evangelism

"Poppins" – the weekly mother-and-toddler group in St Paul's church hall initiated by the WDMC – continues successfully. Numbers attending range between 10 and 30, often traveling some distance to enjoy the welcome and fellowship.

The Home Group Bible Study which had been meeting monthly at the Dousland Rectory transferred to St Paul's Church Hall and continued to meet throughout the year under lay leadership (att: 4-8).

The Christmas Samaritan's Purse project initiated in 2018 was repeated this year with similar success. The collection box for Tavistock Foodbank initiated last year likewise continued with regular contributions.

Other Activities

Four themed fund-raising suppers were staged in the church hall during the year – invariably over-subscribed. To the team of caterers: the PCC's warmest thanks.

The bi-monthly market-stall at Walkhampton continued to be taken by two enterprising St Paul's members, raising funds for toilet renovations in the church hall.

The church hall continues to provide a well-patronised cinema.

Financial Review

Treasurer: "I am happy to report that St Paul's finances remain in good health. In 2019 there was a deficit of £9,302, but this was a result of spending £13,966 on a major upgrade to the church's audio system. As reported a year ago, this was a planned project and fully afforded from Diana Wallace's £15,000 legacy held ready to meet this expenditure. So, putting this work aside there would have been a surplus in the year of £4,664.

A continuing reflection of activities generating social enjoyment and financial income of nearly £2,000 came from cream teas, suppers and the market stall in Walkhampton. Special thanks once again go to Sheila Stacey and David Stratford with their great band of helpers.

There was little overall change to the remaining pattern of our income and our expenditure this year.

Our investments in line with the stock market made a valuable improvement, and we remain in a strong position to face any unexpected capital expenditure should it arise in

the coming years.

The church hall remains a lively and well used church and community facility, and at the start of the year we were able to have a major refurbishment of the floor, with a stunning improvement in its appearance and safety. Despite the £3,200 cost of this work the hall almost broke even in the year. However, our leading hall user has ceased her classes which will seriously reduce income in the coming year and we remain keen to find fresh users. The other warning sign is the overall age and condition of the hall structure. Subsidence can be readily seen at the parish office, and the toilets are very much in need of an upgrade. All this work is under consideration.”

BM, 9th January 2020

Reserves Policy

The PCC has reserves to ensure as far as possible the ability to meet major renewal and repair costs that will arise from time to time to maintain the church in good order.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops’ guidance on safeguarding children and vulnerable adults).

Volunteers

We are delighted that the rota of volunteer key-holders continues to keep the church open from morning until dusk. Visitors regularly leave appreciative comments on the sense of peace conveyed within the building, and on the high quality of floral decorations.

To all volunteers who keep St Paul’s a welcoming place of worship – the Sunday tea & coffee providers, the flower arrangers, the sacristy supervisors, the “Poppins” supervisors, the occasional grounds and buildings maintenance working-parties, the ceremonial flag raiser, to all committee volunteers and office-holders: warmest thanks from the PCC.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent (Chair, ex officio), the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met four times during the year, with an average level of attendance of 90%.

Administrative Information

The Church is situated at Yelverton, PL20 6AB and is part of the Deanery of Tavistock, in the Diocese of Exeter. The correspondence address is The Parish Office, St Paul’s Church, Yelverton, PL20 6AB. The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2006) and a Charity excepted from registration with the Charity Commission.

PCC members who have served from the 1st January 2019 until the date this report was approved were:

Ex Officio

The Incumbent	<i>Vacancy</i>	
Reader	Martin Jury	
Churchwardens	Kathy Howard	Co-Chair
	Richard Byrn	Co Chair
Deanery Synod Reps	Belinda Gardiner	
	Kathy Howard	
Elected Members	John Stratford	Secretary
	Brian Medhurst	Treasurer
	Cath Bowler	
	Berwyn Turley-Rogers	
	Anne-Marie Critchley	
	Chris Philpott	Until September 2019

Approved by the PCC on 4th February 2020 and signed on its behalf by:

.....
Kathy Howard (Co-Chair)

.....
Richard Byrn (Co-Chair)

**Independent Examiner's Report to the members of the
Parochial Church Council ('The Trustees') of St Paul's Church Yelverton**

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Paul's Church, Yelverton (the Trust) for the year ended 31st December 2019

Responsibilities and basis of the report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

.....

Col Gordon Mills
Combe Park Farm, Roborough, Plymouth

ST PAUL'S CHURCH YELVERTON

Receipts & Payments Account for year to 31 December 2019

		2019		2018	
		£	£	£	£
RECEIPTS					
Donations and Legacies					
Regular Giving					
Tax efficient Planned Giving					
	Parish Giving Scheme	17,788		17,973	
	Envelopes and Bank SOs	3,211		2,367	
Collections at Services		2,830		3,129	
Gift Aid tax recovered					
	Parish Giving Scheme	4,447		4,493	
	Other	1,972		1,853	
			30,248		29,815
Other Voluntary Receipts					
Grants					
		0		0	
Legacies					
		0		15,000	
Donations					
		1,317		790	
			1,317		15,790
Income from Church Activities					
Cream Teas					
		1,388		1,266	
Market stall					
		220		300	
Suppers					
		350		270	
Fees					
		1,522		886	
			3,480		2,722
Receipts from Investments					
Interest					
		420		959	
			420		959
Other Receipts					

Miscellaneous324

462

324462**Total Receipts**35,78949,748**PAYMENTS****Church Activities****Diocesan Parish Share**19,65
918,74
3**Mission Community Share**

1,326

1,381

Upkeep of Services

191

133

Church Utility Costs

2,433

1,244

Church Running Costs

7,114

5,863

Church Maintenance14,36
8

3,546

New Building Work

0

38,86
0**Mission Giving**

0

1,250

45,09171,020**Total Payments**45,09171,020**Excess of Receipts over Payments**-9,302-21,272**Transfer to General Reserve**-9,302-21,272

ST. PAUL'S CHURCH YELVERTON

Statement of Assets & Liabilities at 31 December 2019

ASSETS	Market Val.	Cost	
	£	£	£
Investments			
Equities Investment Fund for Charities	76,916	11,592	
CBF Investment Fund Shares	53,376	14,543	26,135
Current Assets			
Cash at Bank		24,984	
Cash in Hand		138	
Deposit Account		0	
Fixed term deposit		31,108	
Notice Account		6,765	62,995
Fixed Assets			
St Paul's Church Hall			Nil
Total Assets			89,130

REPRESENTED BY

GENERAL RESERVE ACCOUNT

Balance at 1 January	96,673	
Transfer from Receipts & Payments account	(9,302)	
Balance at 31 December		87,371

TOWER FUND ACCOUNT

Balance at 1 January	1,759	
Surplus/(Deficit) on Tower Fund account	0	
Balance at 31 December		1,759

Total Balance Sheet Value	89,130
----------------------------------	---------------

ST. PAUL'S CHURCH HALL YELVERTON

Receipts & Payments Account for year to 31 December 2019

	2019	2018
	£	£
INCOME		
Lettings	7,388	7,911
Electricity Meters	983	1,100
Donations		50
TOTAL RECEIPTS	8,371	9,061
EXPENDITURE		
Heating & Lighting	2,240	1,155
Repairs & Renewals	3,604	1,956
Insurance	1,531	1,516
Cleaning	972	1,056
Gardening	130	0
Miscellaneous expenses	9	6
TOTAL PAYMENTS	8,486	5,689
SURPLUS (DEFICIT) FOR THE YEAR	-115	3,372

Statement of Assets & Liabilities at 31 December 2019

	2019	2018
	£	£

ASSETS

Current Assets

Cash at Bank	14538	14,646
Cash in Hand	13	20

Total Assets	14,551	14,666
---------------------	---------------	---------------

REPRESENTED BY:

Accumulation of Funds

Balance at 1 January	14,666	11,294
Surplus/(Deficit) for the year	-115	3,372

Total Balance Sheet Value	14,551	14,666
----------------------------------	---------------	---------------